



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

735 Randolph Street
Detroit, Michigan 48226
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dwsd.legistar.com

Wednesday, September 6, 2023

1:00 PM

To attend by phone call one of these numbers:
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333
Use Meeting ID: 815 7263 5118
Use Passcode: 482262021

To attend online: <https://cityofdetroit.zoom.us/j/81572635118>
Use Passcode: 482262021

Finance Committee Meeting will be held virtually

1. CALL TO ORDER

Chairperson Forte called the meeting to order at 1:00 p.m.

2. ROLL CALL

Present: 2 - Chairperson Linda Forte and Commissioner Michael Einheuser

Excused: 1 - Commissioner Lane Coleman

3. APPROVAL OF AGENDA

Chairperson Forte requested approval of the agenda.

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairperson Forte requested approval of the minutes of August 2, 2023.

A motion was made by Commissioner Michael Einheuser, seconded by Chairperson Linda Forte that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION (3 minutes per speaker)

There was none.

Commissioner Coleman joined at 1:15 p.m.

6. COMMUNICATIONS

A. [2023-193](#) Receipt of Correspondence

Sponsors: Welch

Attachments: [BOWC Memo](#)
[Contracts & Purchase Orders \\$.500-\\$25,000 September 2023](#)
[BOWC August ECS Report Approved by Director Brown-September 2023](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

7. UNFINISHED BUSINESS

There was none.

8. NEW BUSINESS

A. External Auditor FY 2023 Audit Planning Review - Verbal Update

Presenter: Timothy St. Andrew, Plante Moran

B. [2023-206](#) Cash and Investment Treasury Review

Sponsors: Rahman

Attachments: [June 30 2023 Cash and Investment Treasury Review](#)

Presenter: Brian Quinn, Managing Director

This Communication or Report was received and filed.

C. [2023-199](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve Purchase Order 3068240 with Jefferson Chevrolet Company for the purchase of six (6) 2024 Chevrolet Express 3500 AWD Cargo Vans, for a total purchase not-to-exceed amount of \$294,003.90. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

Attachments: [Bid Tab 2023-199 Chev Express Cargo Van](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

D. [2023-200](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve DWSD Contracts 6005596 with EJ USA and 6005598 with ETNA Supply Company, for Repair Clamps of Various Sizes, for a combined total contract amount not-to-exceed amount of \$327,493.51 and a term of one (1) year. This also authorizes the Director to take

such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

Attachments: [Bid Tab Repair Clamps](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

E. [2023-201](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment # 1 for DWSD Contract 6004388 to utilize Sourcewell-NJPA Cooperative Agreement #070121-JHN with Johnson Controls, Inc., for HVAC Equipment, Parts, Repairs and Preventative Maintenance Services by adding additional funds in the amount of \$500,000.00 for a total contract amount not-to-exceed \$4,961,508.00 and a term of three (3) years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

Attachments: [HVAC Critical Equipment](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

F. [2023-202](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 4 to DWSD Contract 6001088 (CS-1804) with Diversified Data Processing and Consulting, Inc. dba DivDat for Bill Payment Kiosk Services by extending the term by 5 years, through 9/9/28 and adding additional funds of \$5,000,000.00 for a total amended contract not-to-exceed amount of \$10,695,125.00** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

G. [2023-203](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract 6005661 utilizing the COPRO+ Cooperative Contract # 37-22-092 with Pipetek Infrastructure Services, Inc for Catch Basin Cleaning Services for a total contract amount not-to-exceed \$2,500,000.00 and a term of two years and six months.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

H. [2023-204](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contracts 6005537, 6005604, 6005605 and 6005606 for Full Lead Service Line Replacements at Various Locations Throughout Detroit (Project WS-737), for a total combined contract not-to-exceed amount of \$45,000,000.00 (reimbursable via ARPA Funds) and a term of two and one-half years (2.5 years).** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

Attachments: [Bid Tab WS-737](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

9. Planning Calendar

External Auditor FY 2023 Audit Planning Review
June 30, 2023 YTD Cash and Investment Treasury Review

10. OTHER MATTERS

There were none.

11. NEXT MEETING

October 4, 2023

12. ADJOURNMENT

Chairperson Forte requested a motion to adjourn.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 2:00 p.m.

How to Make a Request for Public Comment

You may provide your public comment via Zoom link:

<http://cityofdetroit.zoom.us/j/81572635118>

During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press *9 to raise your hand (press *6 to unmute when called upon)

We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.

Once the Chair closes public comment, there will be no other public comments accepted and all the attendees will remain muted for the duration of the meeting.