



Detroit Water and Sewerage Department Meeting Minutes - Final Capital Improvement Program and Operations Committee

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Detroit, Michigan 48226
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Wednesday, October 1, 2025

2:00 PM

To attend by phone call one of these numbers:
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333
Use Meeting ID: 815 7263 5118
Use Passcode: 482262021

To attend online: <https://cityofdetroit.zoom.us/j/81572635118>
Use Passcode: 482262021

CIPO Committee Meeting will be held virtually

1. CALL TO ORDER

Chairperson Kinloch called the meeting to order at 2:00 p.m.

2. ROLL CALL

Present: 3 - Commissioner John Henry Davis, Commissioner Jonathan Kinloch and Chairperson Jane Garcia

3. APPROVAL OF AGENDA

Chairperson Kinloch requested approval of the agenda.

A motion was made by Commissioner John Henry Davis, seconded by Chairperson Jane Garcia that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairperson Kinloch requested approval of the minutes of September 3, 2025.

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Jonathan Kinloch that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION (3 minutes per speaker)

Director Brown asked for a moment of silence in memoriam of Walter L. Cobbs who made his transition. Mr. Cobbs worked as an automotive fleet technician with 27 years of dedicated service to the City of Detroit Water and Sewerage Department.

6. COMMUNICATIONS

There were none.

7. UNFINISHED BUSINESS

There was none.

8. NEW BUSINESS

- A. [2025-235](#) The City of Detroit Board of Water Commissioners authorizes the Director to approve a **Development Reimbursement Agreement with Henry Ford Health System, for water and sewer infrastructure improvements, for a total contract not to exceed amount of \$2,500,000.00 and a term of (1) year.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch and Smalley

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

- B. [2025-236](#) **Review of Meter Operations Programs**

Sponsors: Operations

Attachments: [CIPO Presentation Meter Operations \(Oct 2025\)](#)

Presenter: Shirletta Flake

This Communication or Report was received and filed.

- C. [2025-239](#) **Review of Maintenance and Repair**

Sponsors: Operations

Attachments: [Maint and Repair BOWC 2025](#)

Presenter: David Ridgeway

This Communication or Report was received and filed.

- D. [2025-240](#) **Annual Fleet Update**

Sponsors: Operations

Attachments: [Fleet Powerpoint 09232025 v3](#)

Presenter: Darryl Roberts

This Communication or Report was received and filed.

9. PLANNING CALENDAR (18-0004)

- a. Review of Meter Operations Programs
- b. CIP Quarterly and Year-To-Date Update Review-Quarter 4 of FY 2025 and Year Ending on 6/30/2025 - Scheduled for the November agenda
- c. Review of M & R
- d. Fleet Annual Update

10. OTHER MATTERS

There were none.

11. NEXT MEETING

November 5, 2025

12. ADJOURNMENT

Chairperson Kinnloch requested a motion to adjourn.

A motion was made by Chairperson Jane Garcia, seconded by Commissioner John Henry Davis that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 2:45 p.m.

How to Make a Request for Public Comment

You may provide your public comment via Zoom link:

<http://cityofdetroit.zoom.us/j/81572635118>

During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press *9 to raise your hand (press *6 to unmute when called upon).

We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.

Once the Chair closes public comment, there will be no other public comments accepted and all the attendees will remain muted for the duration of the meeting.