



Detroit Water and Sewerage Department Meeting Agenda - Final

735 Randolph Street
Detroit, Michigan 48226
(313) 224-4704 Office
dwsd.legistar.com

Finance Committee

Wednesday, October 4, 2023

1:00 PM

To attend by phone call one of these numbers:
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333
Use Meeting ID: 815 7263 5118
Use Passcode: 482262021

To attend online:
<https://cityofdetroit.zoom.us/j/81572635118>
Use Passcode: 482262021

Finance Committee Meeting will be held virtually

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

September 6, 2023

5. PUBLIC PARTICIPATION (3 minutes per speaker)

6. COMMUNICATIONS

A. [2023-210](#) Receipt of Correspondence

Sponsors: Welch

Attachments: [BOWC Memo](#)

[Contracts & Purchase Orders \\$5,000-\\$25,000 October 2023](#)

[BOWC Sept ECS Report Approved By Director Brown in October 2023](#)

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

A. [2023-211](#) Finance Policies Presentation

Sponsors: Pospiech

Attachments: [Finance Policies Presentation-Corp Card Travel P Card Deduct Meters](#)

- B. [2023-212](#) Resolution approving Amendments to Finance Policies
- Sponsors:** Pospiech
- Attachments:** [Amended Business Travel and Training Expense Policy w redline](#)
[Amended Corporate Card Policy w redline](#)
[Amended Purchasing Card Policy w redline](#)
- C. [2023-213](#) Resolution approving Deduct Meters Policy
- Sponsors:** Pospiech
- Attachments:** [200-FIN-Deduct Meters Policy](#)
- D. [2023-214](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract No. 6005746 with Morgan Site Services, Inc. aka Morgan Engineering Systems, Inc. a Piggyback Contract of CoD #6005286, for As-Needed Crane & Hoist Maintenance, Service, Parts and Repairs, for a total contract amount not-to-exceed \$100,000.00 and a term of 3 years and 6 months.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.
- Sponsors:** Welch
- E. [2023-215](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 1 to DWSD Contract No. 6005464 with Melmac Co., Inc. d/b/a Motor City Pipe & Supply Co., for Various Gate Box Parts, by adding \$119,480.50, for a total amount not-to-exceed \$430,159.35. No change to the terms, conditions or contract period (through 7/20/2024).** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.
- Sponsors:** Welch
- F. [2023-216](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 5 to DWSD Contract 6002695 (PS-1847) for a personal services contract with Mathew Kannanthanam; adding \$125,000 in funding for a total amended not-to-exceed amount of \$450,000 and extending the term by 1 year, for a new term ending 2/28/2025.** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.
- Sponsors:** Welch

- G. [2023-217](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract No. 6005683 with Somat Engineering, Inc. for As-Needed Engineering Services, for a total contact amount not-to-exceed \$1,500,000.00 and a term of three years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

- H. [2023-218](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract No. 6005722 with Decima, LLC for Project Design and Building Renovation Services for a total contract amount not-to-exceed \$850,000.00 and a term of 1 year and 4 months.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

- I. [2023-219](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Purchase Order 3068580 to provide (1) one John Deere 644P Wheel Loader and Attachments with AIS Construction Equipment Corporation, for a total purchase order amount not-to-exceed \$369,994.00.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

- J. [2023-224](#) **Finance Committee Review**

Sponsors: Rahman

Attachments: [Finance Committee Presentation - Oct 2023 Meeting \(June Results\) v 23.09.18](#)

- K. **Planning Calendar (17-0024)**

June 2023 YTD Financial Review

9. **OTHER MATTERS**

10. **NEXT MEETING**

November 1, 2023

11. **ADJOURNMENT**

How to Make a Request for Public Comment

You may provide your public comment via Zoom link:

<http://cityofdetroit.zoom.us/j/81572635118>

During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press *9 to raise your hand (press *6 to unmute when called upon)

We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.

Once the Chair closes public comment, there will be no other public comments accepted and all the attendees will remain muted for the duration of the meeting