



# Detroit Water and Sewerage Department Meeting Minutes - Final Human Resources/Organizational Development

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Wednesday, October 2, 2024

3:00 PM

To attend by phone call one of these numbers:  
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333  
Use Meeting ID: 815 7263 5118  
Use Passcode: 482262021

To attend online: <https://cityofdetroit.zoom.us/j/81572635118>  
Use Passcode: 482262021

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## HR Committee Meeting will be held virtually

### 1. CALL TO ORDER

Chairperson Davis called the meeting to order at 3:02 p.m.

### 2. ROLL CALL

**Present:** 3 - Commissioner Jane Garcia, Chairperson John Henry Davis and  
Commissioner Mary Blackmon

**The Chair called for recess at 3:01 p.m.**

**The Chair returned from recess at 3:27 p.m.**

### 3. APPROVAL OF AGENDA

Chairperson Davis requested approval of the agenda.

**A motion was made by Commissioner Jane Garcia, seconded by Commissioner Mary Blackmon that the agenda be approved. The motion carried by a unanimous vote.**

### 4. APPROVAL OF MINUTES

Chairperson Davis requested approval of the minutes of September 4, 2024.

### 5. PUBLIC PARTICIPATION (3 minutes per speaker)

DeMeeko Williams, Chief Executive Director of Hydrate Detroit - gives kudos to the 60,000 inquiries about easypay that Matthew Phillips stated in his Customer Service metrics. He comments on the bad debt expense and wants to work with DWSD to work through this.

The Chair called for recess at 3:31 p.m.

The Chair returned from recess at 3:33 p.m.

6. COMMUNICATIONS

There were none.

7. UNFINISHED BUSINESS

There was none.

8. NEW BUSINESS

A. [2024-201](#) HR Metrics

Sponsors: Thornhill

Attachments: [Human Resources Metrics 100224 FINAL VERSION](#)

This Communication or Report was received and filed.

9. PLANNING CALENDAR (17-0024)

Recruiting

10. OTHER MATTERS

There were none.

11. NEXT MEETING

September 4, 2024

12. ADJOURNMENT

Chairperson Davis requested a motion to adjourn.

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jane Garcia that the meeting be adjourned. The motion carried by a unanimous vote.**

There being no further business the meeting adjourned at 3:44 p.m.

### **How to Make a Request for Public Comment**

**You may provide your public comment via Zoom link:**

**<http://cityofdetroit.zoom.us/j/81572635118>**

**During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press \*9 to raise your hand (press \*6 to unmute when called upon).**

**We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.**

**Once the Chair closes public comment, there will be no other public comments accepted and all the attendees will remain muted for the duration of the meeting.**