



# Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

735 Randolph Street  
Detroit, Michigan 48226  
(313) 224-4704 Office  
dwsd.legistar.com

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Wednesday, December 4, 2024

1:00 PM

To attend by phone call one of these numbers:  
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333  
Use Meeting ID: 815 7263 5118  
Use Passcode: 482262021

To attend online: <https://cityofdetroit.zoom.us/j/81572635118>  
Use Passcode: 482262021

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## Finance Committee Meeting will be held virtually

### 1. CALL TO ORDER

Commissioner Einheuser called the meeting to order at 1:00 p.m.

### 2. ROLL CALL

**Present:** 2 - Commissioner Lane Coleman and Commissioner Michael Einheuser

**Absent:** 1 - Chairperson Linda Forte

### 3. APPROVAL OF AGENDA

Commissioner Einheuser requested approval of the agenda.

**A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the agenda be approved. The motion carried by a unanimous vote.**

### 4. APPROVAL OF MINUTES

Commissioner Einheuser requested approval of the minutes of October 2, 2024.

**A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the minutes be approved. The motion carried by a unanimous vote.**

### 5. PUBLIC PARTICIPATION (2 minutes per speaker)

DeMeeko Williams, Chief Executive Officer of Hydrate Detroit, thanked DWSD for the partnership with Hydrate Detroit on working to maintain clean water, and providing customers access to water and the ability to pay their bills.

### 6. COMMUNICATIONS

#### A. [2024-216](#) Receipt of Correspondence

**Sponsors:** Welch

**Attachments:** [BOWC Memo](#)  
[Contracts & Purchase Orders \\$5,000-\\$25,000 November 2024](#)  
[BOWC ECS & Small Purchases Approved by Director Brown in October Reported in November 2024](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

**B. [2024-241](#)**

**Receipt of Correspondence**

**Sponsors:** Financial Services

**Attachments:** [Finance Committee Presentation - \(July and Aug Results\)](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

**C. [2024-248](#)**

**Receipt of Correspondence**

**Sponsors:** Welch

**Attachments:** [BOWC Memo](#)  
[BOWC Nov. ECS Report Approved by Director Brown Reported in Dec. 2024](#)  
[Contracts & Purchase Orders \\$5,000-\\$25,000 December 2024](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

**7. UNFINISHED BUSINESS**

There was none.

**8. NEW BUSINESS**

**A. [2024-249](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 3 for DWSD Contract No. 6001658 (PC-803B) with LGC Global, Inc. to provide assistance with Automatic Meter Reading Installation and Related Work; by adding \$300,000.00, for an amended total contract amount not-to-exceed \$2,424,998.00. No change to the scope of work, terms and conditions, or contract expiring date of 12/31/24.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Welch

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.**

**B. [2024-250](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 2 for DWSD Contract No. 6003270 with Kone Inc., for preventative maintenance, service and repairs for all DWSD elevators, utilizing OMNIA cooperative contract #EV2516; by adding \$500,000.00, for an amended total contract amount not-to-exceed \$1,011,950.00 and extending the term 5 years for a new term ending 11/30/29.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Welch

**A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.**

**C. [2024-251](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 1 for DWSD Contract No. 6004866 with Major Contracting Group, Inc. to provide (As Needed) Inspection & Repair of Cave-In Sewers In the City of Detroit (Project WS-965); by adding \$1,500,000.00, for an amended total contract amount not-to-exceed \$5,784,261.00 and extending the term by 135 days for a new term ending 6/30/25.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Welch

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.**

**D. [2024-252](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract 6006867 with EJ USA, Inc (formally known as East Jordan) for Fire Hydrant Extensions of various sizes for a total contract not-to-exceed amount \$194,962.50 and a term of two years.** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Welch

**Attachments:** [Bid Tab Fire hydrant extensions](#)

**A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**E. [2024-253](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract 6006871 with EJ USA, Inc. (formally known as East Jordan) and Contract 6006872 with ETNA**

Supply Co., for various hydrant parts; for a total combined not-to-exceed amount of \$1,028,671.65 and a term of two years. The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Welch

**Attachments:** [bid tab for ej etna various hydrant parts](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

**F. [2024-254](#)**

**Finance Committee Presentation**

**Sponsors:** Financial Services

**Attachments:** [Finance Committee Presentation - Dec 2024 Meeting \(Sept 24 Results\)](#)

This Communication or Report was received and filed.

**G. [2024-255](#)**

**Finance Review Budget vs Actual Variance Report 6/30/2024**

**Sponsors:** Financial Services

**Attachments:** [Finance Committee Meeting - Dec 2024 Meeting \(June Bud vs Act\)](#)

This communication or Report was received and filed.

**9. PLANNING CALENDAR (17-0024)**

September Financial Review

**10. OTHER MATTERS**

There were none.

**11. NEXT MEETING**

Tuesday, January 7, 2025

**12. ADJOURNMENT**

Commissioner Einheuser requested a motion to adjourn.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 1:47 p.m.

**How to Make a Request for Public Comment**

You may provide your public comment via Zoom link:

<http://cityofdetroit.zoom.us/j/81572635118>

During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press \*9 to raise your hand (press \*6 to unmute when called upon).

We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.

Once the Chair closes public comment, there will be no other public comments accepted and all the attendees will remain muted for the duration of the meeting.