



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

735 Randolph Street
Detroit, Michigan 48226
(313) 224-4704 Office
dwsd.legistar.com

Wednesday, August 3, 2022

1:15 PM

To attend by phone call one of these numbers:
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333
Use Meeting ID: 815 7263 5118
Use Passcode: 482262021

To attend online: <https://cityofdetroit.zoom.us/j/81572635118>
Use Passcode: 482262021

Finance Committee Meeting

To attend In Person:
735 Randolph, Detroit, MI 48226, 5th Floor Boardroom

1. CALL TO ORDER

Chairperson Forte called the meeting to order at 1:57 p.m.

2. ROLL CALL

Present: 4 - Chairperson Linda Forte, Commissioner Lane Coleman, Commissioner Michael Einheuser and Commissioner Jonathan Kinloch

The Chair called for recess at 1:58 p.m.

The Chair returned from recess at 2:00 p.m.

3. APPROVAL OF AGENDA

Chairperson Forte requested approval of the agenda.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairperson Forte requested approval of the minutes of July 14, 2022.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION (3 minutes per speaker)

There was none.

6. COMMUNICATIONS

A. [22-0888](#) Receipt of Correspondence

Sponsors: Welch

Attachments: [BOWC Memo](#)
[Contracts & Purchase Orders \\$5,000-\\$25,000 August 2022](#)
[BOWC July ECS Report Approved by Director Brown Reported in August 2022](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Communication or Report be received and filed. The motion carried by a unanimous vote.

7. UNFINISHED BUSINESS

Procurement Policy

8. NEW BUSINESS

A. [22-0851](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6004612 with Process Controls & Instrumentation, LLC for Local Sewer System Metering & Analysis Services, for a total contract amount not-to-exceed \$254,000 and a term of 2 years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

B. [22-0890](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract No. 6004686 with Image Printing, Inc. for printing services with a contract amount not-to-exceed \$180,320 and a term of three (3) years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

C. [22-0892](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage

Department authorizes the Director to approve **DWSD Contract 6004687 with Underground Infrastructure Services for Hydro Excavation Services for a total contract amount not-to-exceed \$154,000 and a term of three (3) years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

- D. [22-0893](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract No. 6004680 (CS-1973) with Tetra Tech of Michigan, P.C. for Drainage Charge Program Support Services with a contract amount not-to-exceed \$500,000 and a term of three (3) years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

- E. [22-0889](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 1 to Contract No. 6003173 with Bob Maxey, Inc. to provide OEM parts, repair, and maintenance services for DWSD owned Ford vehicles by adding \$60,000 in funds to the contract for a total amended contract amount not-to-exceed amount of \$460,000.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

- F. [22-0899](#) Finance Committee Review

Sponsors: Rahman

Attachments: [Finance Committee Presentation - August 3 2022 Meeting \(May Results\)](#)

This Communication or Report was received and filed.

- G. Planning Calendar

May 2022 YTD Financial Review

9. OTHER MATTERS

There were none.

10. NEXT MEETING

September 7, 2022

11. ADJOURNMENT

Chairperson Forte requested a motion to adjourn.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 2:33 p.m.

How to Make a Request for Public Comment

You may provide your public comment via Zoom link:

<http://cityofdetroit.zoom.us/j/81572635118>

During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press *9 to raise your hand (press *6 to unmute when called upon)

We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.

Once the Chair closes public comment, there will be no other public comments accepted and all the attendees will remain muted for the duration of the meeting.