



# Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

735 Randolph Street  
Detroit, Michigan 48226  
(313) 224-4704 Office  
dwsd.legistar.com

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Wednesday, February 1, 2023

1:00 PM

To attend by phone call one of these numbers:  
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333  
Use Meeting ID: 815 7263 5118  
Use Passcode: 482262021

To attend online: <https://cityofdetroit.zoom.us/j/81572635118>  
Use Passcode: 482262021

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## Finance Committee Meeting

To attend In Person:  
735 Randolph, Detroit, MI 48226, 5th Floor Boardroom

### 1. CALL TO ORDER

Chairperson Forte called the meeting to order at 1:00 p.m.

### 2. ROLL CALL

**Present:** 3 - Chairperson Linda Forte, Commissioner Lane Coleman and Commissioner Jonathan Kinloch

**Absent:** 1 - Commissioner Michael Einheuser

### 3. APPROVAL OF AGENDA

Chairperson Forte requested approval of the agenda.

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that the agenda be approved. The motion carried by a unanimous vote.**

### 4. APPROVAL OF MINUTES

Chairperson Forte requested approval of the minutes of January 10, 2023.

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that the minutes be approved. The motion carried by a unanimous vote.**

### 5. PUBLIC PARTICIPATION (3 minutes per speaker)

There was none.

**6. COMMUNICATIONS****A. [2023-24](#) Receipt of Correspondence**

**Sponsors:** Welch

**Attachments:** [BOWC Memo](#)  
[BOWC Contracts & Purchase Orders \\$5,000-\\$25,000 February 2023](#)  
[BOWC February 2023 ECS Report Approved By Director Brown January 2023](#)

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.**

**7. UNFINISHED BUSINESS**

Procurement Policy

Attorney Debra N. Pospiech reported that the Board would receive a draft of the policy within the next week to review areas of discussion. There will be three workshop sessions, the first session is scheduled for a special finance committee on Wednesday, February 15, 2023.

**8. NEW BUSINESS****A. [2023-25](#) November 2022 YTD Financial Review**

**Sponsors:** Rahman

**Attachments:** [Finance Committee - February 1 2023 \(November Results\) v 2023.01.24](#)

**This Communication or Report was received and filed.**

**B. [2023-27](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6005050 with Five Star Energy Services for Full Lead Service Line Replacements at Various Locations Throughout Detroit (Project WS-735), for a total contract amount not-to-exceed \$25,000,000 (reimbursable by ARPA) and a term of three years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Welch

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**C. [2023-28](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage

Department authorizes the Director to **approve DWSD Contract No. 6005048 for Various Brass Items, with Melmac Co., Inc. d/b/a Motor City Pipe & Supply Co. for a new contract amount not-to-exceed \$117,357.00 and a term of two years.** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Welch

**Attachments:** [Brass Items Bid Tab 1.6 mlm kf](#)

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**D.** [2023-29](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 1 to DWSD portion of the City-wide Contract 6003725 with Oracle America, Inc., for Oracle Cloud SaaS Licensing by adding \$51,055.40, for a total amount not-to-exceed \$476,055.40.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Welch

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.**

**E.** [2023-30](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contracts 6005030 with Badger Meter, 6005054 with Metron Farnier, LLC, and 6005056 with Master Meter, Inc.;** for the as-needed purchase of various sized water meters for a combined total contract amount not-to-exceed \$2,000,000 and a term of two (2) years. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Welch

**Attachments:** [Water Meters Pricing Summary for BOWC](#)

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**F.** [2023-31](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract No. 6005052 for Tires - Various Sizes, with Jefferson Chevrolet Co. dba Trader Ray Tire for a new contract amount not-to-exceed \$134,135.69 and a term of one year.** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Welch

**Attachments:**     [Tire Bid TAB 1.13.23sj](#)

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**G.**     [2023-32](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract No. 6005059 to piggyback City of Detroit Contract 6002891 with Groundwork 0 LLC for Avaya Network and Phone Maintenance services for a total contract amount not-to-exceed \$125,000 and a term of four months.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:**     Welch

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**H.**     **Planning Calendar (17-0024)**

November 2022 YTD Financial Review

**9.**     **OTHER MATTERS**

There were none.

**10.**    **NEXT MEETING**

March 1, 2023

**11.**    **ADJOURNMENT**

Chairperson Forte requested a motion to adjourn.

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that the meeting be adjourned. The motion carried by a unanimous vote.**

**There being no further business, the meeting adjourned at 2:00 p.m.**

**How to Make a Request for Public Comment**

You may provide your public comment via Zoom link:

<http://cityofdetroit.zoom.us/j/81572635118>

During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press \*9 to raise your hand (press \*6 to unmute when called upon)

We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.

Once the Chair closes public comment, there will be no other public comments accepted and all the attendees will remain muted for the duration of the meeting.