



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Detroit, Michigan 48226
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Wednesday, September 4, 2024

1:00 PM

To attend by phone call one of these numbers:
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333
Use Meeting ID: 815 7263 5118
Use Passcode: 482262021

To attend online: <https://cityofdetroit.zoom.us/j/81572635118>
Use Passcode: 482262021

Finance Committee Meeting will be held virtually

1. CALL TO ORDER

Chairperson Forte called the meeting to order at 1:00 p.m.

2. ROLL CALL

Present: 3 - Chairperson Linda Forte, Commissioner Lane Coleman and Commissioner Michael Einheuser

3. APPROVAL OF AGENDA

Chairperson Forte requested approval of the agenda.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairperson Forte requested approval of the minutes of September 4, 2024.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION (3 minutes per speaker)

Beulah Walker - Said hello and was watching BOWC meeting.

Demeeko Williams - Commented about how many DWSD customers have paid their water bills in full since water shutoffs have resumed? Also inquiring on how much revenue has DWSD obtained since water shut offs resumed and since Easypay have been launched. Asking how many people have a zero balance since Easypay has been launched and those that are still apart of the 10/30/50 payment plan. Also wants to know how to eliminate bad debt that is currently with DWSD.

6. COMMUNICATIONS

There were none.

A. [2024-169](#) Receipt of Correspondence

Sponsors: Welch

Attachments: [BOWC Memo](#)
[Purchases Awarded Through Single Response September 2024](#)
[Contracts & Purchase Orders \\$5,000-\\$25,000 September 2024](#)
[BOWC August ECS Report Approved by Director Brown Reported in September 2024](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

B. [2024-183](#) Receipt of Correspondence

Sponsors: Welch

Attachments: [Correction to Item No. 2024-126 Itron 2856616](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Communication or Report be received and filed. The motion carried by a unanimous vote.

7. UNFINISHED BUSINESS

There were none.

8. NEW BUSINESS**A. [2024-186](#) June 30, 2024 YTD Cash and Investment Treasury Review**

Sponsors: Financial Services

Attachments: [DWSD Investment Review](#)

This Communication or Report was received and filed.

B. [2024-177](#) External Auditor Review

Sponsors: Financial Services

Attachments: [DWSD TCWG - Planned Scope and Timing Letter](#)

This Communication or Report was received and filed.

C. [2024-170](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage

Department authorizes the Director to **approve DWSD Contract No. 6005838 with Mission Ford of Dearborn, for Ford parts, repairs and maintenance services, for a total contract amount not-to-exceed \$1,000,000.00 and a term of 5 years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

D. [2024-171](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contracts No. 6006566 with ETNA Supply Company and Contract No. 6006565 with Ferguson Waterworks; for the purchase of as-needed Gate Box Parts of various sizes, for a combined total contract amount not-to-exceed \$288,177.00 and a term of one year.** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

Attachments: [updated gate box bid tab](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval.. The motion carried by a unanimous vote.

E. [2024-172](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract 6006577 with AECOM Great Lakes, Inc.; for Professional Engineering Services, to support the Capital Improvement Planning Program (Project CS-1987); for a total contract amount not-to-exceed \$11,564,000.00 and a term of 3 years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

F. [2024-173](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contracts No. 6006571 with Core & Main and Contract No. 6006572 with Ferguson Waterworks; for the as-needed purchase of Repair Clamps of various sizes for a combined total contract amount not-to-exceed \$283,099.50 and a term of one year.** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

Attachments: [bid tab repair clamps 6006571 6006572](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

G. [2024-174](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract No. 6006578 with Edward C Levy Detroit Group dba Edw. C. Levy Co., for Aggregate Slag, for a total contract not-to-exceed amount of \$121,732.00 and a term of two years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

H. [2024-175](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 2 for DWSD Contract No. 6003012 (fka 6002757) with Itron, Inc. for the Water SaveSource Warranty Replacement Program - Open Way Riva AMI Implementation, by adding \$522,500.00 in funding, for a total amended contract amount not-to-exceed \$18,762,500.00. No changes to scope of work or the terms and conditions of this contract.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

Nikkiya Branch-Penson (DWSD's Deputy General Counsel) requesting for BOWC to rescind item 2024-126.

Chairperson Forte requested a motion to rescind item 2024-126.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser to rescind item 2024-126 be recommended for approval. The motion carried by a unanimous vote.

The Chair called for recess at 2:02 p.m.

The Chair returned from recess at 2:03 p.m.

9. PLANNING CALENDAR (17-0024)

External Auditor FY 2024 Audit Planning Review
June 30, 2024 YTD Cash and Investment Treasury Review

10. OTHER MATTERS

There were none.

11. NEXT MEETING

October 2, 2024

12. ADJOURNMENT

Chairperson Forte requested a motion to adjourn.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 2:05 p.m.

How to Make a Request for Public Comment

You may provide your public comment via Zoom link:

<http://cityofdetroit.zoom.us/j/81572635118>

During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press *9 to raise your hand (press *6 to unmute when called upon)

We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.

Once the Chair closes public comment, there will be no other public comments accepted and all the attendees will remain muted for the duration of the meeting