



Detroit Water and Sewerage Department Meeting Agenda - Final

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Detroit, Michigan 48226
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Board of Water Commissioners

Wednesday, May 15, 2019

2:00 PM

5th Floor Board Room, Water Board Building

BOWC Meeting

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

April 17, 2019

5. PUBLIC COMMENTS (3 minutes per speaker)

Anyone from the public who wishes to address any item on the Agenda or make a comment. (3 Minute Limitation)

6. COMMUNICATIONS

A. [19-00134](#) Addendum to Amendment No. 1 for Contract No. 6001088 (CS-1830)

Sponsors: Naughton

Attachments: [Note to File for Amend #1 for CS-1830 - Change to NTE Amount](#)

Legislative History

5/1/19 Finance Committee received and filed

B. [19-00135](#) Small Purchases & No Competitive Bid

Sponsors: Naughton

Attachments: [BOWC May ECS Items](#)

[May 2019 Under 25,000 Report](#)

[Small Purchases Report April 2019](#)

Legislative History

5/1/19 Finance Committee received and filed

C. [19-00138](#) Receipt of Correspondence

Attachments: [Demeeke Williams-Hydrate Detroit](#)

D. [19-00140](#) Receipt of Correspondence

Sponsors: Pospiech

Attachments: [Redacted FOIA Requests 4-13-19 to 5-10-19](#)

E. [19-00142](#) Receipt of Correspondence

Attachments: [Donna Riggs 5.3.19 BOWC Response Letter](#)

[Theresa Wilson 5.3.19 BOWC Response Letter](#)

[Sarah Feldman 5. 6- BOWC Response Letter](#)

[Valeria Berry 5. 6- BOWC Response Letter](#)

[Jacqueline Williams 5.3- BOWC Response Letter](#)

[Norah Krayem.Wayne State University response - DR Revised SA Final](#)

[Russ Bellant.19619 Helen customer response - DR Revised SA Final LW](#)

[Loretta Yancey 5250 Drexel.customer response - SA Final with attachment](#)

7. ITEMS FROM THE COMMISSIONERS

Follow-up Items

1 Sharon Sexton of 2405 Helen Street-Pending

2 Joshua Ronnebaum of 19410 Lucerne-Pending

3 Sonya Bonnett of 1420 Washington-Pending

8. UNFINISHED BUSINESS

(TABLED ITEMS)

- A. [19-00120](#)** The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Finance policies: **1.) Accounts Payable, 2.) Internal Audit Governance, 3.) Internal Audit Activities and Reporting, 4.) Budget Preparation and Submittal, 5.) Budget Monitoring, and 6.) Budget Amendment**, and authorizes the Director to take such action as may be necessary to effectuate the policies.

Sponsors: Naughton

Attachments: [Accounts Payable](#)

[Internal Audit Governance](#)

[Internal Audit Activities Reporting](#)

[Budget Preparation and Submittal](#)

[Budget Monitoring](#)

[Budget Amendment](#)

[Policy and Procedure - Internal Audit Charter](#)

Legislative History

4/26/19

Board of Water
Commissioners

placed on the table

- B. [19-00124](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Public Affairs policies: **1.) Media Communication, 2.) Emergency Communication and Public Notification**, and authorizes the Director to take such action as may be necessary to effectuate the policies.

Sponsors: Pospiech

Attachments: [Policies and Procedures - Media Communicationv2](#)

[Policies and Procedures - Emergency Communications - FINAL 5.13.2019v2](#)

Legislative History

4/26/19 Board of Water Commissioners placed on the table

9. **NEW BUSINESS**

- A. [19-00136](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure four (4) year contracts in an amount not to exceed \$4,731,818.31 to:**

-EJ Prescott, Inc. (contract #6002097, \$264,860.00),

-Badger Meter, Inc. (contract #6002095, \$3,744,868.00),

-Wesco Distribution, Inc. (contract #6002131, \$722,090.31)

for various sizes of water meters and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

Attachments: [BOWC Data for Long-Term Meter Purchase -different bolding](#)

- B. [19-00141](#) **Ethics and Fraud Hotline**

Attachments: [FRAUD FLIER v2](#)

[DWSD - Ethics Policy \(Final Draft\)](#)

- C. [19-00144](#) **Abandoned Call Statistics**

Sponsors: Customer Service

Attachments: [10 Abandoned Calls by Wait Time - April 2019](#)

10. **DIRECTOR'S METRICS**

- A. [19-00139](#) **Director's Metrics**

Attachments: [Board Report - Metrics - 05152019](#)

11. **COMMENTS BY COMMISSIONERS**

12. **COMMENTS BY THE CHAIR**

13. OTHER MATTERS

14. ADJOURNMENT