



Detroit Water and Sewerage Department Meeting Agenda - Final

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Detroit, Michigan 48226
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Board of Water Commissioners

Friday, May 31, 2019

1:00 PM

5th Floor Board Room, Water Board Building

BOWC Special Meeting No. 3

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

April 26, 2019

5. PUBLIC COMMENTS (3 minutes per speaker)

Anyone from the public who wishes to address any item on the Agenda or make a comment. (3 Minute Limitation)

6. ITEMS FROM THE COMMISSIONERS

7. UNFINISHED BUSINESS

- A. [18-0243](#) The Board of Water Commissioners for City of Detroit Water and Sewerage Department approves the following revised **Internal Audit Charter** and authorizes the Director to take such other action as may be necessary to effectuate the charter.

Sponsors: Pospiech

Attachments: [Revised - Policy and Procedure - Internal Audit Charter](#)

[DWSD Internal Audit Associate - DRAFT](#)

[DWSD Internal Audit Manager - DRAFT](#)

Legislative History

11/27/18	Board of Water Commissioners	approved
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8. NEW BUSINESS

- A. [19-00157](#) Baker Tilly Overview of Policies

Sponsors: Pospiech

Attachments: [DWSD - BOWC Update May 2019](#)

- B. [19-00155](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Finance policies: **1) Water, Sewer, and Drainage Charges 2) Residential and Non-Residential Collections 3) Irregular Water Usage Due to Leak Policy 4) Foreclosures**, and authorizes the Director to take such action as may be necessary to effectuate the policies.
- Sponsors:** Naughton
- Attachments:** [Water Sewerage Drainage Charges Policy](#)
[Residential and Non-Residential Collections Policy](#)
[Irregular Water Usage Due to Leak Policy](#)
[Foreclosures Policy](#)
[Summary of Irregular Water Use Policy](#)
- C. [19-00154](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Information Technology Systems policies: **1) Application Management 2) Virus and Malware Prevention and Detection 3) Asset Management 4) Acceptable Use**, and authorizes the Director to take such action as may be necessary to effectuate the policies.
- Sponsors:** Information Technology and Services
- Attachments:** [Application Management Policy](#)
[Asset Management Policy](#)
[Virus and Malware Detection Prevention Policy](#)
[Acceptable Use Policy](#)
- D. [19-00156](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Human Resources policies: **1) Confidentiality of Personal Identifiable Information 2) Relationship Disclosure 3) Social Media Use 4) Tobacco-Free Workplace**, and authorizes the Director to take such action as may be necessary to effectuate the policies.
- Sponsors:** Office of the General Counsel
- Attachments:** [Confidentiality Policy](#)
[Relationship Disclosure Policy](#)
[Social Media Use Policy](#)
[Tobacco Free Workplace Policy](#)
- E. [19-00159](#) **Approval of Agreement and Grant of Easement for Sewers and Water Main between City of Detroit and 1400 Webward Avenue LLC**
- Sponsors:** Pospiech
- Attachments:** [Agreement 5.17.19](#)

9. **DIRECTOR'S COMMENTS**

- 10. COMMENTS BY COMMISSIONERS**
- 11. COMMENTS BY THE CHAIR**
- 12. OTHER MATTERS**
- 13. ADJOURNMENT**