



Detroit Water and Sewerage Department Meeting Agenda - Final

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Board of Water Commissioners

Friday, July 12, 2019

1:00 PM

5th Floor Board Room, Water Board Building

BOWC Special Meeting No. 6

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

July 9, 2019

5. PUBLIC COMMENTS (3 minutes per speaker)

Anyone from the public who wishes to address any item on the Agenda or make a comment. (3 Minute Limitation)

6. ITEMS FROM THE COMMISSIONERS

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

A. [19-00215](#) Baker Tilly Overview of Policies

Sponsors: Pospiech

Attachments: [DWSD - BOWC Update July 2019](#)

- B. [19-00212](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Finance policies: **1) External Audit, 2) Shared Services, 3) Month End-Period End Close & Journal Entries, and 4) Chart of Accounts, and 5) Back Billing**, and authorizes the Director to take such action as may be necessary to effectuate the policies.

Sponsors: Naughton

Attachments: [Finance Policy and Procedure - External Audit](#)

[Finance Policy and Procedure - Shared Services Administration](#)

[Finance Policy and Procedure - Month-Period End Close Journal Entries](#)

[Finance Policy and Procedure - Chart of Accounts](#)

[Finance Policy and Procedure - Back Billing](#)

- C. [19-00209](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Information Technology policies: **1) Change Management, 2) User Account Management**, and authorizes the Director to take such action as may be necessary to effectuate the policies.

Sponsors: Rainey

Attachments: [IT Policy and Procedure - Change Management](#)

[IT Policy and Procedure - User Account Management](#)

- D. [19-00213](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Security policy: **1) Chain of Command**, and authorizes the Director to take such action as may be necessary to effectuate the policy.

Sponsors: Pospiech

Attachments: [Security Policy and Procedure - Chain of Command](#)

- E. [19-00191](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. 6002218 for three (3) years with Johnson Controls Fire Protection LP for Fire Systems Planned Service per the Sourcewell-NJPA Cooperative Agreement #031517-SGL for a total contract amount not to exceed \$270,000**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

Legislative History

7/9/19

Finance Committee

recommended for approval

- F. [19-00192](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Change Order No. 1 for Contract No. 6001574 with Otis Elevator Co. to add an additional amount \$85,000 for Elevator Maintenance and Repair Services for a total contract amount not to exceed \$246,625.00**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

Legislative History

7/9/19 Finance Committee recommended for approval

- G. [19-00193](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Change Order No. 2 for Contract No. 2904951 with GDI Services Inc. for Janitorial Services to add \$900,000.00 for a total contract amount not to exceed \$3,417,884.00 and to exercise the second and final renewal option through 4/5/2020**; and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

Legislative History

7/9/19 Finance Committee recommended for approval

- H. [19-00194](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. 6002232 for "Sewer Improvements for Cornerstone Village (DWS-908)" with Lakeshore Global Corporation, at a cost not to exceed \$7,693,348.95 for a term of two (2) years**, and also authorizes the Director to take such action necessary to accomplish the intent of this vote.

Sponsors: Mobley

Legislative History

7/9/19 Finance Committee recommended for approval

- I. [19-00195](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Change Order No. 3 for Contract No. 6000875 for HVAC Building Mechanical Systems Program Management for On Demand Repair Services with Johnson Controls, Inc. to increase the contract amount by \$225,500.00 for a total contract amount \$2,540,960.00**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

Legislative History

7/9/19 Finance Committee recommended for approval

- J. [19-00196](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. 6002231 for "Water and Sewer Improvements for North Rosedale Park (DWS-907)" with Ric-Man Construction Inc. at a cost not to exceed \$13,032,292.75 for a term of two (2) years**, authorizing the Director to take such action necessary to accomplish the intent of this vote.
- Sponsors: Burgi
- Legislative History
- 7/9/19 Finance Committee recommended for approval
- K. [19-00197](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. 6002217 for three (3) years with Johnson Controls Inc. to provide HVAC Equipment, Parts, Repairs and Preventative Maintenance Services per the Sourcewell-NJPA Cooperative Agreement # 030817-JHN for a total contract amount not to exceed \$3,965,863.00**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.
- Sponsors: Burgi
- Legislative History
- 7/9/19 Finance Committee recommended for approval
- L. [19-00198](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. 6002230 for "Water Improvements for Cornerstone Village (WS-712)" with Ric-Man Construction, Inc., at a cost not to exceed \$18,630,333.50 for a duration of two (2) years**, and also authorizes the Director to take such action necessary to accomplish the intent of this vote.
- Sponsors: Mobley
- Legislative History
- 7/9/19 Finance Committee recommended for approval
- M. [19-00199](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Contract No. 6002246 for "EnQuesta v6.0 Upgrade Project" (CS-1917) with Systems & Software Inc. at a cost not to exceed \$1,162,900.00 for the term of one (1) year & eight (8) months**, authorizing the Director to take such other action as may be necessary to accomplish the intent of this vote.
- Sponsors: Rainey
- Legislative History
- 7/9/19 Finance Committee recommended for approval

- N. [19-00200](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 1 for an increase of \$250,000.00 and a time extension of one (1) additional year for Contract No. 6001764 for a total amount not to exceed \$493,840.00 “Professional Services Contract for IT Program Manager/Enterprise Architect” (CS-1896) with Data Consulting Group**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rainey and Burgi

Legislative History

7/9/19 Finance Committee recommended for approval

- O. [19-00201](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. 6002168 with Interstate Trucksource, Inc. for a term of two (2) years for, as needed parts and repair services for DWSD owned heavy duty truck suspensions, drive shafts, rear axles, transfer cases, brakes, UV joints and other related equipment for an amount not to exceed \$200,000**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rice

Legislative History

7/9/19 Finance Committee recommended for approval

- P. [19-00202](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. 6002214 with Santoro, Inc. for a term of five (5) years for, customized upfitting for DWSD owned vans and pick-up trucks for an amount not to exceed \$375,000**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rice

Legislative History

7/9/19 Finance Committee recommended for approval

- Q. [19-00203](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. 6002169 with Interstate Trucksource, Inc. for a term of two (2) years for, as needed, OEM parts and repair services for DWSD owned MACK trucks and related equipment as per DWSD’s Specification #PRSCMT-11-18 for an amount not to exceed \$360,000**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rice

Legislative History

7/9/19 Finance Committee recommended for approval

- 9. DIRECTOR'S COMMENTS
- 10. COMMENTS BY COMMISSIONERS
- 11. COMMENTS BY THE CHAIR
- 12. OTHER MATTERS
- 13. ADJOURNMENT