



Water Board Building
735 Randolph, Suite 806
Customer Service Division
Detroit, MI 48226
www.detroitmi.gov/dwsd

January 30, 2018

Mr. Ken Bunch
17590 Greenfield Rd.
Detroit, Michigan 48235-3117

Dear Mr. Bunch:

Regarding: Account Number: 240-2073.300
Service Address: 17590 Greenfield Rd.

Please accept this letter in response to your recent correspondence with DWSD regarding the above referenced account.

As discussed, your account has been reviewed per your request. DWSD has applied a credit adjustment of - **\$530.06** which represents the cancellation of charges billed incorrectly from **September 18, 2015** through **March 16, 2016**. In addition, turn-on and turn-off fees of **\$80.00** has also been canceled leaving a **credit** account balance of **\$484.56**.

To receive a refund, proof of payment must be provided. Proof of payment can be evidenced, by providing a copy of payments to DWSD from your banking institution. Additionally, a copy of the front and back of cancelled checks, may also be provided. Proof of payment must total or exceed the amount of the credit balance. Please allow **3-6 weeks** for processing.

If you have any questions or concerns regarding the enclosed information, do not hesitate to contact me at (313) 964-9137.

Respectfully,

Customer Service Administration

Customer Service Administration