



DETROIT

**Water & Sewerage
Department**

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MEMORANDUM

TO: Honorable Board of Water Commissioners
City of Detroit Water and Sewerage Department

FROM: Choi T. Portis
Deputy General Counsel
City of Detroit Water and Sewerage Department

CC: Debra N. Pospiech
Chief General Counsel
City of Detroit Water and Sewerage Department

DATE: June 20, 2018

RE: Julie McKee, Parks Title Company/Real Estate Closing Policy

On May 16, 2018, Julie McKee and Kelli McCullough appeared before this Honorable Board to discuss their concerns regarding the Detroit Water and Sewerage Department's customer data sharing and real estate closing policies.

I contacted Ms. McKee and Ms. McCullough regarding their concerns and shared a draft copy of the revised real estate closing policy with them for their input. They provided their suggestions and input, and we have a meeting scheduled for June 21, 2018 at 10:30am to continue the discussion.