

SAFETY

PLANNING TODAY FOR A BETTER TOMORROW

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Inputs

Investigate Pre/Post Trip Inspections

- Check and Review Sheets
- Conduct Random Checks out in the Field
- Hold Team leaders accountable for reviewing and checking the sheets

Evaluate the Current Process

- Plan, Evaluate, Execute (best practices for mitigating risks)



Safety Training

- Make sure that employees are up-to-date in all required safety training
- Train the workforce on new and existing safety procedures

Inputs

Enforcement

Enforce all workers and contractors to wear the proper PPE (Personal Protection Equipment)

- Make sure that supervision clearly communicates what he/she did wrong and what disciplinary actions will be taken if an employee violates a safety rule

Staffing Needs- Currently only 2 Environmental Health and Safety Coordinators

- Expand current staff by 2 team members will allow room to improve safety and compliance efforts
- Add additional Subject matter experts to help build an effective safety training program
- Works with the City's Risk Management Department to establish a Return-to-Work Program
- Safety coverage for employees, contractors and visitors at all times
- Allows room for more in house and field inspections which is the best defense against injury and lost

Outputs

- Making Safety a #1 Priority
- Training the Entire Organization to “Think Safety First”
- Increase awareness of the overall safe operation of all facilities
- Eliminate any and all hazards (current and potential) that expose or create risk of any nature



Next Steps

- Revise Pre Trip/Post Trip Inspection Sheets
- Perform Safety Talks and Discussions in Meetings and Huddles Beginning in September
- Make sure that all MIOSHA required safety training is being conducted
- Establish lines of communication between management and employees at all levels for safety and health concerns
- Review and Update Emergency Site Plan and All Related Documents; once completed conduct safety training with employees

Company Awareness

Safety Calendar push in the month of September with safety topics for each day. We will provide information to Team-Leaders on how to perform safety topics and encourage employee involvement

Signage posted throughout the building reminding people to exercise better safety habits

Random facility and field inspections in the field given by Safety Coordinators and OD Staff



Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3 Labor Day	4 Back Injuries and Prevention	5 Excavation Safety	6 Drowsy Driving	7 Office Safety	8 Backing Up	9 Front End Loader Safety
10 Fatigue	11 Elimination of Hazards	12 Fatal Four Hazards	13 Falls	14 Tornado Safety	15 Horseplay on the Job	16 Forklift Fatalities and Injuries
17 Drug Abuse	18 Heavy Equipment	19 Fall Protection	20 Health Is Everything	21 First Aid Preparedness	22 Bees and Wasps	23 Shift Work Dangers
24 Distracted Driving	25 Common Cold	26 Hand Safety	27 Eye Injury Prevention	28 Office Safety	29 Muddy Work Areas	30 Gasoline Safety



Definition:

safe-ty ['sāftē]-

the condition of being protected from or unlikely to cause danger, risk, or injury.

Synonyms

welfare · well-being · protection · security
· harmlessness

