



Detroit Water and Sewerage Department
Procurement
735 Randolph Street, Detroit, MI 48226
313-267-8000 • detroitmi.gov/DWSD

DATE October 16, 2019

TO:
Board of Water Commissioners
Detroit Water and Sewerage Department
City of Detroit, Michigan

FROM:
Mamata Burgi,
Supply Chain Manager
Detroit Water and Sewerage Department

RE: Correction to Item No. 19-00225 (Pronto Pest Management)

The purpose of this letter is to correct an administrative error that occurred in the creation of the Board Letter for Item No. 19-00225.

Contract Number 6002171 for Pronto Pest Management was competitively solicited by the City of Detroit's Office of Contracting and Procurement. BOWC Item No. 19-00225 should have requested authorization to spend \$352,146.00 against the City's contract, as a separate contract was not necessary. Please note that to correct this error, contract 6002319 will be closed and DWSD's POs for this service will be linked to Contract 6002171. This does not change / affect any material legal BOWC authorization.

The letter has been corrected to request an encumbrance against the City's contract and is attached for your review. Please let us know if you have any additional questions or concerns.

Sincerely,
Mamata Burgi
DWSD Supply Chain Manager