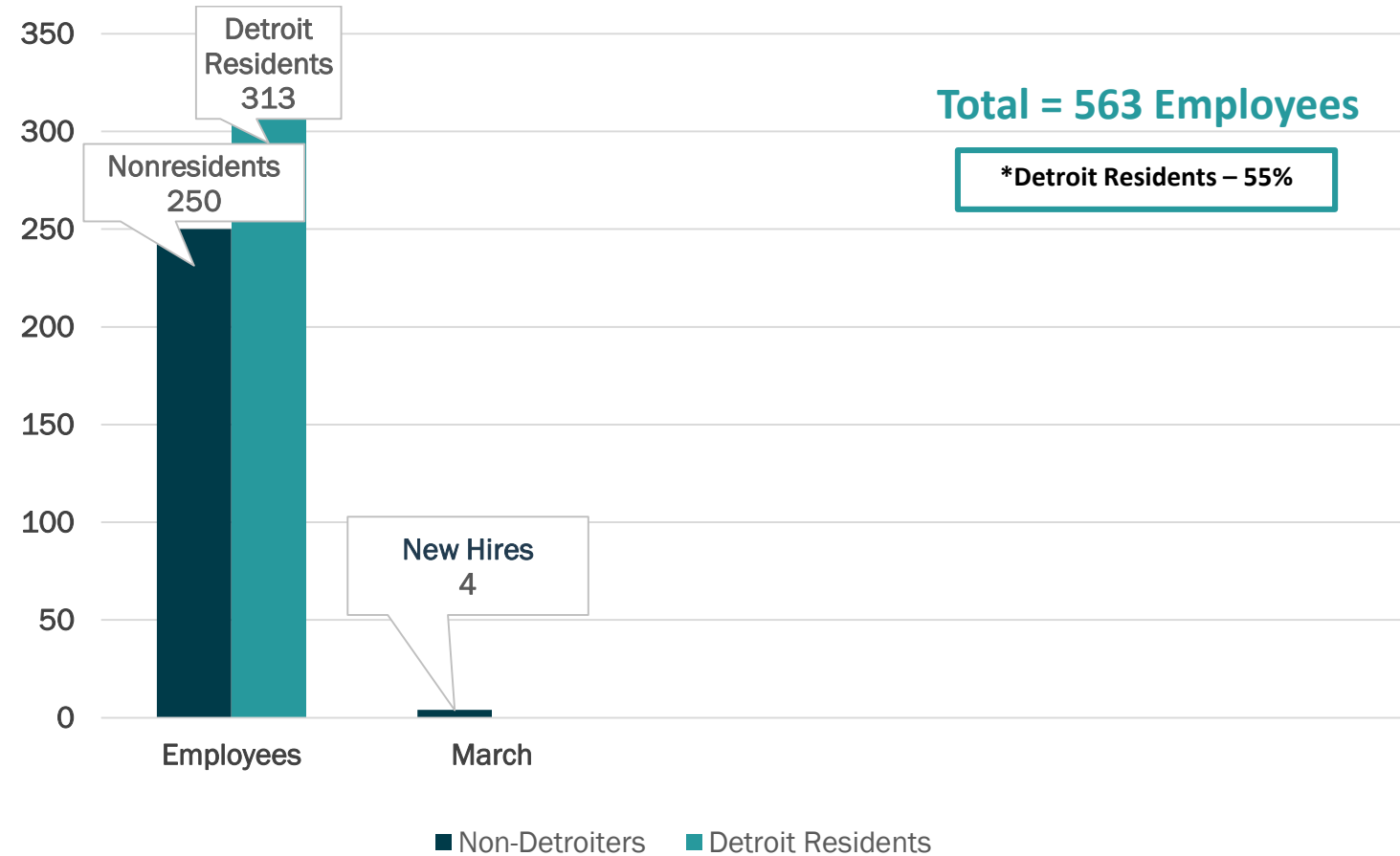


Human Resources/ Organizational Development Metrics



Full Time Employees



*DWSD and the City of Detroit does not require residency.

Number of Employees by Location

Central Services Facility - 321

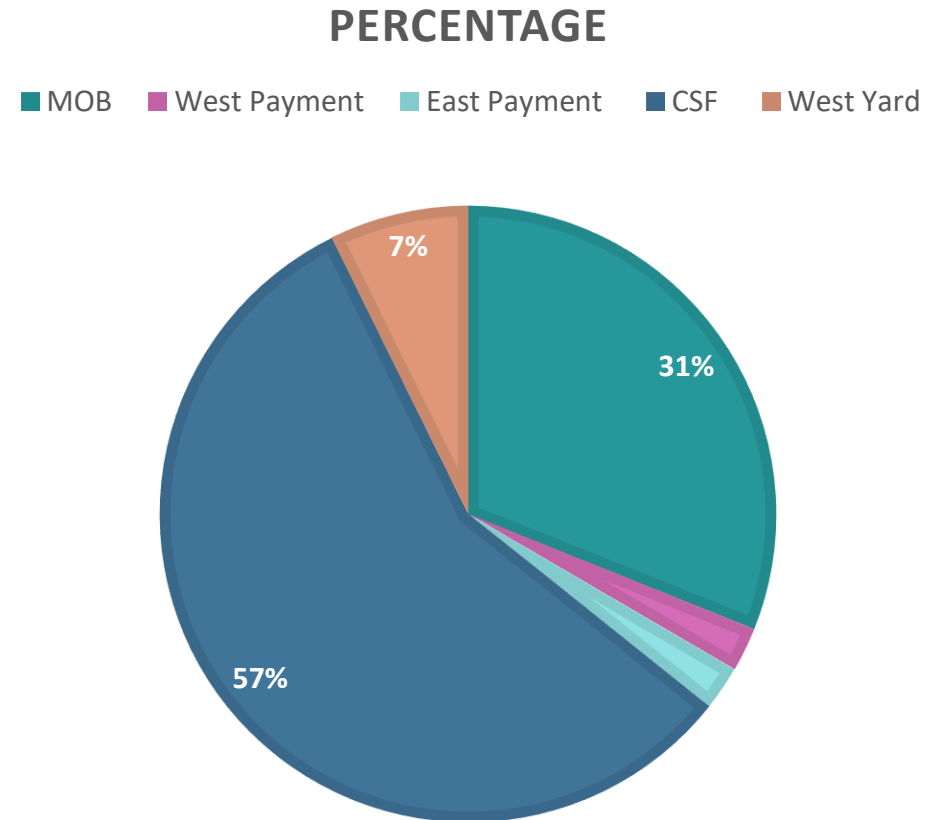
Main Office Building – 175

West Yard – 41

East Payment - 13

West Payment – 13

TOTAL- 563



HR Updates

1. **COVID-19 Update**
2. **Working from Home**
3. **New Governmental FMLA/COVID-19 Policy – April 1**
4. **Performance Management Planning – Enhancing the Current Process**
5. **Negotiations – On Hold (Teamsters/MBTC/AME)**

Safety Initiatives – COVID-19

1. Conducting temperature checks, conducted by the Health Department, of all employees and visitors entering the CSF Building at the beginning of all shifts (Team Leaders trained as a backup)
2. Provided secure lockers and sanitation facilities for Meter Operations employees
3. Provided personal protective equipment (suits, masks, gloves) for Meter Operations employees entering homes
4. Obtained additional vehicles from DPW to split up crews (social distancing while traveling)
5. Developed a verbal personal protective equipment disposal process for meter operations
6. Developed generalized guidelines on the disinfection and cleaning of fleet vehicles
7. Disinfected of surfaces such as door knobs, surfaces within restrooms, etc

Safety Initiatives – COVID-19

8. Provided hand sanitizer and Lysol spray to employees
9. Developed an all employee memo that outlined prevention components for illnesses, including the Coronavirus.
10. Posted “Awareness” posters that reinforce prevention of illness
11. Developed a safety stand down document that managers will share with employees outlining prevention aspects for not only the Coronavirus but for the flu and other related airborne illnesses.