



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

735 Randolph Street
Detroit, Michigan 48226
(313) 224-4704 Office
dwsd.legistar.com

Wednesday, March 1, 2023

1:00 PM

To attend by phone call one of these numbers:
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333
Use Meeting ID: 815 7263 5118
Use Passcode: 482262021

To attend online: <https://cityofdetroit.zoom.us/j/81572635118>
Use Passcode: 482262021

Finance Committee Meeting

To attend In Person:
735 Randolph, Detroit, MI 48226, 5th Floor Boardroom

1. CALL TO ORDER

Chairperson Forte called the meeting to order at 1:00 p.m.

2. ROLL CALL

Present: 2 - Chairperson Linda Forte and Commissioner Lane Coleman

Excused: 1 - Commissioner Jonathan Kinloch

Absent: 1 - Commissioner Michael Einheuser

The Chair called for recess at 1:07 p.m.

Commissioner Kinloch arrived at 2:05 p.m.

The Chair returned from recess at 2:05 p.m.

3. APPROVAL OF AGENDA

Chairperson Forte requested approval of the amended agenda. Walk on item to add contract with Wayne Metro for Lifeline Administration.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this be approved as amended. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairperson Forte requested approval of the minutes of February 1, 2023.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that the minutes be approved on the Consent Agenda. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION (3 minutes per speaker)

a. Beulah Walker of Hydrate Detroit apologized for providing misinformation about the requirements for children when enrolling in the Lifeline Plan. She said that she enjoyed the Stantec presentation, and she also asked had the Department thought about the Director's replacement once he retires.

b. Cindy Darrah stated that DWSD needs to fix the water system - Separate the storm water for gardening and farming. She said that the streets and driveways are the largest impervious acreage.

c. Demeeko Williams, Chief Executive Director of Hydrate Detroit stated that he enjoyed the budget presentation. He asked how much of the \$25 million will be allocated to the City of Detroit Water and Sewerage Department to fund the Lifeline Plan? He also asked how much of the bad debt for residential properties can be eliminated? Attorney Pospiech replied that the Department was not sure yet. She also said that the Department continues to advocate for long-term funding for water affordability. It meets regularly with legislators in Lansing and with the Governor's office.

6. COMMUNICATIONS

A. [2023-59](#) Receipt of Correspondence

Sponsors: Welch

Attachments: [BOWC Memo](#)
[Contracts & Purchase Orders \\$5,000 - \\$25,000 March 2023](#)
[BOWC March 2023 ECS Report Approved by Director Brown February 2023](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Communication or Report be received and filed. The motion carried by a unanimous vote.

7. UNFINISHED BUSINESS

Procurement Policy Session 2 - Friday, March 10, 2023 at 10:00 a.m.

8. NEW BUSINESS

A. [2023-48](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract 6005122 with Melmac Co., Inc., d/b/a Motor City Pipe & Supply Co., for various sizes of ductile iron reducers, for a new contract amount not-to-exceed \$129,157.00 and a term of one year. The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.**

Sponsors: Welch

Attachments: [Ductile Iron Reducer Bid Tab](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

B. [2023-49](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contracts 6005110 with Ferguson Water Works and 605111 with T & N Services Inc.; for the as-needed purchase of various sized ductile pipe for a combined total contract amount not-to-exceed \$1,814,078.30 and a term of one year.** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

Attachments: [Ductile Pipe Bid Tab](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

C. [2023-50](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD PO 363787 with Melmac Co., Inc., d/b/a Motor City Pipe & Supply Co., for ductile iron flange fittings screw type 3" x 40" for a one-time purchase in the amount of \$123,750.** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

D. [2023-51](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve a total of (4) DWSD Contracts: 6005123, 6005124, 6005125 and 6005126, with Feldman Ford, LLC for a total of 26 vehicles - (15) 2024 Ford Transit 350 AWD Cargo Vans and (11) 2024 Ford F350 4X4 Pickup Trucks with standard cab and 8' inch bed, for a total not-to-exceed amount of \$1,747,844.00.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

E. [2023-53](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Single Source Contract**

6005098 with Michigan CAT, a division of MacAllister Machinery Co., Inc., for the purchase of parts and preventative maintenance and repair services of Michigan CAT generators for all DWSD locations with a total contract amount not-to-exceed \$120,000 and a term of 3 years and 7 months. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

The Chair called for recess at 2:32 p.m

The Chair returned from recess at 2:33 p.m.

- F. [2023-56](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve DWSD Contract 6005120 for Project CS-1947 with M.E. Simpson, Inc. for Water Main Condition Assessment services with a total contract amount not-to-exceed \$400,000 and a term of one year. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

- G. [2023-57](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve DWSD Contract 6005112 with F&G Freight LLC, for DuPont water pitchers and filters in the not-to-exceed amount of \$374,340 and a term of two years. The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

Attachments: [Water Pitchers and Filters Bid Tab](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

- H. [2023-58](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve Amendment 1 to DWSD Contract 6005031 with Major Contracting Group, Inc. for Project WS-736 to add \$450,000 due to a clerical error for a total amended contract amount of \$7,834,250 for a backup/secondary Emergency Water Main Repair Services

contract. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

The Chair called for recess at 2:47 p.m.

The Chair returned from recess at 2:48 p.m.

I. [2023-63](#) SRF Project Plan

Sponsors: Smalley and Wallick

Attachments: [DWSD FY2024 CWSRF Projects](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Communication or Report move forward with a resolution. The motion carried by a unanimous vote.

J. [2023-64](#) December 2022 YTD Financial Review

Sponsors: Rahman

Attachments: [Finance Presentation March 1 2023 Meeting \(December Results\) v 2023.02.21](#)

This Communication or Report was received and filed.

K. [2023-65](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the proposed two-year operating budgets for Fiscal Years 2023-24 and 2024-25 for the Water Operating Fund in the amounts of \$136,670,200 and \$141,989,000, respectively, and for the Sewage Disposal Operating Fund in the amounts of \$344,815,500 and \$356,954,400, respectively; and further authorizes the Director and Chief Financial Officer to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rahman

Attachments: [Water and Sewer Fund](#)
[Finance Committee Presentation Proposed FY 24 Operating Budget 3.1.2023](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Resolution, BOWC be recommended for approval. The motion carried by a unanimous vote.

Contract with Wayne Metro for Lifeline Administration

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this contract be referred to the BOWC without committee recommendation. The motion carried by a unanimous vote.

The Chair called for recess at 3:17 p.m.

The Chair returned from recess at 3:17 p.m.

L. Planning Calendar (17-0024)

December 2022 YTD Financial Review
Committee Approval of Proposed FY2024 Operating Budget
Preliminary Water and Sewer Rate Review - Scheduled for April agenda

9. OTHER MATTERS

Commissioner Kinloch apologized for his late arrival. He was detained at another meeting that was not scheduled.

10. NEXT MEETING

April 5, 2023

11. ADJOURNMENT

Chairperson Forte requested a motion to adjourn.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 3:25 p.m.

How to Make a Request for Public Comment

You may provide your public comment via Zoom link:

<http://cityofdetroit.zoom.us/j/81572635118>

During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press *9 to raise your hand (press *6 to unmute when called upon)

We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.

Once the Chair closes public comment, there will be no other public comments accepted and all the attendees will remain muted for the duration of the meeting.