



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

735 Randolph Street
Detroit, Michigan 48226
(313) 224-4704 Office
dwsd.legistar.com

Wednesday, June 7, 2023

1:00 PM

To attend by phone call one of these numbers:
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333
Use Meeting ID: 815 7263 5118
Use Passcode: 482262021

To attend online: <https://cityofdetroit.zoom.us/j/81572635118>
Use Passcode: 482262021

Finance Committee Meeting will be held virtually

1. CALL TO ORDER

Commissioner Coleman called the meeting to order at 1:00 p.m.

2. ROLL CALL

Present: 2 - Commissioner Lane Coleman and Commissioner Michael Einheuser

Absent: 1 - Chairperson Linda Forte

The Chair called for recess at 1:06 p.m.

The Chair returned from recess at 1:07 p.m.

3. APPROVAL OF AGENDA

Commissioner Coleman requested approval of the agenda.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Commissioner Coleman requested approval of the minutes of May 3, 2023.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION (3 minutes per speaker)

Dale Williams with Faygo Beverages, Inc. was back before the Board about the rate increase.

6. COMMUNICATIONS**A. [2023-125](#) Receipt of Correspondence**

Sponsors: Welch

Attachments: [BOWC Memo](#)
[Contracts & Purchase Orders \\$5,000-\\$25,000 June 2023](#)
[BOWC May ECS Report Approved by Director Brown Reported in June 2023](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

7. UNFINISHED BUSINESS

There was none.

8. NEW BUSINESS**A. [2023-126](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract 6005348, a piggyback off City of Detroit Contract 6005209, for Media Strategy Planning and Buying (MSPB) services, with Emerald Media, LLC for a term of two (2) years and nine (9) months and a total contract not-to-exceed amount of \$1,400,000.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.**

Sponsors: Welch

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

B. [2023-127](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 3 to DWSD Contract 6002651 (CS-1943), with iVantage Group for temporary staffing services for iTron Application Analyst, by adding funding in the amount of \$380,000 and extending the contract term by two (2) years, for a new total amended not-to-exceed amount of \$965,000 and a term of 5.3 years. The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.**

Sponsors: Welch

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

C. [2023-128](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract No. 6004922 to utilize MiDeal Cooperative Contract #23000000345 with Waste Management of Michigan for removal of non-hazardous solid waste, rubbish & garbage services for a total contract amount not-to-exceed \$180,000 and a term of five years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

D. [2023-129](#)

The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Finance policies: **1.) Procurement of Goods and Services, rescinding the 2016 Procurement Policy in its entirety; with an effective date of October 1, 2023; 2.) Mileage Reimbursement; and 3.) Real Property Transactions** and also authorizes the Director to take such action as may be necessary to effectuate the policies.

Sponsors: Pospiech

Attachments: [Memorandum to Finance Committee - Final Procurement Policy](#)
[Procurement Policy Slides - All Sessions Combined](#)
[PROCUREMENT POLICY- Version for Final Approval](#)
[200-FIN-Mileage Reimbursement Policy](#)
[Real Property Transaction Policy - Final for Approval](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Policy be recommended for approval. The motion carried by a unanimous vote.

E. [2023-136](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Contract 6005318 with Herc Rentals Inc. rental of one-ton pickup trucks, ½ ton pickup trucks, and one-ton cargo vans, utilizing the MiDeal Contract # 071B7700146 for a total contract not-to-exceed amount of \$500,000.00 and a term of 6.5 months.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Welch

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

F. [2023-130](#) BOWC Finance Committee - Financial Review March 2023

Sponsors: Rahman

Attachments: [Finance Committee Presentation - June 7 2023 Meeting \(March Results\)](#)

This Communication or Report was received and filed.

G. Planning Calendar (17-0024)

March 2023 YTD Financial Review

9. OTHER MATTERS

There were none.

10. NEXT MEETING

July 5, 2023

11. ADJOURNMENT

Commissioner Coleman requested a motion to adjourn.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 1:56 p.m.

How to Make a Request for Public Comment

You may provide your public comment via Zoom link:

<http://cityofdetroit.zoom.us/j/81572635118>

During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press *9 to raise your hand (press *6 to unmute when called upon)

We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.

Once the Chair closes public comment, there will be no other public comments accepted and all the attendees will remain muted for the duration of the meeting.

