



# **Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners**

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Wednesday, February 15, 2017

2:00 PM

5th Floor Board Room, Water Board Building

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## **Regular Meeting**

### **1. CALL TO ORDER**

Chairman Einheuser called the meeting to order at 2:00 p.m.

### **2. ROLL CALL**

**Present:** 6 - Commissioner Mary Blackmon, Commissioner John Henry Davis, Commissioner Michael Einheuser, Commissioner Lane Coleman, Commissioner Pamela Rodgers and Commissioner Jane Garcia

**Excused:** 1 - Commissioner Linda Forte

### **3. APPROVAL OF AGENDA**

Chairman Einheuser requested a motion to approve the agenda as amended.

CS-1796 C.O. No. 5, Staffing Augmentation with iVantage Group, Inc. was added to the agenda.

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Lane Coleman that the Agenda be approved as amended. The motion carried by an unanimous vote.**

### **4. APPROVAL OF MINUTES**

Chairman Einheuser requested approval of the minutes of February 1 and January 18:

Feb. 1, 2017 Workshop

**A motion was made by Commissioner John Henry Davis, seconded by Commissioner Lane Coleman that the Minutes be approved. The motion carried by an unanimous vote.**

### **APPROVAL OF MINUTES**

Jan. 18, 2017 Regular Meeting

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Lane Coleman that the Minutes be approved. The motion carried by an unanimous vote.**

### **5. PUBLIC COMMENTS (3 minutes per speaker)**

1. Michelle George, National Action Network (NAN), in followup to a meeting two weeks ago before City Council, raised concern about proposed drainage charged to churches; she stated it would be unfair to charge Detroit churches and not suburban churches.

2. Fredia M. Butler, Second Precinct Police Community Relations Council President, came before the Board regarding billing disputes for her and her community members.

6. **ITEMS FROM THE COMMISSIONERS**

Vice Chair Blackmon reported the Customer Service Committee met on February 7, 2017 to discuss the customer service charter; draft billing and collections policy and procedures; monthly customer service update; customer service hotline; faith-based update; and tiered billing plan.

Commissioner Davis reported the Human Resources Committee met on February 6, 2017 and discussed the Technical Advisor position and a draft diversity statement.

Commissioner Forte reported the Finance Committee met on February 8, 2017 and would report out on the items recommended for approval by the committee as they appear on the agenda.

Commissioner Coleman reported the Capital Improvement Committee held its first meeting on February 9, 2017 and discussed the process and procedures for bidding vendors and contractors. The committee was also introduced to a technical consultant assisting with the layout plans.

Chairman Einheuser reported that he and the Vice Chair meet every other month with the Mayor and Commissioner Coleman attended their latest meeting to discuss the rollout of the CIP.

Commissioner Linda Forte joined the meeting at 2:15 p.m.

7. **UNFINISHED BUSINESS**

There were none.

8. **NEW BUSINESS**

[17-0014](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve a purchase order**

**in the amount not to exceed \$387,327.00 to Oracle Corporation for Annual Software Maintenance for Oracle's WAM and Advanced Security Services, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.**

**Sponsors:** Rainey

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that this Contract be approved. The motion carried by an unanimous vote.**

**17-0015**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve purchase orders in an amount not to exceed \$5,174,200.00 for Contract Number CS-1843, Unlimited Oracle Database Software, One Year Oracle Cloud Computing License, and Three Years of Database Maintenance**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Rainey

**A motion was made by Commissioner John Henry Davis, seconded by Commissioner Lane Coleman that this Contract be approved. The motion carried by an unanimous vote.**

**17-0030**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a purchase from Jack Doheny Companies for two (2) Mobile Industrial Vacuum & High Pressure Jet Rodders (Fan Type) and one (1) Mobile Industrial Vacuum & High Pressure Jet Rodders (Positive Displacement type) at a cost of \$1,384,024. 79**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Hudson

**Attachments:** [Bid tabulation and Bid Referral](#)

**A motion was made by Commissioner Pamela Rodgers, seconded by Commissioner Mary Blackmon that this Procurement, Goods be approved as amended. The motion carried by an unanimous vote.**

**17-0031**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. PS-1840, "Individual Personal Services Contract" with Jon White (Consultant), at a cost not to exceed \$145,000.00 for a duration of eight (8) months**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Office of the Director

Commissioner Davis stated that item no. 17-0031 and 17-0045 should have come before the HR committee for review as well.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Pamela Rodgers that this Contract be approved. The motion carried by an unanimous vote.

[17-0032](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **grant an increase in the amount of \$1,000,000.00 and a time extension of 365 calendar days to the final completion date to DWS Contract No. DWS-885, Proposed Change Order No. 3 “As-Needed Low Voltage Wiring III” with DES-Electric LLC.,** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Rainey

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Mary Blackmon that this Contract be approved. The motion carried by an unanimous vote.

[17-0045](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department **authorizes DWS management to include \$2.25 million for water affordability actions in the FY 2018 budget and to further develop an inclining block rate structure** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Hudson

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Mary Blackmon that this Communication or Report be approved. The motion carried by an unanimous vote.

[17-0047](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to grant **an increase of \$250,000.00 in the contract price and an extension of five (5) months for Contract No. CS-1796 “Staffing Augmentation” with iVantage Group, Inc. (Consultant),** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Hudson

A motion was made by Commissioner Pamela Rodgers, seconded by Commissioner Lane Coleman that this Contract, Change Order, be approved. The motion carried by an unanimous vote.

9. DIRECTOR'S METRICS

[17-0043](#)

Director's Metrics

**Sponsors:** Brown

**Attachments:** [Board Report - Metrics - 02152017](#)

This Communication or Report was received and filed.

**10. COMMENTS BY COMMISSIONERS**

There were none.

**11. COMMENTS BY THE CHAIR**

Chairman Einheuser suggested the BOWC workshops serving as a Committee of the Whole meeting to eliminate some of the monthly meetings. An Ad Hoc Committee was established to evaluate the committees' structure.

**12. OTHER MATTERS**

Richard Sulaka, General Counsel announced that Cheryl Jordan, Deputy General Counsel's last day is February 17, 2017. She will begin her new post as Executive Director of Wayne County Land Bank Authority. He also recognized Choi Portis, Associate General Counsel, who made the Michigan's Chronicle Top 40 under 40.

Chairman Einheuser announced that Mary E. Blackmon has been appointed by the Mayor to service another term as a Board of Water Commissioner. The Ad Hoc Committee will discuss committee structure, BOWC community meetings, BOWC compensation, and jurisdiction of board material.

**13. CLOSED SESSION**

[17-0044](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department: **1) Agrees to meet with legal counsel, in closed session, pursuant to Section 8 (h) of the Michigan Open Meetings Act to discuss the contents of the attached opinion and 2) Notes that an affirmative roll call vote of 2/3 of the Board Members appointed and serving is required for approval of this Motion; and 3) Authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.**

**Sponsors:** Sulaka

**A motion was made by Commissioner Davis, seconded by Commissioner Blackmon that this Request, Closed Session at 3:17 p.m., be approved. The motion carried by the following vote:**

**Aye:** 7 - Commissioner Blackmon, Commissioner Forte, Commissioner Davis, Commissioner Einheuser, Commissioner Coleman, Commissioner Rodgers and Commissioner Garcia

**RETURN FROM CLOSED SESSION**

**A motion was made by Commissioner John Henry Davis, seconded by Commissioner Mary Blackmon that the return from Closed Session at 3:43 p.m., be approved. The motion carried by an unanimous vote.**

The only discussion was of a legal matter.

**14. ADJOURNMENT**

Chairman Einheuser requested a motion to adjourn.

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that this Meeting be adjourned. The motion carried by an unanimous vote.**

**There being no further business, the meeting adjourned at 3:45 p.m.**