



# Detroit Water and Sewerage Department Meeting Minutes - Final Human Resources/OD Committee

735 Randolph Street  
Detroit, Michigan 48226  
(313) 224-4704 Office  
www.dwsd.legistar.com

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Wednesday, June 7, 2017

2:30 PM

5th Floor Board Room, Water Board Building

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## Human Resources Committee Meeting rescheduled from June 5, 2017

### 1. CALL TO ORDER

Chairman Davis called the meeting to order at 2:30 p.m.

### 2. ROLL CALL

The Chair called a recess from 2:31 p.m to 3:30 p.m.

**Present:** 4 - Linda Forte, Mary Blackmon, John Henry Davis and Jane Garcia

### ROLL CALL

Chair Davis called for a roll call vote at 3:31 p.m.

**Present:** 4 - John Henry Davis , Linda Forte, Mary Blackmon and Jane Garcia

### 3. APPROVAL OF AGENDA

Chairman Davis requested approval of the agenda.

**A motion was made by Co-Chairperson Jane Garcia, seconded by Co-Chairperson Mary Blackmon that this agenda be approved. The motion carried by an unanimous vote.**

### 4. APPROVAL OF MINUTES

Chairman Davis requested approval of the minutes of April 3, 2017.

**A motion was made by Co-Chairperson Mary Blackmon, seconded by Co-Chairperson Jane Garcia that this Minutes be approved. The motion carried by an unanimous vote.**

### 5. PUBLIC PARTICIPATION

There were none.

### 6. UNFINISHED BUSINESS

#### A. BOWC Technical Advisor

[17-0056](#)**Draft BOWC Technical Advisor****Sponsors:** Sulaka**Attachments:** [BOWC Technical Advisor Description - 2nd Draft 1](#)

The Human Resources committee recommends to the Board of Water Commissioners that we engage a technical advisor for the Board with further consideration for the specifications of the position.

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that a Technical Advisor be recommended for approval. The motion carried.**

**Aye:** 3 - Davis , Forte and Blackmon**Abstain:** 1 - Garcia**B. Shared Services Overview****- Human Resources (HR) and Payroll**

Director Brown introduced DWSD new Human Resources Director, Lydia Garnier Jamison, a native of Montgomery, Alabama who has spent 31 years in Detroit. Most of her career has been in public service. She worked with the Wayne County Commissioners on legislation writing and research. She has local law firm experience and has worked in Human Resources and Labor Relations with the Detroit Public Schools (DPS). Ms. Jamison is excited and happy to be aboard.

[17-0099](#)**Shared Services Overview****Sponsors:** Hudson**Attachments:** [Shared Service Overview DWSD HR Committee](#)

**This Communication or Report was received and filed.**

**Chairman Davis deferred items 6C-6G to the next meeting.**

**C. Collective Bargaining Agreements (CBA)****-Vacation Payout Policy**

**A motion was made by Co-Chairperson Mary Blackmon, seconded by Co-Chairperson Jane Garcia that this be postponed. The motion carried by an unanimous vote.**

**D. Employee Personnel Assessment****-Draft HR Consultant****E. Recruitment Strategy Update****F. Executive Compensation - Legal Opinion**

**G. Draft Position Description (Director)**

**7. NEW BUSINESS**

**A. Status Report**

The item was deferred until the next meeting.

**8. OTHER MATTERS**

There were none.

**9. NEXT MEETING**

July 12, 2017, tentative

**10. ADJOURNMENT**

Chairman Davis requested a motion to adjourn.

**A motion was made by Commissioner Linda Forte, seconded by Commissioner Jane Garcia that the meeting be adjourned. The motion carried by an unanimous vote.**

**There being no further business, the meeting adjourned at 4:11 p.m.**