



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

735 Randolph Street
Detroit, Michigan 48226
(313) 224-4704 Office
www.dwsd.legistar.com

Tuesday, July 11, 2017

2:00 PM

5th Floor Board Room, Water Board Building

Finance Committee Meeting - rescheduled from July 5, 2017

(A quorum of the Board may be present)

1. CALL TO ORDER

Chairman Coleman called the meeting to order at 2:11 p.m.

2. ROLL CALL

Present: 3 - Linda Forte, Michael Einheuser and Lane Coleman

Absent: 1 - Pamela Rodgers

3. APPROVAL OF AGENDA

Chairman Coleman requested approval of the agenda as amended.

Moved item 17-0115 after approval of the agenda.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Linda Forte that the agenda be approved as amended. The motion carried by an unanimous vote.

[17-0115](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. PC-799 "Crowell Recreation Center and Ecological Site Restoration Phase II" with Tooles Contracting Group LLC (Contractor), at a cost not to exceed \$846,258.00 for a duration of 240 calendar days**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Field Services

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Linda Forte that this Contract be recommended for approval. The motion carried by an unanimous vote.

4. APPROVAL OF MINUTES

Chairman Coleman requested approval of the minutes of June 7, 2017.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Linda Forte that the Minutes be approved. The motion carried by an unanimous vote.

5. PUBLIC PARTICIPATION

There were none.

6. UNFINISHED BUSINESS

A. Tabled Items

- Vacation Payout
- Accrued Vacation Payout FY 2017

This was postponed to a date certain.

B. Collective Bargaining Agreement (CBA) Report - Floyd Allen

- Address Administrative Change v Policy

This was postponed to a date certain.

C. Finance Committee Charter

This was postponed to a date certain.

[17-0130](#)

Draft Detroit Water Finance Committee Charter

Sponsors: Hudson

This was postponed to a date certain.

7. NEW BUSINESS

A. Audit Report Review - Joe Heffernan and Tim St. Andrew, Plante Moran

[17-0114](#)

Audit Report - Water and Sewer Fund, June 2016

Sponsors: Hudson

Attachments: [32883 Detroit Sewer Dept - 0616 - Final](#)
[32883 Detroit Water Dept - 0616 - Final](#)
[Summary of Audit observations and comments](#)

This Communication or Report was received and filed.

B. 11 + 1 Forecast[17-0124](#)**11 + 1 Forecast Presentation**

Sponsors: Hudson

Attachments: [Finance Committee Presentation - July 17_1](#)

This Communication or Report was received and filed.

[17-0116](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Johnson Control for HVAC Building & Mechanical Systems Program Management On Demand Repair Services for a total amount not to exceed \$1,926,020.00 for a duration of two (2) years**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Hudson

Attachments: [17-0116 BidTab Sheet](#)
[17-0116 Solicitation List](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Linda Forte that this Contract, Service - Water, be recommended for approval. The motion carried by an unanimous vote.

[17-0117](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Cintas Uniform Rental and Laundry Service for a total amount not to exceed \$231,475.38 for a duration of two (2) years**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Hudson

Attachments: [17-0117 Meter Operations](#)
[17-0117 Field Services](#)
[17-0117 Cooperative Document](#)

A motion was made by Chairperson Linda Forte, seconded by Commissioner Michael Einheuser that this Procurement, Goods and Services be recommended for approval. The motion carried by an unanimous vote.

[17-0118](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **implement a Fleet and Fuel Management Program with AssetWorks, L.L.C., of Wayne, PA by adding DWSD requirements to the City of Detroit General Services' contract**

CPA 2654324, at a cost not to exceed \$750,000.00, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rainey

Attachments: [ASSETWORKS - Back-up Docs](#)

A motion was made by Commissioner Linda Forte, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by an unanimous vote.

8. OTHER MATTERS

There were none.

9. NEXT MEETING

August 2, 2017

10. ADJOURNMENT

Chairman Coleman requested a motion to adjourn.

A motion was made by Commissioner Linda Forte, seconded by Commissioner Michael Einheuser that the meeting be adjourned. The motion carried unanimously.

There being no further business, the meeting adjourned at 3:30 p.m.