



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Wednesday, December 6, 2017

2:00 PM

5th Floor Board Room, Water Board Building

Finance Committee Meeting

1. CALL TO ORDER

Commissioner Rodgers called the meeting to order at 2:43 p.m.

2. ROLL CALL

Present: 3 - Michael Einheuser, Lane Coleman and Pamela Rodgers

Absent: 1 - Linda Forte

3. APPROVAL OF AGENDA

Commissioner Rodgers requested a motion to approve the agenda.

DWSD Preliminary Budget Review FY2019 was added to Item No. 17-0175.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Agenda be approved as amended. The motion carried by an unanimous vote.

4. APPROVAL OF MINUTES

Commissioner Rodgers requested a motion to approve the minutes of November 1, 2017.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that the Minutes be approved. The motion carried by an unanimous vote.

5. PUBLIC PARTICIPATION

There were none.

6. COMMUNICATIONS

There were none.

7. UNFINISHED BUSINESS

There were none.

8. NEW BUSINESS**A. [17-0175](#) October 2017 Review Finance Committee**

Sponsors: Naughton

Attachments: [Finance Committee Presentation - Dec 2017 Rev2](#)
[Finance Committee Planning Calendar \(monthly review 17-0130\)](#)

Revenue Forecast
Robert Rice Jr., Public Finance Manager

Capital Improvement Plan Update
Monica Daniels, Manager of Fixed Assets

Thomas Naughton, CFO
Overview of O&M Preliminary Budget for FY19

B. [17-0187](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department (“DWSD”) authorizes the Director to enter into **Contract No. CS-1872, “Compliance Management Services” (“CMS”) with Baker Tilly (Consultant), at a cost not-to-exceed \$1,699,265.00 for a duration of two (2) calendar years with an option for a one (1) year extension**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Pospiech

Attachments: [Baker Tilly team DWSD BOWC - 12.19.17](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by an unanimous vote.

C. [17-0188](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a change order for a contract with Cintas - Uniform Rental and Laundry Services to purchase enhanced visibility comfort jackets for an additional amount of \$3,172.00 per year for a duration of two (2) years**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Financial Services

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by an unanimous vote.

D. [17-0189](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Motor City Pipe**

& Supply for Various Lead Free Brass Fittings for a Three (3) Year Period for a total amount of \$1,643.894.22 and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

Attachments: [443985 - VARIOUS LEAD FREE BRASS FITTINGS.xls](#)
[INCOME TAX CLEARANCE.pdf](#)
[REVENUE CLEARANCE.pdf](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by an unanimous vote.

E. [17-0190](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Bob Maxey Ford of Detroit, MI for various Ford Vehicle Parts, Maintenance and Repair Service for two (2) years at a cost of \$1,400,000.00** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

Attachments: [RFQ -17VM1311 - SUPPORTING DOCS](#)

Commissioner Coleman was concerned about the sole bid and did not understand why Ford was the only vendor able to provide the service.

Director Brown suggested that procurement reach out to other dealers.

This Contract was placed on the table.

F. [17-0193](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. PS-1876, “Individual Personal Services Contract” with Jon White (Consultant), at a cost not to exceed \$145,000.00 for a duration of Eight (8) months**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Office of the Director

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by an unanimous vote.

9. OTHER MATTERS

There were none.

10. NEXT MEETING

Thursday, Jan. 11, 2018 at 1p.m.

11. ADJOURNMENT

Commissioner Rodgers requested a motion to adjourn.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Meeting be adjourned. The motion carried by an unanimous vote.

There being no further business, the meeting adjourned at 3:47 p.m.