



Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners

735 Randolph
Detroit, Michigan 48226
(313) 224-4704 Office
www.dwsd.legistar.com

Wednesday, July 19, 2017

6:00 PM

7707 W. Outer Drive - Fellowship Chapel

Regular Meeting - Time Change from 2:00 p.m. to 6:00 p.m.

1. CALL TO ORDER

Chairman Einheuser called the meeting to order at 6:06 p.m.

2. ROLL CALL

Present: 6 - Commissioner Linda Forte, Commissioner John Henry Davis,
Commissioner Michael Einheuser, Commissioner Lane Coleman,
Commissioner Jane Garcia and Commissioner Mary Blackmon

Absent: 1 - Commissioner Pamela Rodgers

3. APPROVAL OF AGENDA

Chairman Einhueser requested approval of the agenda.

**A motion was made by Commissioner Mary Blackmon, seconded by
Commissioner Lane Coleman that this Agenda be approved. The motion
carried by an unanimous vote.**

4. APPROVAL OF MINUTES

Chairman Einheuser requested approval of the minutes of June 21, 2017.

**A motion was made by Commissioner John Henry Davis, seconded by
Commissioner Mary Blackmon that this, Minutes, be approved. The motion
carried by an unanimous vote.**

5. PUBLIC COMMENTS (3 minutes per speaker)

1. Michelle George with the National Action Network came before the Board to discuss water shutoffs, Henry Ford Hospital Research, and Hepatitis A Epidemic.

2. Roslyn Ogburn of the Warwick Block Club, Sierra Club and Detroit Water Team came before the Board concerning the water increase, seeking clarity about water fees and reduction credits.

3. Jeff Moore of 1447 Virginia Park came before the Board regarding the Department's payment plan arrangements; he voiced concern that residents have no forgiveness on a 30-day payment.

4. Joseph Cole of 2267 Lawrence came before the Board seeking bill assistance on past due properties; he questioned how tenants are able to receive water service in

nonpayment without being shut off.

5. Angy Webb of 8845 Rutland and President of the Joy Community Association asked if customer service offices will close and the department's staffing intentions.

6. **ITEMS FROM THE COMMISSIONERS**

There were none.

7. **UNFINISHED BUSINESS**

There were none.

8. **NEW BUSINESS**

[17-0115](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. PC-799 "Crowell Recreation Center and Ecological Site Restoration Phase II" with Toolles Contracting Group LLC (Contractor), at a cost not to exceed \$846,258.00 for a duration of 240 calendar days**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Field Services

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jane Garcia that this Contract be approved. The motion carried by an unanimous vote.

[17-0116](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Johnson Control for HVAC Building & Mechanical Systems Program Management On Demand Repair Services for a total amount not to exceed \$1,926,020.00 for a duration of two (2) years**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Hudson

Attachments: [17-0116 BidTab Sheet](#)
[17-0116 Solicitation List](#)

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Mary Blackmon that this Contract, be approved as amended. The motion carried by an unanimous vote.

[17-0117](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Cintas Uniform Rental and Laundry Service for a total amount not to exceed \$231,475.38 for a duration of two (2) years**, and also authorizes the

Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Hudson

Attachments: [17-0117 Meter Operations](#)
[17-0117 Field Services](#)
[17-0117 Cooperative Document](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Mary Blackmon that this Contract be approved. The motion carried by an unanimous vote.

[17-0118](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **implement a Fleet and Fuel Management Program with AssetWorks, L.L.C., of Wayne, PA by adding DWSD requirements to the City of Detroit General Services' contract CPA 2654324, at a cost not to exceed \$750,000.00**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rainey

Attachments: [ASSETWORKS - Back-up Docs](#)

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Linda Forte that this Contract be approved. The motion carried by an unanimous vote.

9. DIRECTOR'S METRICS

[17-0125](#)

Director's Metrics - July

Sponsors: Mobley

Attachments: [Board Report - Metrics - 07192017](#)

10. COMMENTS BY COMMISSIONERS

Commissioner Blackmon asked if the rate process could be explained for the benefit of the public. Marcus Hudson, CFO replied the two primary components of the rates are forecast in volume and forecast in cost. The cost divided by volume equals rate. Our direct cost incurred is operations, maintenance and debt. Sixty to seventy percent of our budget is debt payment. There is allocation of cost from the Great Lakes Water Authority. We are a residual business. Our sewer budget is about \$300 million of which \$50 million is O & M cost. Our water budget is about \$104 million of which \$36 million is O & M cost; debt service and fixed cost from GLWA, is our revenue requirement. Once we compose the revenue requirement we provide a rate. It is important that we collect on the collection rate. The volume keeps the rates down.

Commissioner Blackmon stated that the Board would hold a series of community meetings across the City to allow customers the chance to view how the Board

operates and an opportunity to voice their concerns.

11. COMMENTS BY THE CHAIR

There were none.

12. OTHER MATTERS

There were none.

13. ADJOURNMENT

Chairman Einhueser requested a motion to adjourn.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that this meeting be adjourned. The motion carried by an unanimous vote.

There being no further business, the meeting adjourned at 6:44 p.m.