



# **Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee**

735 Randolph Street  
Detroit, Michigan 48226  
(313) 224-4704 Office  
[www.dwsd.legistar.com](http://www.dwsd.legistar.com)

---

Wednesday, October 4, 2017

2:00 PM

5th Floor Board Room, Water Board Building

---

## **Finance Committee Meeting**

### **1. CALL TO ORDER**

Chairperson Forte called the meeting to order at 3:03 p.m.

### **2. ROLL CALL**

**Present:** 4 - Linda Forte, Michael Einheuser, Lane Coleman and Pamela Rodgers

### **3. APPROVAL OF AGENDA**

Chairperson Forte requested approval of the agenda.

**A motion was made by Commissioner Pamela Rodgers, seconded by Commissioner Lane Coleman that this Agenda be approved. The motion carried by an unanimous vote.**

### **4. APPROVAL OF MINUTES**

Chairperson Forte requested approval of the minutes of September 11, 2017.

**A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the Minutes be approved. The motion carried by an unanimous vote.**

### **5. PUBLIC PARTICIPATION**

There were none.

### **6. UNFINISHED BUSINESS**

#### **A. Collective Bargaining Agreement (CBA)**

Item will be discussed during the HR Committee.

#### **B. Financial Annual Planning Calendar - proposal**

Proposed Calendar includes:  
- Monthly metrics - review preliminary financials  
- Quarterly review on treasury

- Five-year capital plan
- Dec - proposed budget: operating/capital
- Jan - budget review external auditors - Plante Moran
- Feb - rates discussion
- Six-month workforce review - budgetary impacts
- April - technology plan review - enterprise systems; primarily financial systems; implementing City's systems
- June - Auditors planning discussion Fiscal 2018

**A motion was made by Commissioner Pamela Rodgers, seconded by Commissioner Michael Einheuser that this proposal be recommended for approval. The motion carried by an unanimous vote.**

## 7. NEW BUSINESS

### A. BOWC Budget

Finance will prepare a draft for next meeting.

### B. [17-0152](#) Unaudited Preliminary End-of-Year Financial Report

**Sponsors:** Financial Services

**Attachments:** [2017 Fiscal Year End Review - Oct 2017 Rev1](#)  
[Plante Moran](#)

**This Communication or Report was received and filed.**

### C. [17-0155](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Atlas Plumbing Supply of Detroit, MI for 2,000 Handicap & 4,000 Standard Toilets, 1.6 gallons with seat, supply line and accessories for two (2) years at a cost of \$591,688.00**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Financial Services

**Attachments:** [RFB 60020 60010-TABULATION FORM-ADA & Round Toilets 2 yr contract](#)  
[60020 - MiTN Solicitation Docs](#)

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Pamela Rodgers that this Procurement, Goods, be recommended for approval. The motion carried by an unanimous vote.**

## 8. OTHER MATTERS

Director Brown introduced Mr. Hakim Berry, a Detroit native and the new City of Detroit Labor Relations Director. His previous employment include: Tenet Healthcare a parent organization with DMC; Detroit Edison; and Chrysler. Mr. Berry has twenty years of Human Resources/Labor Relations experience and is glad to be aboard.

**9. NEXT MEETING**

November 1, 2017

**10. ADJOURNMENT**

Chairperson Forte requested a motion to adjourn.

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Pamela Rodgers that the Meeting be adjourned. The motion carried by an unanimous vote.**

**There being no further business, the meeting adjourned at 3:50 p.m.**