



Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners

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Wednesday, October 18, 2017

2:00 PM

5th Floor Board Room, Water Board Building

Regular Meeting

1. CALL TO ORDER

Chairman Einheuser called the meeting to order at 2:02 p.m.

2. ROLL CALL

Present: 5 - Commissioner John Henry Davis, Commissioner Michael Einheuser, Commissioner Lane Coleman, Commissioner Pamela Rodgers and Commissioner Mary Blackmon

Excused: 1 - Commissioner Linda Forte

Absent: 1 - Commissioner Jane Garcia

3. APPROVAL OF AGENDA

Chairman Einheuser requested approval of the agenda.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that this Agenda be approved. The motion carried by an unanimous vote.

4. APPROVAL OF MINUTES

There were none.

5. PUBLIC COMMENTS (3 minutes per speaker)

1. Clarence Williams, Ivy's Beauty Shop 5445 Tireman, flooding issues, requesting results from damage claim 16-1740 due to water in basement.

2. Velma Gaddis, 1416 Chicago Blvd, regarding water usage.

6. ITEMS FROM THE COMMISSIONERS

The Board applauded Attorney Aliyah Sabree's appointment to 36th District Court as a judge; the investiture will be December 7. The department commended Aliyah Sabree's very hard work on the 50/50 Capital Partnership Plan, the Lead Line Replacement Program among others.

7. UNFINISHED BUSINESS

Commissioner Forte joined the meeting at 2:16 p.m.

[17-0056](#)

BOWC Technical Advisor - TABLED

Sponsors: Garnier Jamison

Attachments: [BOWC Technical Advisor Description - Draft](#)

Additional time and input needed; deferred until next meeting.

This Committee Agenda Item was placed on the table.

8. NEW BUSINESS

A. [17-0024](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department approval to **adopt the Human Resources Committee Charter**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Pospiech

Attachments: [HRC - Charter](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that this Communication or Report be approved. The motion carried by an unanimous vote.

B. [17-0127](#)

Sponsors: Pospiech

Attachments: [CS - Charter](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that this Resolution, BOWC, be approved. The motion carried by an unanimous vote.

C. [17-0130](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department approval to **adopt the Finance Committee Charter** and also the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Pospiech

Attachments: [FC - Charter](#)

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Lane Coleman that this Policy be approved. The motion carried by an unanimous vote.

D. [17-0155](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Atlas Plumbing Supply of Detroit, MI for 2,000 Handicap & 4,000 Standard Toilets, 1.6 gallons with seat, supply line and accessories for two (2) years at a cost of \$591,688.00**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Financial Services

Attachments: [RFB 60020 60010-TABULATION FORM-ADA & Round Toilets 2 yr contract](#)
[60020 - MiTN Solicitation Docs](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Mary Blackmon that this Procurement, Goods, be approved. The motion carried by an unanimous vote.

[17-0162](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a change order for a contract with Johnson Control for HVAC Building & Mechanical Systems Program Management On Demand Repair Services to purchase material for an additional amount of \$150,000.00 per year not to exceed \$2,226,020 for a duration of two (2) years** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

A motion was made by Commissioner Pamela Rodgers, seconded by Commissioner John Henry Davis that this Contract, Change Order, be approved. The motion carried by an unanimous vote.

9. DIRECTOR'S METRICS

A. [17-0159](#)

Director's Metrics

Sponsors: Brown

Attachments: [Board Report - Metrics - 10182017 \(truncated\)](#)

The Board's next Evening Community meeting of Nov 15 will include a presentation on the assistance program.

This Communication or Report was received and filed.

10. COMMENTS BY COMMISSIONERS

Commissioner Blackmon: Board letter language, 17-0162, could of been clearer.
Commissioner Davis: requests copies of FOIAs

Commissioner Blackmon: make sure writeups of what is being said in the contract are clear so there is no room to misunderstand; going back specifically to 17-0162, it could of been a bit clearer (the amount of the change order verses the entire contract).

**Commissioner Davis: requested an overview of when we get FOIA requests
Director Gary Brown will provide FOIA requests for the last six months to review.**

Commissioner Coleman: information handed out (at meetings) I would like electronically, I like to use the material as reference points.

**Commissioner Blackmon: some members of this Board have not had Legistar training.
Director Gary Brown will set up Legistar training.**

11. COMMENTS BY THE CHAIR

There were none.

12. OTHER MATTERS

There were none.

13. CLOSED SESSION

- A. [17-0161](#)** Upon the request of Chief General Counsel Debra N. Pospiech, Esq., the Board of Water Commissioners for the City of Detroit, Water and Sewerage Department vote to **approve a meeting with legal counsel in closed session pursuant to Section 8(h) of the Michigan Open Meetings Act to discuss matters exempt from public disclosure under the Freedom of Information Act.**

Sponsors: Pospiech

A motion was made by Commissioner Blackmon, seconded by Commissioner Coleman that this Request, Closed Session 2:39 p.m., be approved. The motion carried by the following vote:

Aye: 6 - Commissioner Forte, Commissioner Davis , Commissioner Einheuser, Commissioner Coleman, Commissioner Rodgers and Commissioner Blackmon

RETURN FROM CLOSED SESSION

A motion was made by Commissioner John Henry Davis,seconded by Commissioner Linda Forte that this Return from Closed Session 3:14 p.m., be approved. The motion carried unanimously.

The only matters discussed were statuses of do-not-shut type accounts.

[17-0165](#)**Communication or Report - Emergency Purchase Order 3016415 for Cold Water Positive Displacement Meters Various Sizes****Sponsors:** Benn**Attachments:** [Emergency Purchase Order 3016415](#)**This Communication or Report was received and filed.****14. ADJOURNMENT**

Chairman Einheuser requested a motion to adjourn.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Lane Coleman that this Meeting be adjourned. The motion carried by an unanimous vote.

There being no further business, the meeting adjourned at 3:19 p.m.