



# **Detroit Water and Sewerage Department Meeting Minutes - Final Human Resources/OD Committee**

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Thursday, January 11, 2018

2:30 PM

5th Floor Board Room, Water Board Building

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**Rescheduled from January 3, 2018**

**1. CALL TO ORDER**

Commissioner Blackmon called the meeting to order at 3:53 p.m.

**2. ROLL CALL**

**Present:** 3 - Linda Forte, Mary Blackmon and Jane Garcia

**Absent:** 1 - John Henry Davis

**3. APPROVAL OF AGENDA**

Commissioner Blackmon requested approval of the agenda.

**A motion was made by Commissioner Linda Forte, seconded by Commissioner Jane Garcia that the agenda be approved. The motion carried by an unanimous vote.**

**4. APPROVAL OF MINUTES**

Commissioner Blackmon requested approval of the minutes of November 1, 2017.

**A motion was made by Commissioner Linda Forte, seconded by Commissioner Mary Blackmon that the minutes be approved. The motion carried by an unanimous vote.**

**5. PUBLIC PARTICIPATION**

There were none.

**6. COMMUNICATIONS**

There were none.

**7. UNFINISHED BUSINESS**

HR Annual Planning Calendar (17-0147)-Pending  
Collective Bargaining Agreement (CBA) Closed Session Request  
DWSD Employee Salary Adjustment-Closed Session Request  
Executive Compensation (17-0145)-Closed Session Request  
Director's Employment Agreement and Organizational Metrics (17-0146)

The items were deferred until the next meeting.

**8. NEW BUSINESS**

[18-0008](#)

**New Performance Evaluation Process Rollout Presentation**

**Sponsors:** Garnier Jamison

**Attachments:** [Performance Evaluation Quick Tip Sheet](#)  
[2017 Executive & Director Performance Evaluation.htm](#)  
[2017 Manager & Supervisor Performance Evaluation.htm](#)  
[2017 Employee Performance Evaluation.htm](#)

Lydia Garnier Jamison, Director of Human Resources/Organizational Development introduced Carla Calhoun the department's training manager. Ms. Calhoun presented a brief overview of DWSD's new performance evaluation process.

**9. OTHER MATTERS**

**There were none.**

**10. NEXT MEETING**

February 7, 2018

**11. ADJOURNMENT**

Commissioner Blackmon requested a motion to adjourn.

**A motion was made by Commissioner Linda Forte, seconded by Commissioner Jane Garcia that the meeting be adjourned. The motion carried by an unanimous vote.**

**There being no further business, the meeting adjourned at 4:20 p.m.**