



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Wednesday, February 7, 2018

2:00 PM

5th Floor Board Room, Water Board Building

Finance Committee Meeting

1. CALL TO ORDER

Chair Forte called the meeting to order at 2:52 p.m.

2. ROLL CALL

Present: 4 - Linda Forte, Michael Einheuser, Lane Coleman and Pamela Rodgers

3. APPROVAL OF AGENDA

Chair Forte requested approval of the agenda.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Pamela Rodgers that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chair Forte requested approval of the minutes of January 11, 2018.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Pamela Rodgers that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION

This was none

6. COMMUNICATIONS

There were none.

7. UNFINISHED BUSINESS

There were none.

8. NEW BUSINESS

A. [18-0017](#) Finance Committee December 2017 Review

Sponsors: Naughton

Attachments: [Finance Committee December 2017 Review - Feb 2018 Rev3](#)

This Communication or Report was received and filed.

B. [18-0018](#)

External Auditor Review - Plante Moran

Sponsors: Naughton

Attachments: [18-0018 32883 City of Detroit Water and Sewer AUD - 0617 AU 260 -Final 1 Plante Moran](#)
[32883 City of Detroit Water and Sewer AUD - 0617 - Final](#)

Timothy St. Andrews and Stacey Reeves of Plante Moran provided a brief overview of the audit.

This Communication or Report was received and filed.

C. [18-0019](#)

FY 2019-2023 CIP Preliminary Draft Report

Sponsors: Mobley

Attachments: [2019 CIP Preliminary DRAFT 5-Year-MH](#)
[GLWA CIP Link](#)

Presenter: Monica Daniels, Capital Manager

This Communication or Report was received and filed.

D. [18-0020](#)

FY 2019 Operating Budget

Sponsors: Naughton

Attachments: [Proposed DWSD Budget FY 2019](#)

Presenter: Michelle Washington-Williams, Budget Manager

This Communication or Report was received and filed.

E. Finance Committee Planning Calendar (17-0130)

Treasury (cash and investments) update in March.

F. Requests for Proposals for Service Interruption Contractor

Mamata Burgi, Procurement Manager reported that the department had solicited a Request for Proposal (RFP) for contractual services to provide assistance to the operations team for water service interruptions and/or restorations. Ms. Burgi said that bids were due by Friday and that she was here to inform the committee that the contract will come before the board at its February 21, 2018 meeting. Director Brown added that the intent is to bring the project in house but until the department can staff and train it cannot do without a contract.

G. 2578900 - (18-0022) Annual Software Maintenance for WAM and Advanced Security Services (\$750,000)

Dan Rainey, Information Technology (IT) Director

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this be recommended for approval. The motion carried by a unanimous vote.

[18-0022](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve a purchase order in the amount not to exceed \$750,000.00 to Oracle Corporation for Annual Software Maintenance for WAM and Advanced Security Services**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Rainey

H. 2906292 -(18-0024) Emergency addition of funds to the current Hydrant contract to cover urgent operational demand for back orders

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this be recommended for approval as amended. The motion carried by a unanimous vote.

[18-0024](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **execute a change order for an emergency contract increase in the amount of \$618,768.50 to the existing contract with EJ USA, INC.**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Mobley

I. [18-0025](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **execute an emergency change order for contract increase in the amount of \$82,000.00 and extension through the remainder of FY 2017-18 (June 30, 2018) on Agreement 2897428 with ThyssenKrupp to continue Preventative Maintenance, Service and Repair on DWSD Elevators** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

9. OTHER MATTERS

Director Brown and Baker Tilly consulting services are scheduled to meet with senior leadership on Friday, February 9, 2018 at 11 a.m.

10. NEXT MEETING

March 7, 2018

11. ADJOURNMENT

Chair Forte requested a motion to adjourn.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 4:22 p.m.