



Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners

735 Randolph
Detroit, Michigan 48226
(313) 224-4704 Office
www.dwsd.legistar.com

Wednesday, May 16, 2018

2:00 PM

5th Floor Board Room, Water Board Building

Regular Meeting

1. CALL TO ORDER

Chairman Einheuser called the meeting to order at 2:00 p.m.

2. ROLL CALL

Present: 6 - Commissioner Linda Forte, Commissioner Michael Einheuser, Commissioner Lane Coleman, Commissioner Mary Blackmon, Jane Garcia and Jonathan Kinloch

Absent: 1 - John Henry Davis

3. APPROVAL OF AGENDA

Chairman Einheuser requested approval of the amended agenda.

Item 18-0117, CS-1892 Drainage Charge Program Call Center Support was removed from the agenda.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Lane Coleman that the agenda be approved as amended. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairman Einheuser requested approval of the minutes of April 18, 2018.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC COMMENTS (3 minutes per speaker)

Julie McKee, of Parks Title Company came before the Board regarding real estate closing challenges. Ms. McKee was referred to the Office of General Counsel.

6. COMMUNICATIONS

[18-0111](#)

Receipt of Correspondence

Sponsors: Customer Service/Meter Operations

Attachments: [237 Chalmers St.](#)
[4197 Belvidere St.](#)
[5250 Drexel Street](#)
[6115 15th St.-1](#)
[9270 Ward St.](#)
[17645 Grandville Ave.](#)
[18031 Dequindre](#)
[19464 Helen](#)
[4475 Kensington Avenue](#)
[6115 15th St.-2](#)
[2070 Delaware Street](#)
[5464 Baldwin](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jonathan Kinloch that this Communication or Report be received and filed. The motion carried by a unanimous vote.

[18-0113](#)

Receipt of Correspondence

Sponsors: Pospiech

Attachments: [APRIL 2018 FOIA REQUESTS - redacted](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jonathan Kinloch that this Communication or Report be received and filed. The motion carried by a unanimous vote.

7. ITEMS FROM THE COMMISSIONERS

Commissioner Garcia inquired about the correspondence from Southwest Detroit regarding a potential customer service center in the area. Director Brown replied that the request was referred to legal counsel. Commissioner Blackmon added that the request should be addressed to the customer stating the department would investigate and report its findings to the Board.

Commissioner Kinloch stated he had an opportunity to use the SeeClickFix application and asked what happens once the information is input into the system. Deputy Director Mobley replied that the application will generate a work order to begin the work process.

8. UNFINISHED BUSINESS

There was none.

9. NEW BUSINESS

[18-0102](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract # 6001423 with Jack**

Doheny Companies, Inc., to provide parts and/or repair services for Industrial Combination Loaders, Jet Rodders, and other Sewer Cleaning Equipment for Vactor Equipment owned by the Detroit Water & Sewerage Department (DWSD). The contract approval is requested for a period of four-years at a cost not to exceed \$1,400,000.00 and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Lane Coleman that this Contract be approved. The motion carried by a unanimous vote.

18-0103

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **grant an increase of \$725,000.00 in the contract price and an extension of one (1) year for DWSD Contract No. CS-1831 “Drainage Charge Program Support” with Tetra Tech of Michigan, P. C. (Consultant),** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Mobley

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be approved. The motion carried by a unanimous vote.

18-0104

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Jorgensen Ford of Detroit, MI for various Ford Vehicle Parts, Preventive Maintenance and Repair Services for two (2) years at a cost not to exceed \$180,000.00** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Contract be approved. The motion carried by a unanimous vote.

18-0105

The Board of Water Commissioners **authorizes the Director to approve the Water Supply System (WSS) Capital Improvement Program for Fiscal Years 2019 through 2023; authorize the Director to approve the FY2019 Capital Budget** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Financial Services

Attachments: [18-0105 Attachment2019 CIP 5-Year-md 5.2.18](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Lane Coleman that this Capital Improvement Project be approved. The motion carried by an unanimous vote.

[18-0106](#)

The Board of Water Commissioners **authorizes the Director to approve the Sewer Disposal System (SDS) Capital Improvement Program for Fiscal Years 2019 through 2023; authorize the Director to approve the FY2019 Capital Budget** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Financial Services

Attachments: [18-0106 Attachment2019 CIP 5-Year-md 5.2.18](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be approved. The motion carried by a unanimous vote.

[18-0107](#)

The Board of Water Commissioners for the City of Detroit Water and Sewerage Department **approves the proposed two-year operating budgets for fiscal years 2018-19 and 2019-20 for the Water Operating Fund in the amounts of \$120,804,500 and \$125,326,600, respectively, and for the Sewage Disposal Operating Fund in the amounts of \$295,100,300 and \$305,982,000, respectively; and further authorizes the Director and Chief Financial Officer to take such other action as may be necessary to accomplish the intent of this vote.**

Sponsors: Naughton

Attachments: [18-0107 DWSD Preliminary Budget Review for BOWC - FY 2019 2.2.18_v4 FINAL](#)
[Revised 18-0107 Attachment FY19 Proposed Operating Budget - BOWC Mtg](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jonathan Kinloch that this Resolution, BOWC be approved. The motion carried by a unanimous vote.

[18-0117](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to enter into **Contract No. CS-1892 “Drainage Charge Program Call Center Support” with Wayne Metro Community Action Agency (Consultant), at a cost not to exceed \$550,000 for one (1) year**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Mobley

This Contract was pulled from the agenda.

10. DIRECTOR'S METRICS

[18-0112](#)

Director's Report

Sponsors: Brown

Attachments: [Board Report - Metrics - 05162018](#)

This Communication or Report was received and filed.

11. COMMENTS BY COMMISSIONERS

Commissioner Blackmon raised the question that was brought before the Board at a previous community meeting requesting the number of customers serviced by steam heat and that the department would adhere to the request. She asked if this data was obtainable. Director Brown replied that it was not.

12. COMMENTS BY THE CHAIR

Chairman Einheuser commended his colleagues on their participation in the joint retreat with Detroit City Council.

The BOWC will hold session two of its retreat on Thursday, June 7, 2018 at 8:00 a.m.
Location -TBD.

13. OTHER MATTERS

Mamata Burgi, Procurement Manager came to inform the Board about a six-month emergency purchase order contract for delivery of service door hanger notices for water service interruptions. The purchase order was for informational purposes only.

14. ADJOURNMENT

Chairman Einheuser requested a motion to adjourn.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Lane Coleman that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 2:59 p.m.