



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Wednesday, May 2, 2018

1:00 PM

5th Floor Board Room, Water Board Building

Finance Committee Meeting

1. CALL TO ORDER

Chair Forte called the meeting to order at 1:00 p.m.

2. ROLL CALL

Present: 4 - Linda Forte, Michael Einheuser, Jonathan Kinloch and Lane Coleman

3. APPROVAL OF AGENDA

Chair Forte requested approval of the agenda.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that the agenda be approved. The motion carried unanimously.

4. APPROVAL OF MINUTES

Chair Forte requested approval of the minutes of April 4, 2018.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that the minutes be approved. The motion carried unanimously.

5. PUBLIC PARTICIPATION

There was none.

6. COMMUNICATIONS

Commissioner Kinloch reported that he sent a communication to the Director's Office for action. The communication was forwarded to the Office of General Counsel and the matter was resolved.

7. UNFINISHED BUSINESS

There was none.

8. NEW BUSINESS

A. [18-0099](#)**Quarterly Litigation Report**

Sponsors: Pospiech

Attachments: [DWSD Office of General Counsel Q1 Quarterly Report](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Communication or Report be received and filed. The motion carried by a unanimous vote.

B. [18-0100](#)**Finance Committee Review**

Sponsors: Naughton

Attachments: [Finance Committee Presentation -May 2018 Rev 3](#)

Tom Naughton, Chief Financial Officer, welcomed the Financial Services Deputy Chief, Samuel Nouhan

Treasury Update

Presenter: Nikole Howard-Whitsett, Treasury Manager

C. [18-0105](#)

The Board of Water Commissioners **authorizes the Director to approve the accompanying Water Supply System (WSS) Capital Improvement Program for Fiscal Years 2019 through 2023; authorize the Director to approve the FY2019 Capital Budget** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Financial Services

Attachments: [18-0105 Attachment2019 CIP 5-Year-md 5.2.18](#)

A motion was made Commissioner Coleman, seconded by Commissioner Einheuser that this Capital Improvement Project be recommended for approval. The motion carried by a unanimous vote.

D. [18-0106](#)

The Board of Water Commissioners **authorizes the Director to approve the accompanying Sewer Disposal System (SDS) Capital Improvement Program for Fiscal Years 2019 through 2023; authorize the Director to approve the FY2019 Capital Budget** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Financial Services

Attachments: [18-0106 Attachment2019 CIP 5-Year-md 5.2.18](#)

A motion was made by Commissioner Einheuser, seconded by Commissioner Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

E. [18-0107](#)

The Board of Water Commissioners for the City of Detroit Water and Sewerage Department **approves the proposed two-year operating budgets for fiscal**

years 2018-19 and 2019-20 for the Water Operating Fund in the amounts of \$120,804,500 and \$125,326,600, respectively, and for the Sewage Disposal Operating Fund in the amounts of \$295,100,300 and \$305,982,000, respectively; and further authorizes the Director and Chief Financial Officer to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

Attachments: [18-0107 DWSD Preliminary Budget Review for BOWC - FY 2019 2.2.18 v4 FINAL](#)
[Revised 18-0107 Attachment FY19 Proposed Operating Budget - BOWC Mtg](#)

FY 2018-19 and FY 2019-20 Budgets for Water and Sewage Disposal
Presenter: Michelle Washington-Williams, Budget Manager

A motion was made by Commissioner Einheuser, seconded by Commissioner Kinloch that this Resolution, BOWC be recommended for approval. The motion carried by a unanimous vote.

- F. [18-0109](#) The Detroit Board of Water Commissioners (Board) **approves the Amended Detroit Water and Sewerage Department Procurement Policy and authorizes the Director and General Counsel to take such other action as may be necessary to accomplish the intent of this vote.**

Sponsors: Pospiech

Attachments: [18-0109 Procurement Policy](#)

This Policy was placed on the table

- G. **Finance Planning Calendar (17-0130)**

Thomas Naughton, CFO reported that Finance were up-to-date with the exception of a workforce plan and rate approval.

- H. [18-0102](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract # 6001423 with Jack Doheny Companies, Inc., to provide parts and/or repair services for Industrial Combination Loaders, Jet Rodders, and other Sewer Cleaning Equipment for Vactor Equipment owned by the Detroit Water & Sewerage Department (DWSD). The contract approval is requested for a period of four-years at a cost not to exceed \$1,400,000.00** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

A motion was made Commissioner Coleman, seconded by Commissioner Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

- I. [18-0103](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **grant an increase of \$725,000.00 in the contract price and an extension of one (1) year for DWSD Contract No. CS-1831 “Drainage Charge Program Support” with Tetra Tech of Michigan, P. C. (Consultant)**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Mobley

A motion was made by Commissioner Kinloch, seconded by Commissioner Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

- J. [18-0104](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Jorgensen Ford of Detroit, MI for various Ford Vehicle Parts, Preventive Maintenance and Repair Services for two (2) years at a cost not to exceed \$180,000.00** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

A motion was made by Commissioner Einheuser, seconded by Commissioner Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

9. **OTHER MATTERS**

There was none.

10. **NEXT MEETING**

June 6, 2018

11. **ADJOURNMENT**

Chair Forte requested a motion to adjourn.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 2:15 p.m.