



# **Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners**

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Wednesday, September 5, 2018

1:00 PM

5th Floor Board Room, Water Board Building

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## **Finance Committee Meeting**

### **1. CALL TO ORDER**

Commissioner Coleman called the meeting to order at 1:00 p.m.

### **2. ROLL CALL**

**Present:** 3 - Commissioner Michael Einheuser, Commissioner Lane Coleman and Commissioner Jonathan Kinloch

**Excused:** 1 - Commissioner Linda Forte

### **3. APPROVAL OF AGENDA**

Commissioner Coleman requested a motion to approve the agenda.

Chair Forte joined in on the meeting at 1:01 p.m.

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that the agenda be approved. The motion carried by a unanimous vote.**

### **4. APPROVAL OF MINUTES**

Commissioner Coleman requested a motion to approve the minutes of August 1, 2018.

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that the minutes be approved. The motion carried by a unanimous vote.**

### **5. PUBLIC COMMENTS (3 minutes per speaker)**

There was none.

### **6. COMMUNICATIONS**

There was none.

### **7. UNFINISHED BUSINESS**

There was none.

**8. NEW BUSINESS**

- A. [18-0200](#)** The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to enter into **Contract # 6001541, with Mueller Systems LLC, for the blanket purchase of 5/8" through 1" positive displacement (PD) cold water meters (Group A) for the Detroit Water & Sewerage Department (DWSD) for a period of four years at a cost not to exceed \$1,206,625.00** and authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Naughton

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.**

- B. [18-0201](#)** The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to enter into **Contract # 6001540, with Wesco Distributors Inc. for the blanket purchase of 1.5" through 10" cold water electronic billing meters (Group B) for the Detroit Water & Sewerage Department (DWSD) for a period of four years at a cost not to exceed \$4,027,554.20** and authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Naughton

**A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Procurement, Goods be recommended for approval. The motion carried by a unanimous vote.**

- C. [18-0202](#)** The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to enter into **Contract # 6001539, with Everett J Prescott, Inc. , for the blanket purchase of 1.5" through 3" cold water single register mechanical type meters and Contract # 6001628 for Metron-Farnier LLC for the blanket purchase of 4" and 6" cold water single register mechanical type meters (Group C) for the Detroit Water & Sewerage Department (DWSD) for a period of four years at a cost not to exceed \$780,625.00 for Everett J Prescott Inc. and \$1,535,000.00 for Metron-Farnier (totaling \$2,315,625.00)** and authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Naughton

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that this Procurement, Goods be recommended for approval. The motion carried by a unanimous vote.**

- D. [18-0204](#)** **Audit Update - Plante Moran**

**Sponsors:** Naughton

**Attachments:** [DWSD-pre audit letter-2018](#)

A motion was made by Commissioner Linda Forte, seconded by Commissioner Jonathan Kinloch that this Communication or Report be received and filed.

The motion carried by a unanimous vote.

**E. [18-0207](#)**

**Banking and Investments Policies**

**Sponsors:** Pospiech

**Attachments:** [Banking Policies](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that this Communication or Report be placed on the table. The motion carried by a unanimous vote.

**F. [18-0208](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **grant an increase of \$4,925,000.00 in contract price and an extension of three (3) years with two (2) one year renewal options for Contract No. CS-1804 "Technology Services" with Diversified Data Processing and Consulting, Inc. dba DivDat (Consultant),** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Rainey

**Attachments:** [Financial Business Case.pdf](#)  
[IT BOWC 20180905 DivDat](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Contract be placed on the table. The motion carried by a unanimous vote.

**G. [18-0213](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into contract No. WS-708 "Repair of water main systems: various pipe sizes at various locations throughout the City of Detroit" with Major Cement Company (Contractor), at a cost not-to-exceed \$5,472,800.00 for a duration of 540 calendar days,** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Mobley

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

**H. [18-0214](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. SCP-WS-709 "Unplanned full lead service line replacement at various locations throughout**

the City of Detroit" with Lakeshore Global Corporation (Contractor), at a cost not to exceed \$1,178,000.00 for a duration of Six (6) Months, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Mobley

Chair Forte arrived at 1:33 p.m.

**A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**I. [18-0215](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **enter into Contract No. WS-706 "Water System Improvements: Various Streets Throughout the City of Detroit" with Major Cement Company (Contractor), at a cost not to exceed \$10,294,167.00 for a duration of 730 calendar days**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Mobley

**A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Linda Forte that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**J. [18-0217](#)**

**Finance Committee Presentation**

**Sponsors:** Naughton

**Attachments:** [Finance Committee Presentation -Sep 2018 Rev 1](#)

Presenters: Michael Huber, Public Finance, Robert Rice, Public Finance, and Jo Robinson, Financial Controller

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that this Communication or Report be received and filed. The motion carried by a unanimous vote.**

**K. [17-0130](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department approval to **adopt the Finance Committee Charter** and also the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Pospiech

**Attachments:** [Committee Charter and Planning Calendar](#)  
[UPDATED Finance Committee Planning Calendar Oct18-Sep19](#)

**A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Linda Forte that this Resolution, BOWC be received and filed. The motion carried by a unanimous vote.**

**L.     [18-0223](#)           Monthly Procurement Purchases**

**Sponsors:**       Bonkosky

**Attachments:**   [2018.09.05 Small Purchases Memo.pdf](#)  
                          [2018.09.01 Small PO Report.pdf](#)

**This Communication or Report was received and filed.**

**9.       OTHER MATTERS**

Debra Pospiech, Chief General Counsel asked for a moment of silence in memoriam of Frank Cole, brother of Commissioner Mary E. Blackmon and to Aaron Mobley father of Deputy Director/Chief Engineer Palencia Mobley.

**10.      NEXT MEETING**

October 3, 2018

**11.      ADJOURNMENT**

Commissioner Coleman requested a motion to adjourn.

**A motion was made by Commissioner Linda Forte, seconded by Commissioner Jonathan Kinloch that the meeting be adjourned. The motion carried by a unanimous vote.**

**There being no further business, the meeting adjourned at 2:10 p.m.**