



Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners

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Tuesday, November 27, 2018

1:30 PM

5th Floor Board Room, Water Board Building

BOWC Special Meeting No. 12

1. CALL TO ORDER

Chairman Einheuser called the meeting to order at 1:34 p.m.

2. ROLL CALL

Present: 6 - Commissioner Linda Forte, Commissioner Michael Einheuser, Commissioner Lane Coleman, Commissioner Jane Garcia, Commissioner John Henry Davis and Commissioner Jonathan Kinloch

Excused: 1 - Commissioner Mary Blackmon

3. APPROVAL OF AGENDA

Chairman Einheuser requested approval of the agenda.

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Lane Coleman that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairman Einheuser requested approval of the minutes of September 5, 2018, Special Meeting No. 11-Closed Session

A motion was made by Commissioner Linda Forte, seconded by Commissioner John Henry Davis that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC COMMENTS (3 minutes per speaker)

Vice Chair Blackmon arrived at 1:45 p.m.

There was none.

6. ITEMS FROM THE COMMISSIONERS

There was none.

7. UNFINISHED BUSINESS

There was none.

8. NEW BUSINESS[18-0271](#)**BOWC Policies & Procedures**

Sponsors: Pospiech

Attachments: [BOWC Worksession - Policies & Procedures \(11.26\)](#)

This Communication or Report was received and filed.

[18-0242](#)

The Board of Water Commissioners for City of Detroit Water and Sewerage Department approves the following **Ethics Policy** and authorizes the Director to take such action as may be necessary to effectuate the policy.

Sponsors: Pospiech

Attachments: [DWSD - Ethics Policy \(Final Draft\)](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Resolution, BOWC be approved. The motion carried by a unanimous vote.

[18-0243](#)

The Board of Water Commissioners for City of Detroit Water and Sewerage Department approves the following **Internal Audit Charter** and authorizes the Director to take such other action as may be necessary to effectuate the charter.

Sponsors: Pospiech

Attachments: [DWSD - Internal Audit Charter \(Final Draft\)](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jane Garcia that this Resolution, BOWC be approved. The motion carried by a unanimous vote.

[18-0244](#)

The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following **Purchasing Card Policy (P-Card)** and authorizes the Director to take such action as may be necessary to effectuate the policy.

Sponsors: Pospiech

Attachments: [DWSD - P-Card Policy \(Final Draft\)](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Resolution, BOWC be approved. The motion carried by a unanimous vote.

[18-0245](#)

The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following **Corporate Credit Card Policy** and authorizes the Director to take such action as may be necessary to effectuate the policy.

Sponsors: Pospiech

Attachments: [DWSD - Corporate Credit Card Policy \(Final Draft\)](#)

A motion was made by Commissioner Linda Forte, seconded by Commissioner Mary Blackmon that this Resolution, BOWC be approved. The motion carried by a unanimous vote.

9. DIRECTOR'S COMMENTS

Director Brown stated that he and Deputy Director Mobley hosted several coffee and conversation session at the department's facilities to discuss employees' concerns. He said it was a joyful and enlightening connection with employees.

10. COMMENTS BY COMMISSIONERS

Commissioner Blackmon asked for review of the "Bill Pay" application in hopes of eliminating any foreseen concerns for customers.

11. COMMENTS BY THE CHAIR

There was none.

12. OTHER MATTERS

There was none.

13. ADJOURNMENT

Chairman Einheuser requested a motion to adjourn.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting was adjourned at 2:43 p.m.