



Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners

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Friday, March 15, 2019

1:00 PM

5th Floor Board Room, Water Board Building

BOWC Special Meeting No. 1

1. CALL TO ORDER

Chairman Einheuser called the meeting to order at 1:02 p.m.

2. ROLL CALL

Present: 5 - Commissioner Michael Einheuser, Commissioner Lane Coleman, Commissioner Jane Garcia, Commissioner John Henry Davis and Commissioner Jonathan Kinloch

Excused: 2 - Commissioner Linda Forte and Commissioner Mary Blackmon

3. APPROVAL OF AGENDA

Chairman Einheuser requested approval of the agenda.

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Jane Garcia that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairman Einheuser requested approval of the minutes of November 27, 2018 Special Meeting No. 12.

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Jane Garcia that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC COMMENTS (3 minutes per speaker)

There was none.

6. ITEMS FROM THE COMMISSIONERS

There was none.

7. UNFINISHED BUSINESS

Commissioner Forte arrived at 1:04 p.m.

There was none.

8. NEW BUSINESS

- A. [19-0081](#)** The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department **Approves the Real Property Purchase Agreement and Assignment of Sale Proceeds between the City of Detroit, the Great Lakes Water Authority, and the Detroit Brownfield Redevelopment Authority for Part of 11900 Freud and 11900 E. Jefferson, Detroit, Michigan; Waives the Great Lakes Water Authority's Sixty (60) Day Notice Requirement to Dispose of Property;** and authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Brown

Attachments: [Purchase Agreement - Conner Creek CSO Executed by GLWA](#)

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Lane Coleman that this Policy be adopted. The motion carried by a unanimous vote.

- B. [19-0077](#)** **Baker Tilly Overview of Policies**

Sponsors: Pospiech

Attachments: [DWSD - P&P Update 3-15-2019 \(FINAL DRAFT\)](#)

This Communication or Report was received and filed.

- C. [19-0076](#)** The Board of Water Commissioner for the City of Detroit Water and Sewerage Department approves the following Customer Service policies: **1.) Application for Service, 2.) Call Intake and Quality Assurance 3.), Credit, Refunds, and Adjustments, and 4.) Real Estate Closing,** and authorizes the Director to take such action as may be necessary to effectuate the policies.

Sponsors: Customer Service, Gabon and Pospiech

Attachments: [Application for Service](#)
[Call Intake and Quality Assurance Policy](#)
[Credits, Refunds, and Adjustments Policy](#)
[Real Estate Closing Policy](#)

Vice Chair Blackmon arrived at 1:39 p.m.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Linda Forte that this Policy be adopted. The motion carried by a unanimous vote.

- D. [19-0075](#)** The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Information Technology policies: **1.) Backup and Restoration, 2.) Disaster Recovery Plan, 3.) Hardware, Software and**

IT Procurement, 4.) Information Security, 5.) IT Governance, and 6.) Password Standards, and authorizes the Director to take such action as may be necessary to effectuate the policies.

Sponsors: Rainey and Pospiech

Attachments: [Backup and Restoration](#)
[Disaster Recovery Plan](#)
[Hardware, Software, and IT Procurement Policy](#)
[Information Security Policy](#)
[IT Governance](#)
[Password Standards](#)

A motion was made by Commissioner Linda Forte, seconded by Commissioner Mary Blackmon that this Policy be adopted. The motion carried by a unanimous vote.

E. [19-0079](#)

The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Security and Integrity Division policies: **1.) Active Shooter, 2.) Emergency Response - Evacuation, 3.) Handcuffing, 4.) Parking, 5.) Pepper Spray, 6.) Trespassing, and 7.) Use of Force Continuum** and authorizes the Director to take such action as may be necessary to effectuate the policies.

Sponsors: Pospiech

Attachments: [Active Shooter](#)
[Emergency Response - Evacuation](#)
[Handcuffing](#)
[Parking](#)
[Pepper Spray](#)
[Trespassing](#)
[Use of Force Continuum](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner John Henry Davis that this Policy be adopted. The motion carried by a unanimous vote.

9. DIRECTOR'S COMMENTS

There was none.

10. COMMENTS BY COMMISSIONERS

There was none.

11. COMMENTS BY THE CHAIR

There was none.

12. OTHER MATTERS

Special Meeting No. 2, Friday, April 26, 2019 at 1 p.m.,

13. ADJOURNMENT

Chairman Einheuser requested a motion to adjourn.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jane Garcia that the meeting be adjourned. The motion carried unanimously.

There being no further business, the meeting adjourned at 2:55 p.m.