



# **Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee**

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Wednesday, August 7, 2019

2:30 PM

5th Floor Board Room, Water Board Building

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## **Finance Committee Meeting**

### **1. CALL TO ORDER**

Chairperson Forte called the meeting to order at 3:00 p.m.

### **2. ROLL CALL**

**Present:** 4 - Chairperson Linda Forte, Commissioner Michael Einheuser, Commissioner Jonathan Kinloch and Commissioner Lane Coleman

### **3. APPROVAL OF AGENDA**

Chairperson Forte requested approval of the agenda.

Item 8G External Audit Discussion with Plante Moran was moved to Item 8A under New Business.

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that agenda be approved as amended. The motion carried unanimously.**

### **4. APPROVAL OF MINUTES**

Chairperson Forte requested approval of the minutes of July 9, 2019.

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that the minutes be approved. The motion carried unanimously.**

### **5. PUBLIC PARTICIPATION**

There were none.

### **6. COMMUNICATIONS**

#### **A. [19-00220](#) Small Purchases & No Competitive Bid**

**Sponsors:** Burgi

**Attachments:**     [August 2019 BOWC - Procurement Reports Memo](#)  
                              [August 2019 BOWC ECS Items](#)  
                              [August 2019 BOWC Under 25,000 Report](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Communication or Report be received and filed. The motion carried by a unanimous vote.

**7. UNFINISHED BUSINESS**

There were none.

**APPROVAL OF A CONSENT AGENDA**

Chairman Einheuser explained that the Board was experimenting with the use of a consent agenda and that all items are placed on the consent agenda for the Board's consideration is reviewed thoroughly in committee and will appear on the agenda to the full Board.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this be approved. The motion carried by a unanimous vote.

**8. NEW BUSINESS**

- A.     [19-00222](#)**     The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Contract No. 6002259 for a term of three years in an amount not-to-exceed \$348,430 to purchase Traffic Barricades and Cones through Ace Restoration**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:**     Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

- B.     [19-00223](#)**     The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Contract No. 6002260 for a term of two years in an amount not-to-exceed \$200,000 to purchase Elgin Street Sweeper Parts, and Maintenance and Repair Service through Bell Equipment Company**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:**     Burgi

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**C. [19-00224](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Contract No. 6002290 for two years with OW Investors LLC, dba Mars Company to provide a large meter test bench upgrade for a total contract amount not-to-exceed \$568,700** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**D. [19-00225](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Contract No. 6002319 for five years with Pronto Pest Management Inc. to provide pest control services for a total contract amount not-to-exceed \$352,146** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**E. [19-00226](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 2 to add \$180,960 in funding, for a total amended contract amount of \$535,920 and to add two additional years to the contract term for Personal Service Contract No. PS-1785 with Leslie King (Contractor)**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.**

**F. [19-00227](#)**

**Finance Committee Review**

**Sponsors:** Naughton

**Attachments:**     [Finance Committee Presentation -Aug 2019 Rev1](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

**G.        External Audit FY 2019 Planning Discussion - Plante Moran Presentation**

[19-00246](#)

**Plante Moran**

**Attachments:**     [DWSD TCWG - Planned Scope and Timing Letter - FYE 2019](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

**H.        Planning Calendar (17-0130)**

**9.        OTHER MATTERS**

There were none.

**10.      NEXT MEETING**

September 4, 2019

**11.      ADJOURNMENT**

Chairperson Forte requested a motion to adjourned.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that the meeting be adjourned. The motion carried unanimously.

There being no further business, the meeting adjourned at 3:45 p.m.