



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Wednesday, December 4, 2019

2:30 PM

5th Floor Board Room, Water Board Building

Finance Committee Meeting

1. CALL TO ORDER

Chairperson Forte called the meeting to order at 3:05 p.m.

2. ROLL CALL

Present: 4 - Chairperson Linda Forte, Commissioner Michael Einheuser, Commissioner Jonathan Kinloch and Commissioner Lane Coleman

3. APPROVAL OF AGENDA

Chairperson Forte requested a motion to amend the agenda.

Item 19-00332 Operating Budget Update

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairperson Forte requested approval of the minutes of November 6, 2019

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION

There was none.

6. COMMUNICATIONS

A. [19-00321](#) Receipt of Correspondence

Sponsors: Burgi

Attachments: [December 2019 BOWC - Procurement Reports Memo](#)
[December 2019 - Contracts and Purchase Orders \\$5,000 - \\$25,000](#)
[December 2019 - Exceptions to Competitive Solicitation](#)
[December 2019 - Purchases Awarded through Single-Response Solicitations](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

7. **UNFINISHED BUSINESS**

There was none.

8. **NEW BUSINESS**

A. [19-00330](#) **October 2019 Review**

Sponsors: Naughton

Attachments: [DWSD Preliminary Budget Review - FY 2021](#)

This Communication or Report was received and filed

B. [19-00332](#) **Preliminary Review FY 2021 Operating Budget**

Sponsors: Financial Services

Attachments: [DWSD Preliminary BOWC Mtg Budget Review - FY 2021 11.27.19](#)

This Communication or Report was received and filed.

C. [19-00300](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD's portion of the City of Detroit's contracts with Corrigan Oil Co. No II and Ace Petroleum Inc for the as-needed purchase of unleaded and diesel fuel for a total amount not-to-exceed \$4,889,000 over a term of 5 years**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

D. [19-00335](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Amendment No. 3 to Contract No. 6000680 (LS-1750) to add \$50,000 in funding, for a total**

amended contract not-to-exceed amount of \$350,000 for “Legal Services for United House of Prayer V City of Detroit, Wayne County Circuit Court Case No. 15-009083-CZ” with Miller, Canfield, Paddock & Stone, P.L.C., and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

E. [19-00336](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Amendment No. 2 to Contract No. 2917947 (LS-1791) to add \$50,000 in funding, for a total amended contract not-to-exceed amount of \$550,000 for “Legal Representation, Consultation and Advice to DWSD regarding Shared Service Agreements with the Great Lakes Water Authority” with Miller, Canfield, Paddock & Stone, P.L.C.**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

F. [19-00337](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Amendment No. 2 to Contract No. 6001705 (LS-1900) to add \$25,000 in funding, for a total amended contract not-to-exceed amount of \$325,000 for “MDEQ Related Legal Services” with Miller, Canfield, Paddock & Stone, P.L.C.**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

G. [19-00338](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Amendment No. 1 to Contract No. 6001054 (CS-1872) to add \$1,000,000 in funding, for a total amended contract not-to-exceed amount of \$2,699,265; to correct the typo in the contract document; and to exercise the one-year renewal option for**

“Compliance Management Services” with Baker Tilly Virchow Krause, LLP; and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

H. [19-00339](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Amendment No. 1 to Contract No. 6001167 (CS-1874) to add \$500,000 in funding, for a total amended amount of \$3,499,280 and to extend the term through 6/30/20 with Mort Crim Communications,** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

I. [19-00340](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD to utilize an Omnia Partners cooperative contract with AutoZone Parts, Inc. for two as-needed contracts to purchase automotive parts and supplies for a total amount not-to-exceed \$2,000,000 and a term of up to 2.5 years per contract,** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

Approval of Consent Agenda

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that the Finance Committee recommends that all contracts on the Consent Agenda are forwarded to the full Board for approval. The motion carried by a unanimous vote.

J. Planning Calendar (17-0130)

Five-Year Preliminary CIP - January 2020

9. OTHER MATTERS

There were none.

10. NEXT MEETING

Tuesday, January 7, 2020

11. ADJOURNMENT

Chairperson Forte requested a motion to adjourn.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 4:08 p.m.