



# **Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners**

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Tuesday, November 12, 2019

1:30 PM

5th Floor Board Room, Water Board Building

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## **BOWC Special Meeting No. 9**

### **1. CALL TO ORDER**

Chairman Einheuser called the meeting to order at 1:30 p.m.

### **2. ROLL CALL**

**Present:** 6 - Commissioner Linda Forte, Commissioner Michael Einheuser, Commissioner Lane Coleman, Commissioner Mary Blackmon, Commissioner Jane Garcia and Commissioner Jonathan Kinloch

**Absent:** 1 - Commissioner John Henry Davis

### **3. APPROVAL OF AGENDA**

Chairman Einheuser requested approval of the agenda.

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Linda Forte that the agenda be approved. The motion carried by a unanimous vote.**

### **4. APPROVAL OF MINUTES**

Chairman Einheuser requested approval of the minutes of September 6, 2019.

**A motion was made by Commissioner Linda Forte, seconded by Commissioner Jane Garcia that the minutes be approved. The motion carried by a unanimous vote.**

### **5. PUBLIC COMMENTS (3 minutes per speaker)**

There were none.

### **6. ITEMS FROM THE COMMISSIONERS**

There were none.

### **7. UNFINISHED BUSINESS**

- A. 19-00263** The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Fleet Management policy: **Fuel System Use**

and authorizes the Director to take such other action as may be necessary to effectuate the policy.

**Sponsors:** Pospiech

**Attachments:** Fuel System Use Policy

Item was deferred until the next meeting.

**B. 19-00264**

The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Human Resource policy **Personal Leave Absence** and authorizes the Director to take such other action as may be necessary to effectuate the policy.

**Sponsors:** Pospiech

**Attachments:** Personal Leave of Absence Policy

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Jane Garcia that this Policy be removed indefinitely. The motion carried by a unanimous vote.**

**8. NEW BUSINESS**

**A. [19-00313](#)**

**Baker Tilly Overview of Policies**

**Sponsors:** Pospiech

**Attachments:** [DWSD - BOWC Update Nov 12 2019 - Final](#)

Vice Chair Blackmon arrived at 1:51 p.m.

**This Communication or Report was received and filed.**

**B. [19-00314](#)**

Upon recommendation of Debra N. Pospiech, Chief Administrative Officer, **the Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Human Resources policies: 1) Anti-Retaliation; 2) Employee Assistance Program; 3) Employee Training; 4) Fitness of Duty; 5) Holiday Leave; 6) Jury Duty; 7) Leave for Military Service Members; 8 Return to Work 9) Separation of Employment; 10) Payout of Unused Paid Time Off**, and also authorizes the Director to take such action as may be necessary to effectuate the policies.

**Sponsors:** Pospiech

**Attachments:** [Payout of Unused Paid Time Off - Final](#)

**A motion was made by Commissioner Linda Forte, seconded by Commissioner Mary Blackmon that these policies be approved. The motion carried by a unanimous vote.**

**9. DIRECTOR'S COMMENTS**

There were none.

**10. COMMENTS BY COMMISSIONERS**

There were none.

**11. COMMENTS BY THE CHAIR**

Monday, January 6, 2019 is the next scheduled policy meeting at 1 p.m.

**12. OTHER MATTERS**

There were none.

**13. ADJOURNMENT**

Chairman Einheuser requested a motion to adjourn.

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jane Garcia that the meeting be adjourned. The motion carried by a unanimous vote.**

**There being no further business, the meeting adjourned at 2:29 p.m.**