



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Tuesday, January 7, 2020

1:00 PM

5th Floor Board Room, Water Board Building

Finance Committee Meeting

1. CALL TO ORDER

Chairperson Forte called the meeting to order at 1:01 p.m.

2. ROLL CALL

Present: 4 - Chairperson Linda Forte, Commissioner Michael Einheuser, Commissioner Jonathan Kinloch and Commissioner Lane Coleman

3. APPROVAL OF AGENDA

Chairperson Forte requested approval of the agenda.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairperson Forte requested approval of the minutes of December 4, 2019.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the minutes be recommended for approval. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION

There was none.

6. COMMUNICATIONS

A. [20-0008](#) Receipt of Correspondence

Sponsors: Burgi

Attachments: [Procurement Small Purchases Report](#)
[January 2020 - Contracts and Purchase Orders \\$5,000 - \\$25,000](#)
[January 2020 - Exceptions to Competitive Solicitation](#)

A motion was made by Commissioner Lane Coleman, seconded by

Commissioner Michael Einheuser that this Communication or Report be received and filed. The motion carried by a unanimous vote.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

[20-0025](#)

External Audit Review Financial Statements FYE 6/30/19

Sponsors: Financial Services

Attachments: [City of Detroit Water Sewerage Dept - 0619 AU260 - Final.Memo](#)
[City of Detroit Water Sewerage Dept - 0619 - Final Financial Report](#)

This Communication or Report was received and filed.

B. [20-0002](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6002625 for three years with Motor City Pipe & Supply Co. to provide Soft Type K Copper Pipe for a total contract amount not-to-exceed \$185,352** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

C. [20-0003](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD to utilize a State of Michigan MiDeal cooperative contract with Staples for the as-needed purchase of office and breakroom supplies for a total amount not-to-exceed \$1,500,000 and a term of up to 4 years**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

D. [20-0004](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **two three-year contracts for automotive batteries with Detroit Battery Company (#6002635) in the**

amount of \$46,282.02 and with Start All Enterprises dba Complete Battery Source (#6002636) in the amount of \$62,277.00, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

Attachments: [Auto Batteries Bid Tab Final](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

E. [20-0005](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **three-year contracts for vehicle tires with Shrader Tire & Oil (#6002631) in the amount of \$99,417.20 and Jefferson Chevrolet dba Trader Ray Tire (#6002632) in the amount of \$209,129.63**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

Attachments: [Tires Bid Tab](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

F. [20-0006](#)

The Board of Water Commissioners for the City of Detroit Water and Sewerage Department **approves the proposed reallocation of five Customer Service Specialist positions and associated funds from the Customer Service Budget to Billing and Collections Budget for Fiscal year 2019-20;** and further authorizes the Director and Chief Financial Officer to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Naughton

Attachments: [Reallocate 5 CSS positions 1.2020.att](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

G. [20-0009](#)

November 2019 Finance Committee Review

Sponsors: Naughton

Attachments: [Finance Committee Presentation -Jan2020](#)

This Communication or Report was received and filed.

H. Planning Calendar (17-0130)

February Agenda - Update of CIP Capital Budget

9. OTHER MATTERS

There were none.

10. NEXT MEETING

February 5, 2020

11. ADJOURNMENT

Chairperson Forte requested a motion to adjourn.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that the meeting be adjourned. The motion carried by a unanimous vote.

There being on further business, the meeting adjourned at 1:42 p.m.