



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Wednesday, May 6, 2020

1:30 PM

Finance Committee Meeting

United States (1): +1 206-462-5569 Meeting ID: 3159 87 6252

United States (2): +1 929-432-4463 Meeting ID: 3159 87 6252

United States Toll-Free (1): +1 855-552-4463 Meeting ID: 3159 87 6252

1. CALL TO ORDER

Chairperson Forte called the meeting to order at 2:10 p.m.

2. ROLL CALL

Present: 4 - Chairperson Linda Forte, Commissioner Michael Einheuser, Commissioner Jonathan Kinloch and Lane Coleman

3. APPROVAL OF AGENDA

Chairperson Forte requested approval of the agenda.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that the agenda be approved. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairperson Forte requested approval of the minutes of April 1, 2020.

A motion was made by Commissioner Michael Einheuser, seconded by Lane Coleman that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION

There was none.

6. COMMUNICATIONS

A. [20-0125](#) Receipt of Correspondence

Sponsors: Burgi

Attachments: [May 2020 BOWC - Procurement Reports Memo](#)
[May 2020 - Contracts and Purchase Orders \\$5,000 - \\$25,000](#)
[May 2020 - Exceptions to Competitive Solicitation](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

7. UNFINISHED BUSINESS

There was none.

8. NEW BUSINESS

- A. [20-0126](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department **approves the proposed schedule of Detroit Retail Water and Sewerage Charges consistent with the FY 2020-2021 revenue requirement and Water and Sewer System budgets approved by the Board of Water Commissioners on April 15, 2020**, and also authorizes the Director to take such other actions as may be necessary to accomplish the intent of this vote.

Attachments: [Attachment to FY 21 Rate Resolution](#)

A motion was made by Commissioner Coleman, seconded by Commissioner Einheuser that this Resolution, BOWC be recommended for approval. The motion carried by the following vote:

Aye: 3 - Chairperson Forte, Commissioner Einheuser and Coleman

Nay: 1 - Commissioner Kinloch

- B. [20-0127](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department authorizes the Director to **enter into a Settlement Agreement with Claimants Thomas and Pamela Davis, in regard to the homeowners Damage Claim#19-164, to settle all claims in the amount of \$119,000.00;** and also authorizes the Director and General Counsel to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Pospiech

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Case Settlement, Other be recommended for approval. The motion carried by a unanimous vote.

- C. [20-0130](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department authorizes the Director to **approve the accompanying Sewer Disposal System (SDS) Capital Improvement Program for Fiscal Years 2021 through 2025; authorize the Director to approve the FY2021 Capital Budget** and also authorizes the Director to take such other action as may be

necessary to accomplish the intent of this vote.

Sponsors: Financial Services

Attachments: [2021 5-Year CIP Plan 5.6.2020 md.pdf](#)

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Resolution, BOWC be recommended for approval. The motion carried by a unanimous vote.

D. [20-0131](#)

The Board of Water Commissioners for the City of Detroit Water and Sewerage Department authorizes the Director to **approve the accompanying Water Supply System (WSS) Capital Improvement Program for Fiscal Years 2021 through 2025; authorize the Director to approve the FY2021 Capital Budget**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Financial Services

Attachments: [2021 5-Year CIP Plan 5.6.2020 md.pdf](#)

A motion was made by Commissioner Michael Einheuser, seconded by Lane Coleman that this Resolution, BOWC be recommended for approval. The motion carried by a unanimous vote.

E. [20-0132](#)

Finance Committee Review

Sponsors: Naughton

Attachments: [Finance Committee Presentation -May20 - Rev2.pdf](#)
[DWSD Monthly Report - FY2020 Period 09 v. 2020.04.24.pdf](#)

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Communication or Report be received and filed. The motion carried by a unanimous vote.

F. [20-0133](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **Contract# 6002792 with Cintas Corporation through the Omnia Partners cooperative for uniform rental and laundry services for a total amount not-to-exceed \$1,895,000 and a term of up to 6.5 years**. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Kinloch, seconded by Commissioner Coleman that this Contract be recommended for approval. The motion carried by the following vote:

Aye: 3 - Chairperson Forte, Commissioner Einheuser and Commissioner Kinloch

Abstain: 1 - Coleman

- G. [20-0134](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Amendment No. 2 to Contract No. 6002119 with Groundwork0 LLC for network cabling services to add \$87,000 for a total contract amount not-to-exceed \$727,289.25**. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.
- Sponsors:** Burgi
- A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.**
- H. [20-0135](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Amendment No. 4 for Contract No. 2904951 with GDI Services Inc. for Janitorial Services to add \$525,000 for a total contract amount not to exceed \$3,942,884**. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.
- Sponsors:** Burgi
- A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.**
- I. [20-0136](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Contract No. 6002810 with Secure Door, LLC for overhead door maintenance, service, parts and repairs for all DWSD facilities for a duration of 3.5 years and a total amount not-to-exceed \$400,000**. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.
- Sponsors:** Burgi
- A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.**
- J. [20-0137](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment 1 to DWSD Contract 6001066 with Systems and Software for Maintenance and Support of the enQuesta Billing System by adding \$3,930,628.18 and five (5) years for a total amended contract not-to-exceed amount of \$6,225,628.18**. This

also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

K. [20-0139](#) Financial Impact of COVID-19

Sponsors: Naughton

Attachments: [DWSD Coronavirus Financial Plan BOWC Meeting 2020.05.06.pdf](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that this Communication or Report be received and filed. The motion carried by a unanimous vote.

L. Planning Calendar (17-0130)

- ☐ March 2020 YTD Results of Operations and Dashboard Review
- ☐ Treasury Update – Cash and Investments

9. OTHER MATTERS

There were none.

10. NEXT MEETING

June 3, 2020

11. ADJOURNMENT

Chairperson Forte requested a motion to adjourn.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Jonathan Kinloch that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 3:50 p.m.