



# Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners

735 Randolph  
Detroit, Michigan 48226  
(313) 224-4704 Office  
dwsd.legistar.com

---

Wednesday, August 19, 2020

2:00 PM

United States Toll-Free: +1 855-552-4463

United States (1): +1 206-462-5569

Meeting ID: 7740 29 9622

---

## BOWC Meeting

### 1. CALL TO ORDER

Chairman Einheuser called the meeting to order at 2:00 p.m.

### 2. ROLL CALL

**Present:** 6 - Commissioner John Henry Davis, Commissioner Jonathan Kinloch,  
Commissioner Lane Coleman, Commissioner Mary Blackmon,  
Commissioner Linda Forte and Commissioner Michael Einheuser

**Excused:** 1 - Commissioner Jane Garcia

### 3. APPROVAL OF AGENDA

Chairman Einheuser requested approval of the amended agenda.

Item 20-0213-Water Main Breaks Improvement Plan was added to the agenda.

**A motion was made by Commissioner Mary Blackmon, seconded by  
Commissioner Jonathan Kinloch that this be approved as amended. The  
motion carried by a unanimous vote.**

### 4. APPROVAL OF MINUTES

Chairman Einheuser requested approval of the minutes of June 17, 2020.

**A motion was made by Commissioner Jonathan Kinloch, seconded by  
Commissioner Lane Coleman that the minutes be approved. The motion  
carried by a unanimous vote.**

### 5. PUBLIC COMMENTS (3 minutes per speaker)

Commissioner Garcia joined the meeting at 2:08 p.m.

[20-0234](#)

Public Comment-Sheila Summers

**Attachments:** [S. Summers.Water bill Public Comment.pdf](#)

### 6. ITEMS FROM THE COMMISSIONERS

Follow-up Pending Items  
Joshua Ronnebaum of 19410 Lucerne  
Sonja Davis of 14200 Faust  
Michele Emerson of 14189 Faust  
Cheryl Minnifield of 14000 Faust  
Employee Policy - return to work  
Customer Policy - customer access to department  
Procurement Policy  
LaShonda Weston - Sewage backup

[20-0214](#)

### Vendor Diversity Overview

**Sponsors:** Nouhan

**Attachments:** [Increasing Vendor Diversity 08 19 20.pdf](#)

## 7. COMMUNICATIONS

A. [20-0187](#)

### Receipt of Correspondence

**Sponsors:** Pospiech and Mobley

**Attachments:** [Hydrate Detroit July 2020 Rate Increase \(1\).pdf](#)  
[Hydrate Detroit Water Rates Letter 6-17-2020.pdf](#)  
[Response to Hydrate Detroit.pdf](#)  
[14637 Robson Catch Basin Reponse 06222020.pdf](#)

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Mary Blackmon that this Communication or Report be received and filed. The motion carried by a unanimous vote.

B. [20-0189](#)

### Receipt of Correspondence

**Sponsors:** Pospiech

**Attachments:** [FOIA REQUESTS - MONTHLY JUNE 2020.pdf](#)  
[FOIA REQUESTS - MONTHLY REPORT JULY 2020.pdf](#)

A motion was made by Commissioner Linda Forte, seconded by Commissioner Jonathan Kinloch that this Communication or Report be received and filed. The motion carried by a unanimous vote.

C. [20-0211](#)

### Receipt of Correspondence

**Sponsors:** Office of the Director

**Attachments:** [USWA Milwaukee Equity Roadmap.pdf](#)

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jane Garcia that this Communication or Report be received and filed. The motion carried by a unanimous vote.

**D. [20-0213](#) Receipt of Correspondence**

**Sponsors:** Cavitt

**Attachments:** [DWSD WMB Plan \(00000003\).pdf](#)

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that this Communication or Report be received and filed. The motion carried by a unanimous vote.**

**8. UNFINISHED BUSINESS**

There was none.

**9. APPROVAL OF CONSENT AGENDA (Items 9A-D)**

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Linda Forte that the Consent Agenda be approved. The motion carried by a unanimous vote.**

- A. [20-0196](#)** The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Purchase Order No. 3044431 to Secure Door, LLC for the replacement and installation of ten (10) overhead doors at two DWSD facilities for a total amount not-to-exceed \$351,204.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Linda Forte that this Contract be approved. The motion carried by a unanimous vote.**

- B. [20-0198](#)** The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **Amendment No. 2 to DWSD Contract No. 2909708 with Doxim Utilitec LLC to add \$2,000,000 in funding, for a total amended amount not-to-exceed \$7,554,146 and to extend the term for one year, through 9/30/21.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Linda Forte that this Contract Amendment be approved. The motion carried by a unanimous vote.**

- C. [20-0200](#)** The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **two DWSD contracts for grounds**

**maintenance services for a term of 5 years each: Premier Group Associates LLC (6002995) not-to-exceed \$230,000 and RNA Facilities not-to-exceed \$75,000 (6002999).** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**Attachments:** [Grounds Maint Bid Tab for BOWC Letter](#)

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Linda Forte that this Contract be approved. The motion carried by a unanimous vote.**

- D. [20-0199](#)** The Board of Water Commissioners for the City of Detroit Water and Sewerage Department **approves the proposed reallocation of one Executive Management position and associated funds from the Chief Executive Officer to Field Service Operations Budget for Fiscal year 2020-21,** and also authorizes the Director and Chief Financial Officer to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Naughton

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Linda Forte that this Contract be approved. The motion carried by a unanimous vote.**

**10. NEW BUSINESS**

**There was none.**

**11. DIRECTOR'S METRICS**

**A. [20-0209](#) Director's Report**

**Sponsors:** Office of the Director

**Attachments:** [Board Report - Metrics - 08192020.pdf](#)

**This Communication or Report was received and filed.**

**12. COMMENTS BY COMMISSIONERS**

Vice Chair Blackmon commended the Director, Deputy Director, and staff for their continued efforts and the level of communication they provide during these challenging times. She again expressed great appreciation to Linda Philson, Public Affairs Specialist who retired after 38 years of service. She commended her for all her work and wished her well.

Commissioner Coleman commended the team for providing the necessary material in the meeting notice.

**13. COMMENTS BY THE CHAIR**

There were none.

**14. OTHER MATTERS**

BOWC Special (Policy) meeting, Tuesday, August 25, 2020 at 2:30 p.m.

**15. ADJOURNMENT**

Chairman Einheuser requested a motion to adjourn.

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jane Garcia that the meeting be adjourned. The motion carried by a unanimous vote.**

**There being no further business, the meeting adjourned at 3:05 p.m.**