



# **Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners**

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Wednesday, September 16, 2020

2:00 PM

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Meeting ID: 7740 29 9622

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## **BOWC Meeting**

### **1. CALL TO ORDER**

Chairman Einheuser called the meeting to order at 2:00 p.m.

### **2. ROLL CALL**

**Present:** 6 - Commissioner Jane Garcia, Commissioner John Henry Davis,  
Commissioner Lane Coleman, Commissioner Mary Blackmon,  
Commissioner Linda Forte and Commissioner Michael Einheuser

**Excused:** 1 - Commissioner Jonathan Kinloch

### **3. APPROVAL OF AGENDA**

Chairman Einheuser requested approval of the agenda.

Commissioner Kinloch joined at 2:02 p.m.

**A motion was made by Commissioner Mary Blackmon, seconded by  
Commissioner Lane Coleman that the agenda be approved. The motion  
carried by a unanimous vote.**

### **4. APPROVAL OF MINUTES**

Chairman Einheuser requested approval of the minutes of August 19, 2020.

**A motion was made by Commissioner Linda Forte, seconded by Commissioner  
Jane Garcia that the minutes be approved. The motion carried by a unanimous  
vote.**

### **5. PUBLIC COMMENTS (3 minutes per speaker)**

Don Johnson came before the Board giving thanks to Tiffany Jones, Public Affairs  
Director, for assistance in resolving an on-going sewer issue at his church.

Sylvia Orduno asked for information about the material being used to line the sewer  
during the Water Main Replacement Pilot Project and that the community is concerned  
about their health and safety.

Nicole Hill asked why residents service are still being shut off during the pandemic.  
She argued that the Water Resource Assistance Program (WRAP) is not a water

affordability plan, and the criteria is based on a household's poverty level and not an individual's income. She also said there was great concern about the water pitchers that were distributed to the community for usage during the project that did not filter the lead.

Rosalyn Walker came before the Board seeking more community outreach during the water main pilot project.

## 6. ITEMS FROM COMMISSIONERS

A motion was made to move the following items to the appropriate committee for resolution.

### Follow-up Pending Items

Joshua Ronnebaum of 19410 Lucerne

Sonja Davis of 14200 Faust

Michele Emerson of 14189 Faust

Cheryl Minnifield of 14000 Faust

Employee Policy - return to work

Customer Policy - customer access to department

Procurement Policy-October Finance Committee

LaShonda Weston - Sewage backup

Customer Assistance Programs Report

City Departments-Alcohol and Drug-free Workplace Policy

Schedule of Sewer Cleaning/Televising

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that the follow-up items be approved. The motion carried by a unanimous vote.**

## 7. COMMUNICATIONS

### A. [20-0233](#) FOIA Requests

**Sponsors:** Pospiech

**Attachments:** [FOIA REQUESTS - MONTHLY REPORT AUGUST 2020.pdf](#)

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that this Communication or Report be received and filed. The motion carried by a unanimous vote.**

## 8. UNFINISHED BUSINESS

### TABLED ITEM

**A motion was made by Commissioner John Henry Davis, seconded by Commissioner Jane Garcia that the item be removed from tabled. The motion carried by a unanimous vote.**

### A. [20-0215](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Human Resources policy: **Alcohol and Drug-free Workplace** and authorizes the Director to take such action as may be

necessary to effectuate the policies.

**Sponsors:** Pospiech

**Attachments:** [Alcohol and Drug-free Workplace - 8-19-2020.pdf](#)

**A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon that this Policy is referred to the special session on 9/29/2020 be approved. The motion carried by a unanimous vote.**

**9. APPROVAL OF CONSENT AGENDA (Item 9A-F)**

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that the Consent Agenda be approved. The motion carried by a unanimous vote.**

**A. [20-0219](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve DWSD Contract 6002993 (CS-1939) with AssetWorks LLC for fleet and fuel management software for a total not-to-exceed amount of \$143,511.46 and a term of three years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that this Contract be approved. The motion carried by a unanimous vote.**

**B. [20-0220](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract No. 6002926 (CS-1942) with Data Consulting Group to oversee various IT efforts establishing CityWorks as DWSD's new Computerized Maintenance Management System and integration of the various external business systems at a cost not to exceed \$686,000 for the term of two (2) years.** This also authorizes, the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that this Contract be approved. The motion carried by a unanimous vote.**

**C. [20-0221](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **two DWSD contracts for janitorial services for a term of 5 years each: GDI Services (6002916) not-to-exceed \$3,832,367.89 and RNA Facilities Management (6003047) not-to-exceed \$605,590.85.** This also authorizes the Director to take such other action as may be

necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**Attachments:** [Janitorial Services - Bid Tab Final](#)

**A motion was made by Commissioner Lane Coleman, seconded by Commissioner Linda Forte that this Contract be approved. The motion carried by a unanimous vote.**

**D. [20-0222](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6002988 for Project DWS-916 with Inland Waters Pollution Control, Inc., for Sewer Improvements at Piety Hill, Virginia Park, New Center Commons, Brewster Homes & Brewster Douglass (High Priority Neighborhoods) for a total amount not-to-exceed \$4,732,016.74 and a term of 1 year.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that this Contract be approved. The motion carried by a unanimous vote.**

**E. [20-0223](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6002986 for Project WS-715 with Lakeshore Global Corporation, for Water Improvements for McNichols Evergreen, Miller Grove, Minock Park, Riverdale, Rosedale Park for a total amount not-to-exceed \$9,682,978.08 and a term of 2 years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that this Contract be approved. The motion carried by a unanimous vote.**

**F. [20-0224](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6002987 for Project WS-718 with Lakeshore Global Corporation, for Water Improvements for New Center Commons & Virginia Park for a total amount not-to-exceed \$4,290,000.00 and a term of 1 year.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Burgi

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Linda Forte that this Contract be approved. The motion carried by a unanimous vote.

**10. NEW BUSINESS**

**A. [20-0236](#)**

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **Issue an Easement Encroachment Permit to Fort Gratiot Charter Township for Parcel No. 74-20-204-0010-000 (East Montevista Dr. Fort Gratiot, MI 48059)**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Sponsors:** Bahri and Pospiech

**Attachments:** [20-03 Easement.pdf](#)

A motion was made by Commissioner Linda Forte, seconded by Commissioner Mary Blackmon that this Contract, Real Estate Easement, be approved. The motion carried by a unanimous vote.

**11. DIRECTOR'S METRICS**

Director Brown reported that Robert Presnell, former DWSD Chief Operating Officer, has ended his tenure with the department and moving to the southwest region to fill the role as vice president with Warren Buffet's organization. The Department and the BOWC appreciates all his contributions and wishes him all the best in his new position.

**A. [20-0235](#)**

**Director's Metrics**

**Attachments:** [Board Report - Metrics - 09162020.pdf](#)  
[Division Status Report - September 16 2020.pdf](#)

This Communication or Report was received and filed.

**12. COMMENTS BY COMMISSIONERS**

Vice Chair Blackmon on behalf of the BOWC expressed deepest condolences to the family of James Heath. She appreciated all his contributions during his tenure with the Department, and was saddened to hear of his passing.

Commissioner Kinloch commended the Director, legal team, and staff for working diligently to resolve issues that come before the Commission.

Commissioner Garcia said she appreciates the Department's continued effort to address and resolve customer issues during these difficult times.

**13 COMMENTS BY THE CHAIR**

There were none.

**14. OTHER MATTERS**

There were none.

**15. ADJOURNMENT**

Chairman Einheuser requested a motion to adjourn.

**A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jonathan Kinloch that the meeting be adjourned. The motion carried unanimously.**

**There being no further business, the meeting adjourned at 3:14 p.m.**

**If any member of the public would like to speak during public comments, they must email [dwsd-publicaffairs@detroitmi.gov](mailto:dwsd-publicaffairs@detroitmi.gov) prior to 2:00 p.m. with their name, the phone number they will be using to call in, and a brief description of comments. Your phone number will not be revealed to anyone else dialing into the meeting. OR**

**If you do not want to leave your phone number, you may email your comments to [dwsd-publicaffairs@detroitmi.gov](mailto:dwsd-publicaffairs@detroitmi.gov) prior to 2:00 p.m. and your comments will be read into the record at the Board meeting during public comments.**