



Detroit Water and Sewerage Department Meeting Minutes - Final Board of Water Commissioners

735 Randolph
Detroit, Michigan 48226
(313) 224-4704 Office
dwsd.legistar.com

Tuesday, September 29, 2020

2:00 PM

United States Toll-Free: +1 855-552-4463

United States +1 206-462-5569

Meeting ID: 7969 88 5221

BOWC Special Policy Meeting No. 5

1. CALL TO ORDER

Chairman Einheuser called the meeting to order at 2:00 p.m.

2. ROLL CALL

Present: 6 - Commissioner Jane Garcia, Commissioner John Henry Davis,
Commissioner Jonathan Kinloch, Commissioner Lane Coleman,
Commissioner Linda Forte and Commissioner Michael Einheuser

Excused: 1 - Commissioner Mary Blackmon

3. APPROVAL OF AGENDA

Chairman Einheuser requested approval of the agenda.

**A motion was made by Commissioner Jonathan Kinloch, seconded by
Commissioner Lane Coleman that the agenda be approved. The motion
carried by a unanimous vote.**

4. APPROVAL OF MINUTES

Chairman Einheuser requested approval of the minutes of August 25, 2020 Special Meeting No. 3 and September 2, 2020 Special Policy Meeting No. 4.

**A motion was made by Commissioner John Henry Davis, seconded by
Commissioner Linda Forte that the minutes be approved. The motion carried
by a unanimous vote.**

5. PUBLIC COMMENTS (3 minutes per speaker)

Mr. Boman came before the Board to complain about the high water rates and that they should be rolled back. He said when water bills were quarterly, the averaged was \$20 to \$30 per month. Now that bills are monthly, customers pay \$100.

6. ITEMS FROM THE COMMISSIONERS

There were none.

7. UNFINISHED BUSINESS

- A. [20-0215](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department approves the following Human Resources policy: **Alcohol and Drug-free Workplace** and authorizes the Director to take such action as may be necessary to effectuate the policy.

Sponsors: Pospiech

Attachments: [Alcohol and Drug-free Workplace - 8-19-2020.pdf](#)

A motion was made by Commissioner Forte, seconded by Commissioner Blackmon that this Policy be approved. The motion carried by the following vote:

Aye: 6 - Commissioner Garcia, Commissioner Kinloch, Commissioner Coleman, Commissioner Blackmon, Commissioner Forte and Commissioner Einheuser

Abstain: 1 - Commissioner Davis

8. CLOSED SESSION

- A. [20-0240](#) Approval of a meeting with legal counsel in closed session pursuant to Section 8(h) of the Michigan Open Meetings Act and Section 13(1)(g) of the Freedom of Information Act to consider material exempt from discussion or disclosure by state or federal statute, specifically a confidential attorney client communication.

Sponsors: Pospiech

A motion was made by Commissioner John Henry Davis, seconded by Commissioner Linda Forte to enter into this Request, Closed Session at 2:20 p.m., be approved. The motion carried by a unanimous vote.

ROLL CALL VOTE

A motion was made that this be approved. The motion carried by the following vote:

Aye: 6 - Commissioner Garcia, Commissioner Davis, Commissioner Kinloch, Commissioner Coleman, Commissioner Forte and Commissioner Einheuser

Excused: 1 - Commissioner Blackmon

ROLL CALL

Present: 7 - Commissioner Jane Garcia, Commissioner John Henry Davis, Commissioner Jonathan Kinloch, Commissioner Lane Coleman, Commissioner Mary Blackmon, Commissioner Linda Forte and Commissioner Michael Einheuser

RETURN FROM CLOSED SESSION

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Mary Blackmon to return from Closed Session at 2:35 p.m., be approved. The motion carried by a unanimous vote.

OPEN SESSION

The only matter discussed was a confidential attorney client communication.

9. NEW BUSINESS**A. [20-0242](#) DWSD-Policy and Procedure Review**

Sponsors: Pospiech

Attachments: [DWSD -Policy and Procedure Review September 29 2020 \(DRAFT\).pdf](#)

This Communication or Report was received and filed.

B. [20-0238](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department **approves the following Human Resources policies: 1) Hearing Conservation, 2) Medical Leave, 3) Respiratory Protection, 4) Visitor and Contractor Safety, and 5) Driving Assignment Eligibility, and authorizes the Director to take such action as may be necessary to effectuate the policies.**

Sponsors: Pospiech

Attachments: [300-HR-Hearing Conservation Final Draft.pdf](#)
[Medical Leave - FINAL.pdf](#)
[Respiratory Protection - Final Draft.pdf](#)
[Visitor and Contractor Safety - Final Draft.pdf](#)
[Driving Assignment Eligibility Final Draft.pdf](#)

A motion was made by Commissioner Linda Forte, seconded by Commissioner Jane Garcia that these Policies be approved. The motion carried by a unanimous vote.

C. [20-0239](#) The Board of Water Commissioners for the City of Detroit Water and Sewerage Department **approves the following Finance policies: 1) Asset Management, 2) CIP and Capital Budget Policy, 3) Daily Receipt Reconciliation, and authorizes the Director to take such action as may be necessary to effectuate the policies.**

Sponsors: Pospiech

Attachments: [200-FIN-Asset Management \(FINAL DRAFT\).pdf](#)
[CIP and Capital Budget Policy \(Final Draft\).pdf](#)
[Daily Receipt Reconciliation Policy \(FINAL DRAFT\).pdf](#)

A motion was made by Commissioner Linda Forte, seconded by Commissioner Jonathan Kinloch that these Policies be approved. The motion carried by a unanimous vote.

10. DIRECTOR'S COMMENTS

There were none.

11. COMMENTS BY COMMISSIONERS

There were none.

12. COMMENTS BY THE CHAIR

There were none.

13. OTHER MATTERS

There were none.

14. ADJOURNMENT

Chairman Einheuser requested a motion to adjourn.

A motion was made by Commissioner Mary Blackmon, seconded by Commissioner Jonathan Kinloch that the meeting be adjourned.. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 3:03 p.m.

If any member of the public would like to speak during public comments, they must email dwsd-publicaffairs@detroitmi.gov prior to 2:00 p.m. with their name, the phone number they will be using to call in, and a brief description of comments. Your phone number will not be revealed to anyone else dialing into the meeting. OR

If you do not want to leave your phone number, you may email your comments to dwsd-publicaffairs@detroitmi.gov prior to 2:00 p.m. and your comments will be read into the record at the Board meeting during public comments.