



Detroit Water and Sewerage Department Meeting Minutes - Final Finance Committee

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Detroit, Michigan 48226
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dwsd.legistar.com

Wednesday, September 1, 2021

1:00 PM

To attend by phone call one of these numbers:
+1 301 715 8592, +1 312 626 6799, +1 267 831 0333
Use Meeting ID: 815 7263 5118
Use Passcode: 482262021

To attend online: <https://cityofdetroit.zoom.us/j/81572635118>
Use Passcode: 482262021

Finance Committee Meeting

1. CALL TO ORDER

Chairperson Forte called the meeting to order at 1:00 p.m.

2. ROLL CALL

Present: 4 - Chairperson Linda Forte, Commissioner Michael Einheuser, Commissioner Jonathan Kinloch and Commissioner Lane Coleman

3. APPROVAL OF AGENDA

Chairperson Forte requested approval of the amended agenda.

Item 8J External Auditor Review was moved to New Business Item 8A;
Item 21-0604-Legal Services and 21-0564-Service Line Warranty Contract were added after Item 8I.

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that the agenda be approved as amended. The motion carried by a unanimous vote.

4. APPROVAL OF MINUTES

Chairperson Forte requested a motion to approve the minutes of August 4, 2021.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the minutes be approved. The motion carried by a unanimous vote.

5. PUBLIC PARTICIPATION (3 minutes per speaker)

1. M. L. Elrick came before the Board about the continuous flooding in the Jefferson/Chalmers community.

2. Cletus Karamon of 6005 Grandville came before the Board about the 4 feet of water in his basement and how he has to call 4 to 5 times a year about this on-going matter.

3. Cindy Darrah addressed the Board about a drainage plan survey and what are her rights if an adjacent neighbor is not willing to participant.

6. COMMUNICATIONS

A. [21-0598](#) Receipt of Correspondence

Sponsors: Burgi

Attachments: [BOWC Memo](#)
[Contracts and Purchase Orders \\$5,000 - \\$25,000 September 2021](#)
[BOWC Monthly ECS Report Approved By Director Brown September 2021](#)

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

The Chair called for recess at 1:30 p.m.

The Chair returned from recess at 1:31 p.m.

7. UNFINISHED BUSINESS

Procurement Policy Review - September 21, 2021

8. NEW BUSINESS

A. [21-0580](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **Amendment No. 2 to DWSD Contract No. 2909708 with Utilitec to add \$370,000 in funding, for a total amended amount not-to-exceed \$7,924,146 and to extend the term for six months, through 3/31/22.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

B. [21-0581](#) The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6003816 which piggybacks the City of Detroit Contract 6002397 with Emerald Media LLC to purchase and place Media including Billboards, Radio and Print for Public Affairs for a term of two (2) years and a total contract not-to-exceed amount of \$1,000,000.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

C. [21-0582](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract No. 6003531 with Granicus Legistar Software to provide the Government Meeting Management Services for Board of Water Commissioners (BOWC) for a total contract not-to-exceed amount of \$155,062.91 and a term of five (5) years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

D. [21-0583](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **Amendment No. 2 to DWSD Contract 6002651 (CS-1943), with iVantage Group for temporary staffing services of an iTron Application Analyst, to add \$400,000 in funding for a total amended not-to-exceed amount of \$585,000 and add twenty-five (25) months for a total term of three (3) years, three (3) months.** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

E. [21-0584](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract No. 6003730 (Project CS-1967) with Oracle America, Inc., for Supply Chain Module Implementation Consulting Services for a total contract not-to-exceed amount of \$357,305 and a term of twelve (12) months.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Contract be recommended for approval. The motion carried by a unanimous vote.

F. [21-0585](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **Amendment No. 2 to DWSD Contract 6001970 with Waste Management of Michigan, Inc., for**

non-Hazardous solid waste & garbage removal services. This amendment adds \$45,000 in funds for a total amended contract not-to-exceed amount of \$145,000 and extends the term through 9/30/22. Pricing is based on MiDeal Cooperative Contract #071B7700169. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Lane Coleman that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

G. [21-0586](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 1 to DWSD Contract 6002281 with Ecopia Tech Corporation, to expand the scope of work and to add \$60,000 for a new amended total not-to-exceed amount of \$308,000 for impervious surface mapping and classification of aerial images of Detroit.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Michael Einheuser that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

I. [21-0590](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **Amendment No. 4 to DWSD Contract 6000749, with MSC Industrial Supply Company, for Maintenance, Repair, and Operations (MRO) Supplies, to add \$217,372.94 in funding for a total amended not-to-exceed amount of \$3,912,713.16 and add three (3) months for a total term ending November 21, 2021.** The BOWC also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that this Contract Amendment be recommended for approval. The motion carried by a unanimous vote.

[21-0605](#)

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6003611 with Lakeshore Global Corporation for As-Needed Water Main Replacements (Project WS-717) for a total contract amount not-to-exceed \$13,694,796.84 and a term of two (2) years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

File ID No. 21-0588 has been replaced with File ID No. 21-0605, due to a legistar

system glitch.

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

21-0564

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6003687 (CS-1970) with American Water Resources to provide Water and Sewer Service Line Protection Services for private residential and/or commercial property owners in the City of Detroit for a total contract amount not-to-exceed \$0.00 and a term of five (5) years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Burgi

A motion was made by Commissioner Jonathan Kinloch, seconded by Commissioner Michael Einheuser that this Contract be recommended for approval. The motion carried by a unanimous vote.

21-0604

The Board of Water Commissioners for the City of Detroit Water Sewerage Department **approves DWSD Contract No. 6003769 (LS-1906) with Bush Seyferth, PLLC for Legal Services for Representation in Litigation Related to the June and July 2021 Rain Events, in the amount of \$500,000 for a term of two (2) years.** This authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Sponsors: Pospiech

A motion was made by Commissioner Lane Coleman, seconded by Commissioner Jonathan Kinloch that this Contract be recommended for approval. The motion carried by a unanimous vote.

The Chair called for recess at 2:00 p.m.

The Chair returned from recess at 2:01 p.m.

21-0600

External Auditor FY2021 Planning Review

Sponsors: Rahman and Huber

Attachments: [12a.21-0600.DWSD TCWG - Planned Scope and Timing Letter - FYE 2021](#)

Presenter: Timothy St. Andrew

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that this Communication or Report be received and filed. The motion carried by a unanimous vote.

K. Planning Calendar (17-0130)

External Auditor FY2021 Planning Review

9. OTHER MATTERS

There were none.

10. NEXT MEETING

October 6, 2021

11. ADJOURNMENT

Chairperson Forte requested a motion to adjourn.

A motion was made by Commissioner Michael Einheuser, seconded by Commissioner Lane Coleman that the meeting be adjourned. The motion carried by a unanimous vote.

There being no further business, the meeting adjourned at 2:15 p.m.

Due to the COVID-19 pandemic and Detroit Health Department emergency orders, the Detroit Board of Water Commissioners is currently hosting its meetings virtually via Zoom.

**You may provide your public comment via Zoom link
<http://cityofdetroit.zoom.us/j/81572635118>**

During the public comment section for each committee meeting, raise your hand using the Zoom hand icon on your desktop or mobile device, or if calling into the meeting by phone, press *9 to raise your hand (press *6 to unmute when called upon)

We respectfully request that you maximize your three minutes by sharing all your comments/questions at one time. You will only be called upon once for public comment during the same committee meeting, full board meeting, or hearing.

Once the Chair closes public comment, there will be no other comments accepted from the public, and all the attendees will remain muted for the duration of the meeting.