



Detroit Water and Sewerage Department

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Legislation Text

File #: 2024-131, **Version:** 1

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Amendment No. 1 to DWSD Contract 6006120 with Groundwork 0 LLC for Avaya Network and Phone Maintenance Services; by adding \$52,000.00, for an amended total contract amount not-to-exceed \$152,000 and no change to the term ending 8/20/24.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Agenda of July 17, 2024

Item No. 2024-131

Proposed Amendment No. 1

Contract No.: 6006120

Contractor: Groundwork 0, LLC (DBB, DHB, DSB)

Address: 2000 Brush St., Ste. 262, Detroit, MI 48226

Initial Contract Amount: \$100,000.00

Proposed Amendment No. 1 Amount: \$52,000.00

Proposed New Total Contract Amount: \$152,000.00

Contract Term: 3/1/24 - 8/20/24

TO: The Honorable
Board of Water Commissioners
City of Detroit, Michigan

FROM: Gary Brown, Director
Detroit Water and Sewerage Department

RE: Proposed Amendment No. 1 to Contract No. 6006120
To add funds to the contract to continued assistance for Avaya Network and Phone Maintenance Services
Groundwork 0, LLC

MOTION

Upon recommendation of Marqaicha Welch, Procurement Manager, the Board of Water Commissioners for the City of Detroit, Water and Sewerage Department, authorizes the Director to **approve Amendment No. 1 to DWSD Contract 6006120 with Groundwork 0 LLC for Avaya Network and Phone Maintenance Services;**

by adding \$52,000.00, for an amended total contract amount not-to-exceed \$152,000 and no change to the term ending 8/20/24. This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

BACKGROUND & JUSTIFICATION

The City of Detroit's Information Technology Department (DoIT) entered into a contract with Groundwork0 LLC to provide Network Equipment Maintenance for all the City's telecommunications. DWSD shared in this contract and relied on it to install a new Avaya Network and Phone System. The new network equipment is being connected to the City's AT&T managed services. The network will be supported and managed by DoIT in conjunction with network personnel provided by DWSD.

The DWSD Information Technology Department needs maintenance services for the network and phone system. The shared contract with the City did not have enough funding to cover DWSD's yearly maintenance expenses. DWSD created their own contract to address the maintenance needs.

The City has the option to amend the contract to add funding to cover DWSD's maintenance needs, but the amendment would not occur in time to meet DWSD's needs: DWSD does not have the time to wait for an amendment to the City's Contract. Instead of waiting for an amendment, DWSD seeks to amend this contract between Groundwork0 and DWSD to address DWSD's maintenance needs.

PROCUREMENT METHOD

The City of Detroit's existing contract with Groundwork0 (Contract 6002891) was competitively solicited through a Request for Bids (RFB) #18474 for Network and Voice Equipment Maintenance. The contract was awarded to the lone bidder, Groundwork 0 LLC, and was approved by City Council on 8/18/20.

DWSD Procurement confirmed that the vendor has agreed to the request to piggyback off the City's contract and confirmed that the DWSD work will not significantly change, alter or remove from their ability to provide services to the City of Detroit.

This Contract was initiated through requisition #517076 which was approved by Budget on 2/20/24. Groundwork0 clearances expire 12/7/24 and insurance is current. Vendor has current CRIO certifications as a Detroit Based Business (DBB), Detroit Headquartered Business (DHB) and Detroit Small Business (DSB). Per procurement protocol, no additional approvals are required.

Proposed Amendment No. 1 was submitted through requisition 519607, which was approved by Budget on 6/5/24. This Amendment requested to add \$52,000.00 in funding, to pay existing and future invoices through the end of the contract term 8/20/24.

SUMMARY

A. Contract No.:	6006120
B. Initial Contract Amount:	\$100,000.00
C. Proposed Amendment No. 1 Amount:	\$52,000.00

- D. Proposed New Total Contract Amount: \$152,000.00
- E. Contract Term: 3/1/24 - 8/20/24
- F. Funding Source: O&M Funds
- G. GL String(s):
 - 5720-20168-483301-622302-000205-10790-0000-000000 - 38.2% Water
 - 5820-20179-493301-622302-000226-15805-0000-000000 - 61.8 % Sewer
- H. Projected Fiscal Year (FY) Contract Expenditures:
 - FY 24/25: \$102,000.00

This proposed amendment was presented to the BOWC Finance Committee on July 8, 2024. Per the DWSD Procurement Policy, no further approvals are required.