



Detroit Water and Sewerage Department

735 Randolph Street
Detroit, Michigan 48226
(313) 224-4704 Office
dwsd.legistar.com

Legislation Details (With Text)

File #: 18-0095 **Version:** 1 **Name:**
Type: Resolution, BOWC **Status:** Agenda Ready
In control: Office of the General Counsel
On agenda: 5/16/2018 **Final action:**
Title: The Detroit Board of Water Commissioners (Board) approves the Establishing New Service Administrative Policy and authorizes the Director and General Counsel to take such other action as may be necessary to accomplish the intent of this vote.
Indexes: Customer Service Committee
Code sections:
Attachments: 1. Policy and Procedure for Establishing New Service - FINAL VERSION

Date	Ver.	Action By	Action	Result
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The Detroit Board of Water Commissioners (Board) **approves the Establishing New Service Administrative Policy and authorizes the Director and General Counsel to take such other action as may be necessary to accomplish the intent of this vote.**

Agenda of May 16, 2018

Item No.: 18-0095

TO: The Honorable
Detroit Board of Water Commissioners

FROM: Gary A Brown, Director
Detroit Water and Sewerage Department

RE: Administrative Policy: Establishing New Service

MOTION

Upon recommendation of General Counsel Debra N. Pospiech, the Detroit Board of Water Commissioners (Board) **approves the Establishing New Service Administrative Policy and authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.**

BACKGROUND

General Counsel held discussions with Board members at the December 2017 and February and March 2018 Customer Service Committee meetings regarding DWSD's policy and procedure when establishing new service for customers. The ACLU submitted public comment and a memorandum with policy recommendations regarding new service accounts as well as other matters. The Office of General Counsel incorporated comments from this Board as well as the ACLU, Detroit's Department of Neighborhoods, and the United Community Housing Coalition in drafting the attached Administrative Policy. At the March Board meeting, this body approved a new Terms of Service and Application form.

JUSTIFICATION

Under the By-Laws, the Board has the authority to adopt administrative rules, policies and procedures as are necessary to conduct business; and this Administrative Policy is to ensure proper enforcement of State Law and Local Ordinance for the collection of water and sewerage charges.

BUDGET IMPACT

There is no budget impact.

BOARD REVIEW

This matter was individually reviewed by each member of the Board.