



# Detroit Water and Sewerage Department

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## Legislation Details (With Text)

**File #:** 19-00192      **Version:** 1      **Name:**

**Type:** Contract Amendment      **Status:** Passed  
**In control:** Board of Water Commissioners

**On agenda:** 7/12/2019      **Final action:** 7/12/2019

**Title:** The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve Change Order No. 1 for Contract No. 6001574 with Otis Elevator Co. to add an additional amount \$85,000 for Elevator Maintenance and Repair Services for a total contract amount not to exceed \$246,625.00, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Indexes:** Finance Committee

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
7/12/2019	1	Board of Water Commissioners	approved	Pass
7/9/2019	1	Finance Committee	recommended for approval	Pass

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Change Order No. 1 for Contract No. 6001574 with Otis Elevator Co. to add an additional amount \$85,000 for Elevator Maintenance and Repair Services for a total contract amount not to exceed \$246,625.00**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

### Agenda of July 12, 2019

**Item No.: 19-00192**

**Contract No. 6001574**

**Proposed Change Order No. 1**

**Contractor: Otis Elevator Co.**

**Contractors Address: 25365 Interchange Court, Farmington Hills, MI 48335**

**Original Contract Amount: \$161,625.00**

**Proposed Change No. 1 Amount: \$85,000.00**

**Proposed Total Contract Amount: \$246,625.00**

**Contract Term: 10/1/18 - 7/31/20**

**TO:** The Honorable  
Board of Water Commissioners  
City of Detroit, Michigan

**FROM:** Gary Brown, Director  
Water and Sewerage Department

**RE: Proposed Change Order No. 1 to DWSD Contract No. 6001574**

## Elevator Maintenance and Repair Services

### MOTION

Upon recommendation of Mamata Burgi, Procurement Manager, the Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **approve Change Order No. 1 for Contract No. 6001574 with Otis Elevator Co. to add an additional amount \$85,000 for Elevator Maintenance and Repair Services for a total contract amount not to exceed \$246,625.00;** and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

### BACKGROUND

The current elevators are mostly original Otis equipment. DWSD Facilities entered into an elevator maintenance and repair services contract with Otis Elevator starting October 1, 2018 through July 21, 2020.

Under this contract, services include:

1. A preventive maintenance service program
  - inspections
  - hoist cleaning
  - hangers
  - door equipment operations
  - lubrication of equipment
  - interlocks
  - minor adjustments
2. Repairs shall include
  - labor
  - parts
  - supplies
  - equipment to ensure the elevators remain safe and in good working order

The two (2) facilities that will be covered under this contract are as follows:

1. Water Board Building (735 Randolph Street)
2. CSF (6425 Huber Street)

### JUSTIFICATION

The Facilities Division is requesting additional funds to allow for the continued maintenance, repairs, and services of DWSD elevators for the remaining term of the contract (through July 21, 2020). Providing routine maintenance will safeguard and extend the life of the equipment.

### PROCUREMENT METHOD

DWSD Procurement Policy approves participation in a cooperative purchasing agreements from another public purchasing consortium. City of Detroit issued a competitive solicitation Request for Bid #17SS927 for elevator maintenance and repair services April 11, 2017; the contract was awarded to Otis Elevator. The original DWSD contract was a piggyback off the existing CoD contract #6000788. The DWSD contract was approved by the BOWC on August 15, 2018.

### DETAILS

- |    |                                 |                    |
|----|---------------------------------|--------------------|
| A. | Contract Purchase Agreement No. | 6001574            |
| B. | Contract Term:                  | 10/01/18 - 7/31/20 |
| C. | Original Contract Amount:       | \$161,625.00       |

- D. Proposed Change Order No.1 Amount: \$85,000.00
- E. Proposed Total Contract Amount: \$246,625.00
- F. Funding Source: O&M Funds
- G. GL String:  
5720-20167-482421-617900-000209-10731-0000-000000 - 30 % Water  
5820-20178-492421-617900-000230-15956-0000-000000 - 70 % Sewer

Proposed Change Order No. 1 for Contract No. 6001574 was presented to the BOWC Finance Committee on July 9, 2019.