



# Detroit Water and Sewerage Department

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## Legislation Text

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**File #:** 17-0117, **Version:** 1

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The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Cintas Uniform Rental and Laundry Service for a total amount not to exceed \$231,475.38 for a duration of two (2) years**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

**Agenda:** July 19, 2017

**Item No:** 17-0117

**Contract No.** 6000878

**Amount:** \$231,475.38

**TO:** The Honorable  
Board of Water Commissioners  
City of Detroit, Michigan

**FROM:** Gary Brown, Director  
Water and Sewerage Department

**RE:** Proposed **DWSD RFQ No. 60006**  
**“Uniform Rental and Laundry Service”**

### MOTION

Upon recommendation of Marcus Hudson, CFO, the Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure a contract with Cintas Uniform Rental and Laundry Service for a total amount not to exceed \$231,475.38 for a duration of two (2) years**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

The DWSD Office of Purchasing recommends using the State of Maryland Contract No. 12-JLH-011 between the State of Maryland and Cintas for procuring the above referenced items as a cooperative purchase through the State of Maryland, in accordance with the DWSD Purchasing Policy. DWSD staff recommends award of this contract to Cintas in an amount not to exceed \$231,475.38.

### BACKGROUND

This contract will serve as a rental and laundry service for employees at Meter Operations and Field Operations through a cooperative with Cintas. The previous contract didn't include Field Operations, however the Manager of Field Operations felt that it would be beneficial to her group to wear uniforms as well. Uniforms deliver functional benefits, like safety and identification. For example flame resistant (FR) workwear can help prevent injuries caused by accidental electrical arc flashes or flash fires and high visibility uniforms can help protect workers from being struck by motorize vehicles. Improve customer relationships by making the customers feel safe.

U.S. Communities Government Purchasing Alliance (herein “U.S. Communities”) assists participating public agencies reduce the cost of purchased goods through strategic sourcing that combines the volumes and the purchasing power of public agencies nationwide. This is accomplished through an award of competitively solicited contracts for high quality products and services by large and well recognized public agencies (herein “Lead Public Agencies”). The contracts provide for use by not only the respective Lead Public Agency, but also by other participating public agencies.

### **JUSTIFICATION**

This contract will serve to ensure that all DWSD Meter Operations (37 employees) and Fields Services employee’s (170 employees) project a professional business image and customers can identify DWSD employees and feel safe.

The contract is for a two (2) year contract period:

### **PROCUREMENT METHOD**

The State of Maryland Contract No. 12-JLH-011 between the State of Maryland and Cintas for procuring the above referenced items as a cooperative purchase through the State of Maryland, in accordance with the DWSD Purchasing Policy. DWSD staff recommends award of this contract to Cintas in an amount not to exceed \$ 231,475.38.

### **DETAILS**

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| • Funding Source                           | Operations & Maintenance                          |
| • GL String                                | 5720-20167-482431-627195-000209-10680-0000-000000 |
|  | 5720-20170-485121-623100-000204-10830-0000-000000 |
| • Meter Operations                         |   |
| • Total weekly cost of rental              | \$389.97  |
| • Total annual cost of full service rental | \$20,278.44                                       |
| • Annual cost                              | <b>\$20,668.41 annually</b>                       |
| • Field Operations                         |   |
| • Total weekly cost of rental              | \$1,793.76  |
| • Total annual cost of full service rental | \$93,275.52                                       |
| • Annual cost                              | <b>\$95,069.28 annually</b>                       |
| • Total Price                              | <b>\$115,737.69 annually</b>                      |
| • 2-year Total                             | <b>\$231,475.38</b>                               |