



# Detroit Water and Sewerage Department

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## Legislation Text

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**File #:** 18-0276, **Version:** 1

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The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure change order no. 1 for contract no. 6001441 with Jorgensen Ford Sales, Inc. for an increased amount of \$250,000.00 period of two-years to furnish vehicle parts, preventative maintenance and repair services for DWSD owned Ford vehicles for a total contract amount not-to-exceed \$430,000.00** and authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

### Agenda of December 19, 2018

**Item No.:** 18-0276

**Contract No.:** 6001441

**Vendor:** Jorgensen Ford Sales, Inc.

8333 Michigan Ave.

Detroit, MI 48210

**Duration:** 05/16/2018 - 05/15/2020 (Two Years)

**Original Amount:** \$180,000.00

**Change Order No. 1 Amount:** \$250,000.00

**Total Contract Amount:** Not-to-exceed \$430,000.00

**TO:** The Honorable  
Board of Water Commissioners  
City of Detroit, Michigan

**FROM:** Gary Brown, Director of Detroit Water and Sewerage Department

**RE:** **DWSD Contract No. 6001441; Change Order No. 1 Ford vehicle parts, preventative maintenance and repair services**

### MOTION

Upon recommendation of Thomas Naughton, Chief Financial Officer, the Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **secure change order no. 1 for contract no. 6001441 with Jorgensen Ford Sales, Inc. for an increased amount of \$250,000.00 period of two-years to furnish vehicle parts, preventative maintenance and repair services for DWSD owned Ford vehicles for a total contract amount not-to-exceed \$430,000.00** and authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

### BACKGROUND

DWSD Fleet Operations is responsible for keeping all 552 Ford registered department vehicles in reliable and in working order based on the Fleet Final Inventory List dated March 14, 2017. In order to maintain the vehicles, services and parts are required. Much of the maintenance of vehicles is performed in-house which, requires manufacturer-specific parts. In addition to these parts, there are times when vehicles will need to be sent to the vendor for repair and maintenance.

## JUSTIFICATION

The amount was originally projected based on one of the previous contracts and has recently been revised based on historical repair statistics, maintenance records, and current fiscal year consumption along with the remaining lifetime of the equipment. This two year contract will provide parts, maintenance and repair services for all of DWSD and GLWA's Ford vehicles.

## PROCUREMENT METHOD

DWSD Procurement, on behalf of the DWSD Fleet Department, published a Request for Bid (RFB) RJ-441143 on January 8, 2018 with a closing date of January 19, 2018. Seventeen vendors viewed through the Michigan Intergovernmental Trade Network (MITN) and four bid responses were received. DWSD Procurement requests BOWC approval for an increase to the current contract to add the additional funds as Fleet Operations historical usage and forecasted projections. The original RFB responses were:

Vendor	Bid Response
Jorgensen Ford Sales, Inc. 8333 Michigan Ave. Detroit MI 48210	\$26,660.88
Bob Maxey Ford, Inc. 1833 E. Jefferson Avenue Detroit MI 48207	\$40,886.82
Audio Visual Equipment & Supplies, 25325 Shiawassee Circle, Unit 203 Southfield MI 48033	\$40,022.22
Carquest Auto Parts (Non-Responsive) 2635 E. Millbrook Road Raleigh NC 27604	\$15,477.35

The winning bid was Jorgensen Ford Sales, Inc.

## DETAILS

**Funding Source:** Operations and Maintenance (O & M) funded

**GL string:** 30% 5720-20167-482422-622100-000209-10731-0000-000000 \$129,000.00

**GL string:** 70% 5820-20178-492422-622100-000230-15956-0000-000000 \$301,000.00

**Original Duration:** Two Years

**DWSD Department:** Fleet Operations

**Total:** \$430,000.00

**FY 17/18** \$90,000.00

**FY 18/19** \$170,000.00

**FY 19/20** \$170,000.00