



Detroit Water and Sewerage Department

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Legislation Text

File #: 19-0083, **Version:** 1

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to **grant Proposed Amendment No. 1 for an increase of \$50,000.00 to the total contract amount with a time extension of one (1) additional year for Contract No. PS-1880 “Personal Services Contract for Construction Inspector Services” with Raymond Hurd (Consultant)**, and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Agenda of April 17, 2019

Item No. 19-0083

Contract No. PS-1880

Proposed Amendment No. 1

Original Contract Amount: \$50,000.00

Proposed Amendment No. 1 Change Amount: \$50,000.00

Proposed Total Contract Amount: \$100,000.00

Initial Contract Term: 5/6/18 - 5/5/19

Proposed Time Extension: 5/6/19 - 5/5/20 (one year)

TO: The Honorable
Board of Water Commissioners
City of Detroit, Michigan

FROM: Gary Brown, Director
Detroit Water and Sewerage Department

**RE: Proposed Amendment No. 1 to DWSD Contract No. PS-1880
“Personal Services Contract with Raymond Hurd for Construction Inspector Services”**

MOTION

Upon recommendation of Mamata Burgi, Procurement Manager, the Board of Water Commissioners for the City of Detroit, Water and Sewerage Department, authorizes the Director to **grant Proposed Amendment No. 1 for an increase of \$50,000.00 to the total contract amount with a time extension of one (1) additional year for Contract No. PS-1880 “Personal Services Contract for Construction Inspection Services” with**

Raymond Hurd (Consultant), and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

BACKGROUND

Under Contract No. PS-1880, Raymond Hurd performs the following tasks for various active Field Engineering contracts as requested on an as-needed basis:

1. Inspects small construction projects or components of major construction projects such as street cuts, sidewalk construction, asphalt street paving, building structures, bridges, tunnels, caissons, concrete, water distribution mains, lateral sewers, heavy equipment and other permit construction work.
2. Reviews and interprets plans, blueprints, sketches and specifications, and provides detailed information of factors or issues that may affect projects.
3. Evaluates work site and reports on potential hazards to utilities and ensures that work sites are properly barricaded for the safety of workers and the public.
4. Prepares daily and weekly activity logs, reports and specialized reports required for construction accounting and historical reporting.
5. Monitors work schedules to determine progress and prepares estimates for contract payments
6. Inspects, verifies and reports on conditions that may require changes to contract specifications, construction work procedures or schedules.
7. Maintains field liaison with suppliers, contractors, and others.
8. Repairs drawings, sketches and other documentation to reflect completed construction work.
9. Conducts field tests to determine the quality of materials and accuracy of finished work.
10. Checks location, dimensions, alignment and grade of component structures.
11. Responds to inquiries or complaints.

JUSTIFICATION

DWSD Field Engineering Division is requesting to extend the construction inspector personal services contract with Raymond Hurd for an additional year (5/6/19 - 5/5/20), as well as requesting an additional \$50,000.00, for a new total contract amount of \$100,000.00. This will allow for continued construction inspector services for the remaining term of PS-1880, including the one-year extension.

This request is based on the following reasons:

1. Analysis of current and five years projection of work load (base line) versus existing DWSD Field

Engineering staff resources taking into consideration the implementation of industry standards.

2. AECOM'S assertion that the DWSD Field Engineering Division is understaffed to manage CIP moving forward and recommend supplementing the current staff to assist immediately in the CIP water mains construction inspections.
3. Most recent reduction in workforce owing to resignations, terminations, retirements, and losses owing to transfers and promotions.

PROCUREMENT PROCESS

Mr. Raymond Hurd was selected for this personal services contract based on his experience, qualifications and past experience and knowledge working with the City of Detroit as an inspector.

DETAILS:

A.	Original Start Work Date:	May 6, 2018
B.	Current Completion Date:	May 5, 2019
C.	Proposed Revised Completion Date:	May 5, 2020
C.	Original Total Contract Amount:	\$50,000.00
D.	Proposed Amendment No. 1 Amount:	\$50,000.00
E.	Proposed Total Contract Amount:	\$100,000.00
F.	Contract Purchase Agreement No.	PS-1880
G.	Funding Source:	O&M Funds
H.	GL Strings:	
		5731-20301-487800-617900-004825-30129-0000-000000
		5820-20178-492411-617903-900088-15956-0000-000000

Proposed Amendment No. 1 for Contract No. PS-1880 was presented to the Finance Committee on April 3, 2019.