



Detroit Water and Sewerage Department

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Legislation Text

File #: 20-0135, **Version:** 1

The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Amendment No. 4 for Contract No. 2904951 with GDI Services Inc. for Janitorial Services to add \$525,000 for a total contract amount not to exceed \$3,942,884.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

Agenda of May 20, 2020

Item No.: 20-0135

Contract No. 2904951

Proposed Amendment No. 4

Contractor: GDI Services Inc., 15245 West 8 Mile Rd., Detroit, MI 48235

Original Contract Amount: \$2,517,884

Current Contract Amount: \$3,417,884

Proposed Amendment No. 4 Amount: \$525,000

Proposed Total Contract Amount: \$3,942,884

Original Contract Term: 4/06/15 - 4/05/18

Current Term: 4/06/15 - 10/5/20

TO: The Honorable
Board of Water Commissioners
City of Detroit, Michigan

FROM: Gary Brown, Director
Water and Sewerage Department

RE: Proposed Amendment No. 4 to DWSD Contract No. 2904951
Janitorial Services
GDI Services Inc.

MOTION

Upon recommendation of Mamata Burgi, Procurement Manager, the Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Amendment No. 4 for Contract No. 2904951 with GDI Services Inc. for Janitorial Services to add \$525,000 for a total**

contract amount not to exceed \$3,942,884; and also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

BACKGROUND / JUSTIFICATION

The DWSD Facilities Department entered into a contract with GDI Services Inc. to provide janitorial services to all five (5) DWSD locations beginning April 6, 2015. The services include office cleaning, industrial cleaning, limited grounds maintenance, window cleaning and other special projects as needed.

The five facilities covered under this agreement are:

1. Water Board Building (735 Randolph Street)
2. CSF (6425 Huber Street)
3. East Payment (13303 East McNichols Road)
4. West Payment (15600 Grand River Avenue)
5. West Yard (13401 West Outer Drive)

DWSD is requesting additional funds to cover the 6-month extension to allow for continued janitorial services while the replacement contract is being solicited and awarded.

PROCUREMENT METHOD

This contract was competitively solicited as through a Request for Proposals (RFP) in September 2014. The contract was awarded to the highest ranked proposer, GDI Services Inc., which was approved by the BOWC on February 25, 2015. A summary of the contract, including the amendments is listed below.

Requisition 480012 was received by the Procurement department on March 16th, 2020 requesting an amendment to add \$525,000 and 6 months. To ensure DWSD continues to receive janitorial services through the CoViD19 situation we have processed the time extension separately under system change order #3 and this has been approved in accordance with standard operating procedures for time-only extensions. This request for BOWC approval is for the addition of funds to ensure fiscal oversight is maintained in compliance with the DWSD Procurement policy.

Procurement is currently working with Facilities to finalize the solicitation. The intent is to advertised on the MITN website tentatively in early June with a request to award for the BOWC's agenda in August 2020.

SUMMARY

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|---------------------------|-------------------|
| A. Contract No.: | 2904951 |
| B. Initial Contract Term: | 4/06/15 - 4/05/18 |

| | |
|-------------------------------------|--------------------|
| C. Amendment No. 1 Extension: | 4/06/18 - 4/05/19 |
| D. Amendment No. 2 Extension: | 4/06/19 - 4/05/20 |
| E. Amendment No. 3 Extension: | 4/06/20 - 10/05/20 |
| F. Original Contract Amount: | \$2,517,884 |
| G. Amendment No. 2 Amount: | \$900,000 |
| H. Proposed Amendment No. 4 Amount: | \$525,000 |
| I. Proposed Total Contract Amount: | \$3,942,884 |
| J. Funding Source: | O&M Funds |
| K. GL Strings: | |

5720-20167-482421-617200-000209-10743-0000-000000 - 20% Water

5820-20178-492421-617200-000230-15962-0000-000000 - 80% Sewer

Proposed Change Order No. 4 to Contract No. 2904951 was presented to the BOWC Finance Committee on May 6, 2020. Per the DWSD Procurement Policy, Post FRC review is required.