



# Detroit Water and Sewerage Department

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## Legislation Text

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**File #:** 22-0861, **Version:** 1

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The Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6004626 (CS-1941) with DLZ Michigan, Inc. to digitalize DWSD's capital asset as built drawings for geographic information systems (GIS) entry; with a contract amount not-to-exceed \$866,400 and a term of three years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

### Agenda of July 20, 2022

#### Item No. 22-0861

**Contract No:** 6004626 (CS-1941)

**Contractor:** DLZ Michigan, Inc. **(DBB)**, 607 Shelby St, Suite 650, Detroit, MI 48226

**Initial Contract Amount:** \$866,400

**Contract Term:** 8/1/22 - 7/31/25 (3 years)

**TO:** The Honorable  
Board of Water Commissioners  
City of Detroit, Michigan

**FROM:** Gary Brown, Director  
Detroit Water and Sewerage Department

**RE:** Proposed DWSD Contract No. 6004626 / CS-1941  
Digitalizing Capital Assets As Built for GIS Entry  
DLZ Michigan, Inc.

### MOTION

Upon recommendation of Marqicha Welch, Procurement Manager, the Board of Water Commissioners for the City of Detroit, Water and Sewerage Department authorizes the Director to approve **DWSD Contract 6004626 (CS-1941) with DLZ Michigan, Inc. to digitalize DWSD's capital asset as built drawings for geographic information systems (GIS) entry; with a contract amount not-to-exceed \$866,400 and a term of three years.** This also authorizes the Director to take such other action as may be necessary to accomplish the intent of this vote.

### BACKGROUND / JUSTIFICATION

This professional services Request for Proposals (RFP) to perform an update of the DWSD's GIS water distribution and sewer collection system datasets with information contained within DWSD as-builts documentation to include all information that is available in the as-builts pertaining to the system's linear features. This effort improves the information on condition assessment and risk analysis of these DWSD assets for rehabilitation/replacement planning.

## **PROCUREMENT METHOD**

DWSD published Request For Proposals (RFP) #488165 for Digitalizing Capital Assets As Built for GIS Entry on the MITN BidNet website for 25 calendar days (3/11/22 - 4/5/22). MITN published this opportunity to 1,125 companies and 85 firms downloaded the bid package.

Two proposals were received:

- Cultivate Geospatial Solutions, LLC
- DLZ Michigan, Inc.

The Proposals were first evaluated for responsiveness by DWSD Procurement. It was determined that both Proposer's were deemed responsive for submitting all required information.

The Evaluation Committee was comprised of an IT Application Analyst, a GIS Analyst and Field Services Operations Engineer. Evaluations were based on the following criteria:

- Work plan and Organization
- Ability to Perform Work
- Staff Experience
- Pricing

Each voting member of the Evaluation Committee independently reviewed, evaluated and scored the two responsive proposals based on the three criteria listed above (pricing was withheld until the technical portion was scored).. Procurement took the individual scores and tallied up the rankings based on the technical scores. Once that was finalized, the pricing information was opened, scores for pricing were computed and the Proposers were again ranked from lowest to highest based on the total combined score for pricing and the technical scores.

<b>Proposer</b>	<b>Score</b>	<b>Equalizations</b>
DLZ Michigan, Inc.	2,667	DBB
Cultivate Geospatial Solutions, LLC	2,453	N/A

The Evaluation Committee recommended that the highest-ranked Proposer, DLZ Michigan, Inc. be recommended for award as they are the highest ranked responsive and responsible Proposer.

Based on the information above, DWSD recommends the contract be awarded to the highest ranked responsive and responsible Proposer, DLZ Michigan, Inc. for a term of three (3) years and a total contract amount not-to-exceed \$866,400.

DLZ's clearances expire 9/30/22 and the formal contract document is routing for signatures.

## **SUMMARY**

A. Contract No.:	6004626 / CS-1941
B. Contract Term:	8/1/22 - 7/31/25 (3 years)
C. Initial Contract Amount:	\$866,400
D. Funding Source:	O&M Funds
E. Anticipated FY Spend:	FY 23-24: \$263,000 FY 24-25: \$288,800 FY 25-26: \$288,800 FY 26-27: \$ 25,000
F. GL String(s):	5721-20244-487711-617900-900343-30129-0000-000000 - 50% Water 5821-20243-497711-617900-900344-30129-0000-000000 - 50% Sewer

This proposed contract was presented to the BOWC Finance Subcommittee on July 14, 2022. Per DWSD Procurement Policy, Mayoral Review will also be obtained.